

# LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Browns Elementary School District

CDS Code: 51713650000000

School Year: 2024/25

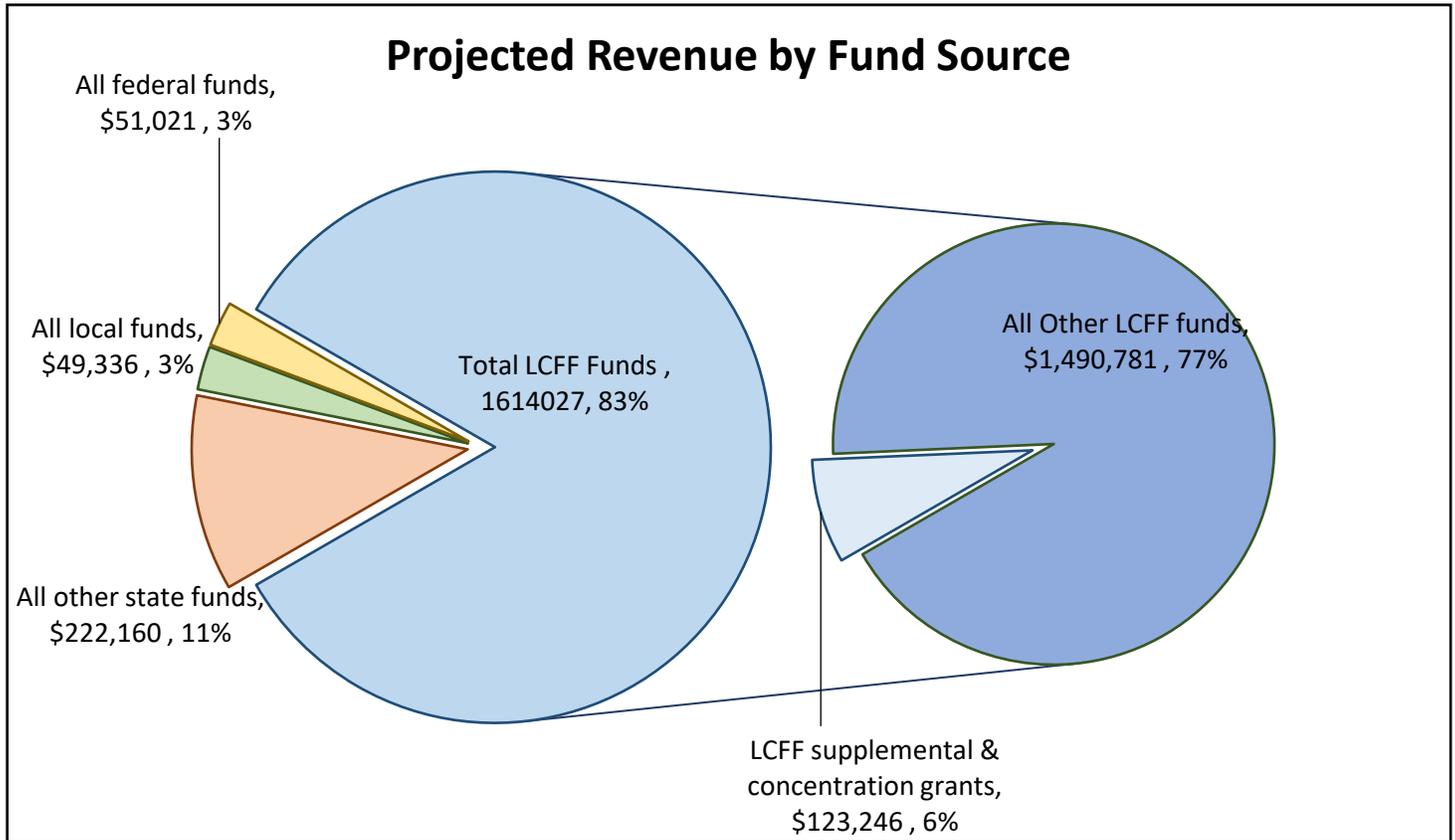
LEA contact information: Kerrie Corbridge, Superintendent kerriec@sutter.k12.ca.us 530-633-2523

**Approved  
by COE on  
08-01-24**

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

## Budget Overview for the 2024/25 School Year

### Projected Revenue by Fund Source

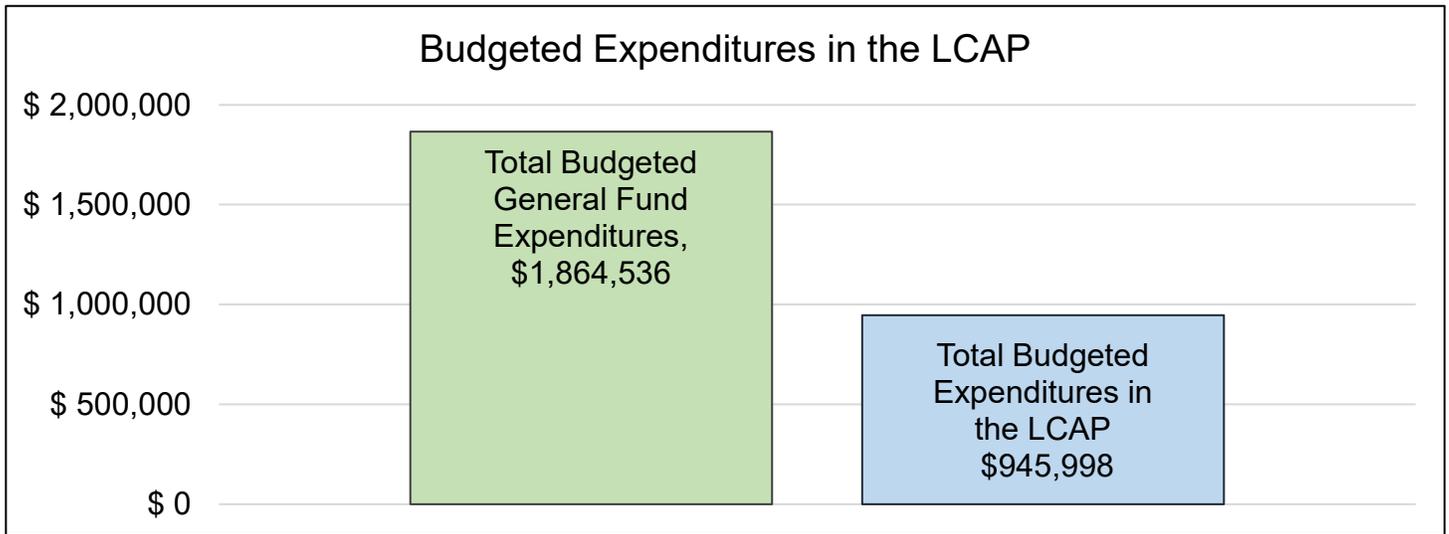


This chart shows the total general purpose revenue Browns Elementary School District expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Browns Elementary School District is \$1,936,544.00, of which \$1,614,027.00 is Local Control Funding Formula (LCFF), \$222,160.00 is other state funds, \$49,336.00 is local funds, and \$51,021.00 is federal funds. Of the \$1,614,027.00 in LCFF Funds, \$123,246.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

# LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Browns Elementary School District plans to spend for 2024/25. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Browns Elementary School District plans to spend \$1,864,536.00 for the 2024/25 school year. Of that amount, \$945,998.00 is tied to actions/services in the LCAP and \$918,538.00 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

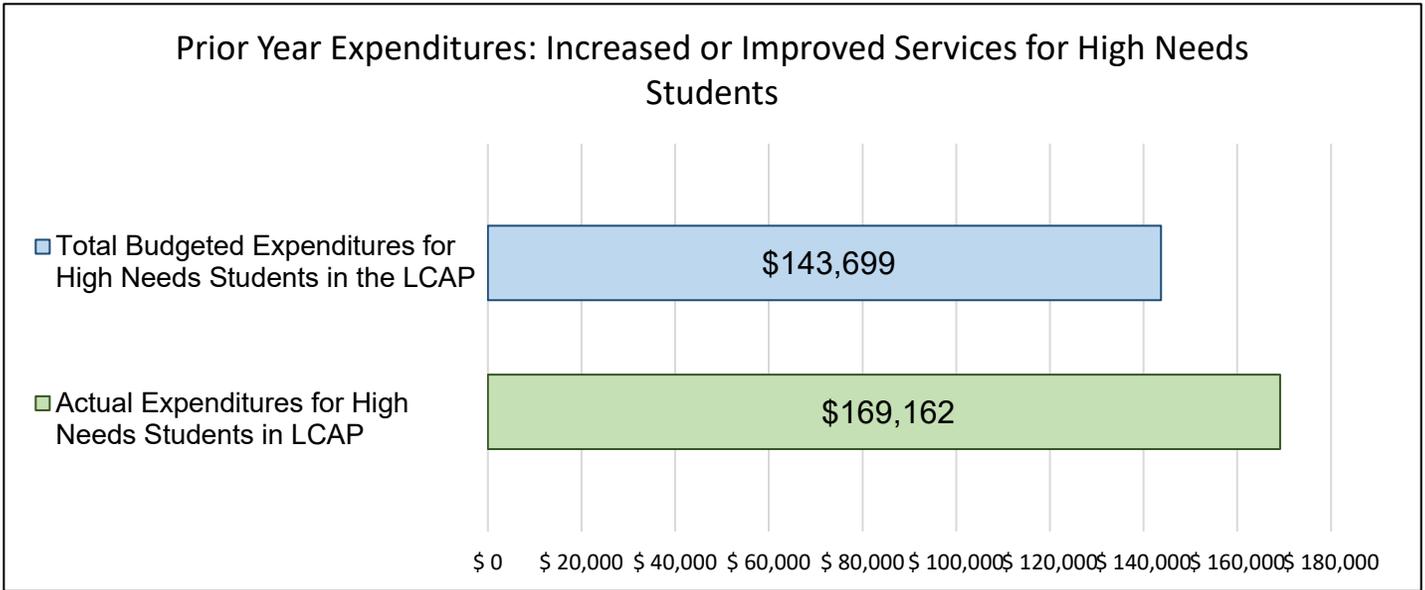
General Fund expenditures not in the LCAP are general operating costs such as salaries, special education, maintenance and operations, preschool, instructional supplies, administration, and technology.

## Increased or Improved Services for High Needs Students in the LCAP for the 2024/25 School Year

In 2024/25, Browns Elementary School District is projecting it will receive \$123,246.00 based on the enrollment of foster youth, English learner, and low-income students. Browns Elementary School District must describe how it intends to increase or improve services for high needs students in the LCAP. Browns Elementary School District plans to spend \$135,297.00 towards meeting this requirement, as described in the LCAP.

# LCFF Budget Overview for Parents

## Update on Increased or Improved Services for High Needs Students in 2023/24



This chart compares what Browns Elementary School District budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Browns Elementary School District estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2023/24, Browns Elementary School District's LCAP budgeted \$143,699.00 for planned actions to increase or improve services for high needs students. Browns Elementary School District actually spent \$169,162.00 for actions to increase or improve services for high needs students in 2023/24.

# 2023–24 Local Control and Accountability Plan Annual Update

The instructions for completing the 2023–24 Local Control and Accountability Plan (LCAP) Annual Update follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Browns Elementary School District	Kerrie Corbridge Superintendent/Principal	kerriec@sutter.k12.ca.us 530-633-2523

## Goals and Actions

### Goal

Goal #	Description
1	Provide a high-quality instructional program that supports all students in meeting or exceeding grade level standards in preparation for success in high school and beyond.

### Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<b>Basic Services</b> Percent of teachers appropriately assigned and fully credentialed.  Source: SARC and/or Local Data	February 2021 100%	February 2022 100%	Teacher Assignment Monitoring Outcomes (TAMO) has not yet been released but will be added and the outcome updated once it is released.  February 2023 100%	February 2024 100%	February 2024 100%
<b>Basic Services</b> Percent of students with sufficient access to standards-aligned instructional materials  Source: SARC	February 2021 100%	February 2022 100%	February 2023 100%	February 2024 100%	February 2024 100%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p><b>Implementation of State Standards</b> Progress (1-5) in providing support for teachers on the standards they have not yet mastered.</p> <p>Source: Local Indicator Priority 2 Survey</p>	February 2021 3 – Initial Implementation	February 2022 4 – Full Implementation	February 2023 4 – Full Implementation	February 2024 5 – Full Implementation and Sustainability	February 2024 <del>4 – Full Implementation</del>  <i>Updated 2022</i> 5 – Full Implementation and Sustainability
<p><b>Implementation of State Standards</b> Percent of English learners scoring Standard Met in ELA on local assessment (STAR).</p> <p>Source: Local Assessment Data</p>	Winter 2021 30% (10 students)	Winter 2022 50% (7 students)	Winter 2023 30% (3/10)	Winter 2024 31% (4/13)	Winter 2024 40%  <i>Updated 2022</i> 65%
<p><b>Pupil Achievement</b> Distance from Standard Met on CAASPP</p> <p>Source: CA Schools Dashboard</p>	Fall 2019 ELA .6 points above - All 15.3 points below - Low-Income  Math 34.2 points below - All 45.1 points below – Low-Income	This information is not available	Fall 2022 ELA 19.6 points below - All 31.5 point below - Low-Income  Math 58.2 points below - All 64.3 points below - Low-Income	2023 Dashboard ELA 23.1 points below - All 31 points below - Low-Income  Math 41.2 points below - All 52.5 points below - Low-Income	Fall 2023 ELA 5 points above - All 5 points below Low-Income  Math 20 points below - All 35 points below – Low-Income

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<b>Pupil Achievement</b> Percent of students scoring Met or Exceed Standard on CAASPP Summative Assessment (Grades 3-8)  Source: CAASPP Data	Spring 2019 ELA 54.64 - All 46.16% - Low-income  Math 31.58% - All 30.61% - Low-income	Spring 2021 ELA 51.35% - All 42.31% - Low-income  Math 23.29% - All 23.08% - Low-income	Spring 2022 ELA 42.30% - All 35.41% - Low-income  Math 21.80% - All 20.84% - Low-income	Spring 2023 ELA 33.81% - All 33.33% - Low-income  Math 26.39% - All 19.05% - Low-income  Science 7.14%	Spring 2023 ELA 57% - All 50% - Low-income  Math 40% - All 35% - Low-income
<b>Pupil Achievement</b> Percentage of EL pupils who make progress toward English proficiency as measured by ELPAC  Source: Dashboard and ELPAC Summative Assessment Data	No Dashboard data on making progress – less than 11 English learners.  65% (4/6) Local Data	Fall 2021  33% (5/15 students) ELPAC Summative Assessment Data	Fall 2022 Dashboard 36% (4/11 students)  50% (7/14) ELPAC Summative Assessment Data	2023 Dashboard 27.3% (11 students)	Fall 2023 70%
<b>Pupil Achievement</b> EL Reclassification Rate  Source: Local data	2019/20 0 students were reclassified because there was no ELPAC testing in spring 2020	2021/22 1 student was reclassified	2022/23 3 students reclassified	2023/24 2 students reclassified	2023/24 2 students reclassified
<b>Course Access</b> LEA's progress (1-5) implementing academic standards for all students.  Source: Local Indicator Survey	February 2021 Health Education: 2 Physical Education: 3 VAPA: 3	February 2022 Health Education: 3 Physical Education: 4 VAPA: 4	February 2023 Health Education: 3 Physical Education: 4 VAPA: 4	February 2024 Health Education: 2 Physical Education: 5 VAPA: 4	February 2024 <del>Health Education: 3</del> <del>Physical Education: 4</del> <del>VAPA: 4</del>  <i>Updated 2022</i> Health Education: 4 Physical Education: 5 VAPA: 5

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p><b>Course Access</b> Percent of unduplicated and students with exceptional needs scoring <i>Standard Not Met</i> on local assessments, receiving tutoring or tiered intervention.</p> <p>Source: Attendance in Programs</p>	<p>2020/21</p> <p>This program will be established and implemented in the 2021/22 school year</p>	<p>2021/22</p> <p>63%</p>	<p>2022/23</p> <p>86%</p>	<p>2023/24</p> <p>ELA 86%</p> <p>Math 100%</p>	<p>2023/24</p> <p><del>80%</del> <i>Updated 2023</i> 90%</p>
<p><b>Other pupil outcomes</b> Percent of 1<sup>st</sup>-8<sup>th</sup> grade students scoring Standard Met on local assessment.</p> <p>Source: Local Assessment Data</p>	<p>Winter 2021</p> <p>Reading (STAR) 45% All 33% Low-income</p> <p>We do not have a local math assessment at this time. Beginning in 2021/22 we will use STAR for our local assessment for math.</p>	<p>Winter 2022</p> <p>Reading (STAR) 67% All 63% Low-income 54% EL</p> <p>Mathematics (STAR) 64% All 56% Low-income 31% EL</p>	<p>Fall 2022</p> <p>Reading (STAR) 62% All 57% Low-income 40% EL</p> <p>Mathematics (STAR) 64% All 57% Low-income 20% EL</p> <p>Winter 2023</p> <p>Reading (STAR) 62% All 51% Low-income 30% EL</p> <p>Mathematics (STAR) 75% All 64% Low-income 30% EL</p>	<p>Fall 2023</p> <p>Reading (STAR) 59% All 45% Low-income 15% EL</p> <p>Math (STAR) 65% All 62% Low-income 32% EL</p> <p>Winter 2024</p> <p>Reading (STAR) 59% All 56% Low-income 31% EL</p> <p>Mathematics (STAR) 72% All 69% Low-income 31% EL</p>	<p>Winter 2024</p> <p>Reading (STAR) <del>55% All</del> <del>45% Low-income</del></p> <p>Mathematics (STAR) <del>55% All</del> <del>45% Low-income</del></p> <p><i>Updated 2022</i></p> <p>Reading (STAR) 75% All 70% Low-income 60% EL</p> <p>Mathematics (STAR) 70% All 65% Low-income 40% EL</p>

## Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Actions in Goal 1 were successfully carried out during the 2023/24 school year except for a few activities.

Successes:

- We had eight fully credentialed teachers and small classes that ranged in size from 12-26 students. (Actions 1.1 Certificated Staff and 1.2 Additional Certificated Staff).
- We provided Professional Development (PD) in classroom management; Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS); FastBridge; and Renaissance/Freckle focusing on math and English Language Arts (ELA) programs. Staff participated in Special Education and 504 training through Sutter County Superintendent of Schools (SCSOS). All teachers participated in a PD series with our math curriculum publisher and two teachers participated in High Five for All training provided by SCSOS. Teacher chosen PD focus included reading instruction and fluency, classroom management, and SEL. (Action 1.3 PD).
- Consumable materials for ELA and math were purchased for all grade levels. Our ELA curriculum license was extended for another 3 years and we purchased Physical Education (PE) curriculum and materials. (Action 1.4 Instructional Materials)
- We maintained our assessment system and we funded a classified position to support the technology. STAR reading and math assessments were given 3 times during the school year and we continued to work on refining a process for data analysis. (Action 1.5 Data and Assessment System).
- An intervention system was maintained by funding two full-time aides to support intervention during the school day and a stipend for a teacher to take on the additional duties as Intervention Coordinator. Our primary grade (K-3<sup>rd</sup>) teachers tutored struggling students who needed additional intervention in reading and math (students scoring below Standard Met) during the last hour of the school day. The TK-3<sup>rd</sup> grade teachers also used this time to hold SIPPS groups for additional intervention in reading. (Action 1.6 Intervention).
- Teachers used an online art instruction program in their classrooms. Instruction in music and movement for TK-4<sup>th</sup> grades was delivered by a teacher (docent) several times per month throughout the year. (Action 1.7 Visual and Performing Arts (VAPA))

There was one substantive difference in planned actions and actual implementation of these actions. We did not have a 50% Intervention Coordinator as planned because we were not able to find a qualified teacher to work .5 FTE. We adjusted our plan by paying a teacher to take on some Intervention Specialist duties and the Superintendent took over some of the duties. (Action 1.6 Intervention) Challenges included:

- Due to the shortage of qualified teachers, we were not able to hire a ninth teacher, but we were still able to reduce the number of combination classes and had only one combination class. We maintained small class sizes. (Actions 1.1 Certificated Staff and 1.2 Additional Certificated Staff)
- Teacher chosen focused PD has been limited due to the lack of substitute teachers. (Action 1.3 PD)

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

The district spent \$146,669 more on Goal 1 than planned. The material differences were in the following actions:

- The material differences in Actions 1.1 Highly Qualified Teachers, 1.2 Additional Certificated Staff, and 1.6 Intervention were due to salary increases that were not settled at the time the LCAP was written, an increase to minimum wage requirements, and increased costs to employ.
- In Action 1.4 Instructional Materials we budgeted \$4,253 for consumables and we spent \$28,870. The material difference included extending our ELA adoption for print and online access for four years and new PE curriculum and materials.
- We spent \$12,738 less than planned on the Action 1.5 Data and Assessment System because there was less staff time needed for technology than anticipated.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

As we reviewed the effectiveness of our actions in making progress toward Goal 1, we had to remember that our baseline year was just prior to the Covid-19 pandemic and the first few years of the three-year LCAP cycle were very different educationally than planned. We kept that in mind, as we evaluated whether we met our Desired Outcomes or if the actions supported student learning by maintaining outcomes. Although we met our Desired Outcomes or exceeded our Baseline in most metrics, we were not as successful in the metrics related to pupil achievement as we had expected. Also, we realized we need to look closely at data trends when determining Desired Outcomes.

We met our Desired Outcome in several metrics:

- Percent of teachers appropriately assigned and fully credentialed
- Percent of students with sufficient access to standards-aligned instructional materials
- Progress (1-5) in providing support for teachers on the standards they have not yet mastered
- EL Reclassification Rate
- LEA's progress (1-5) implementing academic standards for all students. (PE)
- Percent of unduplicated and students with exceptional needs scoring Standard Not Met on local assessments, receiving tutoring or tiered intervention
- Percent of 1st-8th grade students scoring Standard Met on local assessment (Math for the All and Low-income student groups).

We maintained or exceeded our Baseline data but did not meet our Desired Outcomes in the metrics:

- Percent of 1st-8th grade students scoring Standard Met on local assessment (ELA for the All and Low-income student groups).
- Percent of English learners scoring Standard Met in ELA on local assessment (STAR)
- LEA's progress (1-5) implementing academic standards for all students. (Health Education and VAPA)

We did not exceed our Baseline data or meet our Desired Outcomes in the metrics:

- Percentage of EL pupils who make progress toward English proficiency as measured by ELPAC
- Percent of students scoring Met or Exceed Standard on California Assessment of Student Performance and (CAASPP) Summative Assessment (Grades 3-8)
- Distance from Standard Met on CAASPP as reported on Dashboard

Overall, our Actions 1.1 Certificated Staff, 1.2 Additional Certificated Staff, 1.3 PD, 1.4 Instructional Materials, 1.5 Data and Assessment System, and 1.6 Intervention were effective in making progress toward Goal 1 but we did not make the progress in student achievement that

we expected. In order to increase student achievement and show consistent progress on state and local assessment metrics there will be changes to the actions in the 2024/25 LCAP as described in prompt 4 below.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

#### Metrics Changes:

- Priority 2A has been changed to, *Progress (1-5) in making instructional materials that are aligned to standards and frameworks available in all classrooms.*
- Priorities 2B, 7B/C, and 8 have been expanded on to provide clarity.
- Priority 4A, *Percent of students scoring Met or Exceed Standard on CAASPP Summative Assessment (Grades 3-8)*, has been eliminated but the required Dashboard data is still included.

#### Expected Outcome Changes:

- Changes have been made to all Expected Outcome to reflect Baseline data and planned programs and services.

#### Remove Action:

- Action 1.4 Instructional Materials: This action has been met and there will be no new adoptions for several years. This priority will be addressed as metrics so the action will be eliminated.
- Action 1.7 VAPA: This action has been met and is in place as part of our broad course of study so it will be removed from the LCAP.

The following actions were somewhat effective in making progress toward Goal 1 but were not focused enough on ongoing data analysis and targeted intensive intervention to result in the improvement in pupil achievement we had hoped for. Therefore the following actions will be changed in the 2024/25 LCAP as follows:

- Action 1.3 PD: Based on our needs assessment, an addition to our PD action will be training through Renaissance focused on taking a closer look at the data available from our local assessment, STAR, and learning how to set goals for students and use assessment data to assign intervention on the online program, Freckle.
- Action 1.5 Data and Assessment System: In our Data and Assessment action we will add some ELA skills assessments and begin using Excel to track data across assessments then we will hold three data meetings with teachers during the school year to discuss most recent assessment data and identify intervention needs.
- Action 1.6 Intervention: The changes to intervention include the use of an online program Freckle, adding Systematic Instruction in Phonological Awareness Phonics, and Sight Words (SIPPS) groups and fluency intervention. We will also pay a stipend to a certificated staff member for Intervention Coordinator duties rather than have a 50% Intervention Coordinator.

## Goal

Goal #	Description
2	Create a safe and healthy environment in which staff, students, and families will be engaged, connected, and active participants in the school community.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<b>Basic Services</b> Facilities Inspection Tool Rating  Source: Facility Inspection Tool (FIT)	August 2020 Exemplary	August 2021 Exemplary	Sept. 2022 Exemplary	August 2023 Exemplary	August 2023 Exemplary
<b>Parent Involvement</b> Percent of parents who strongly agree/agree the school welcomes their participation.  Source: Parent Survey	March 2021 83.7% All 80% Low-income 100% Students with exceptional needs	March 2022 100% All 100% Low-income 100% Students with exceptional needs	March 2023 95.5% All 90% Low-income 100% Students with exceptional needs	March 2024 95.8% All 100% Low-Income 100% Students with exceptional needs	March 2024 <del>87% All</del> <del>85% Low-income</del> 100% Students with exceptional needs  <i>Updated 2023</i> 97% All 93% Low-income
<b>Pupil Engagement</b> Attendance Rate  Source: SIS	P2 2021 93%	P2 2022 96%	P2 2023 96.43%	P2 2024 98.13%	P2 2024 97%
<b>Pupil Engagement</b> Chronic Absenteeism Rate  Source: Dashboard	Fall 2019 0%	Fall 2021 10.69% (CALPADS EOY)	Fall 2022 9.1% (CA School Dashboard)	2023 Dashboard 5.6%	Fall 2023 0%
<b>Pupil Engagement</b> Middle School Dropout Rate  Source: CALPADS	EOY 2020 0%	EOY 2021 0%	EOY 2022 0%	EOY 2023 0%	EOY 2023 0%

<b>School Climate</b> Suspension Rate Source: CA School Dashboard	Fall 2019 .7%	EOY 2021 0% (CALPADS EOY)	EOY 2022 0%	2023 Dashboard 1.6%	Fall 2023 <.5%
<b>School Climate</b> Expulsion Rate Source: CALPADS	EOY 2020 0%	EOY 2021 0%	EOY 2022 0%	EOY 2023 0%	EOY 2023 0%
<b>School Climate</b> Percent of parents, students, and staff who feel the school is safe. Source: Survey	February 2021 97.6% Parents 84.8% Students We will collect baseline data for staff.	February 2022 100% Parents 76.4% Students 100% Staff	February 2023 95.5% Parents 73.1% Students 86.7% Staff	February 2024 95.8% Parents 100% Students 100% Staff	February 2024 >98% Parents 90% Students <del>95% Staff</del> <i>Updated 2022</i> >98% Parents 90% Students 100% Staff
<b>School Climate</b> Percent of parents and students who feel a sense of connectedness to the school. Source: Survey	February 2021 83.7% Parents 88.2% Students	February 2022 100% Parents 93% Students	February 2023 95.5% Parents 86.5% Students	February 2024 95.9% Parents 94% Students 100% Staff	February 2024 <del>90% Parents</del> <del>90% Students</del> <i>Updated 2022</i> 100% Parents 95% Students

## Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Goal 2 was carried out successfully with few challenges.

### Successes

- We improved communication to parents by using the Browns School APP (push notifications, gives updates, parents can access calendar, lunch menu, and can contact staff) and Class DoJo. We offered several engagement opportunities such as the Labor Day Parade; Back to School Night; parent conferences; Literacy Night; a holiday program, Breakfast with Santa, STEM Family Night, and Open House. Family Nights have been very well attended and our Parent's Club has been very supportive in family engagement events. (Action 2.1 Family Engagement and Communication).

- Our Parent Advisory Committee (PAC) partnered with us to develop school-wide behavior expectations. We implemented kindness curriculum; we held monthly assemblies on Character Traits; the county office presented an evening workshop about the importance of attendance, internet usage and other parenting topics. We sent a letter about the importance of regular school attendance and the monthly newsletter shared attendance information including make-up days. We celebrated good attendance through a drawing each month and increased our attendance make-up opportunities for students to twice per month. The Governing Board approved the school safety plan in August 2023, we adequately funded staff to clean and maintain facilities (Action 2.2 Student Engagement and Attendance).
- A part-time school counselor (two half-days per week) supported approximately 9 (7%) students and some peer groups (Action 2.3 Support the Well-Being of Students).
- We provided home-to-school transportation at no cost to students. We transported an average of 50 (38%) students per day (Action 2.4 Transportation).
- Our part-time staff member managed the nutrition program and distributed meals. We served an average of 50 (38%) breakfasts and 85 (65%) lunches per day (Action 2.5 Nutrition Program).

There were no substantive differences in planned actions and actual implementation of actions in Goal 2. Challenges include:

- At the beginning of the year, we struggled to get parent volunteers to work at the school and in the classrooms, but after the first trimester, that improved. We have many very active parents and families who attend the family nights, community events, etc., but we struggle to increase the number of parents willing to help plan and participate in the parent's club organization. So many of our parents are busy with work and their children's extracurricular activities and that limits their availability to participate more in school activities. (Action 2.1 Family Engagement and Communication).
- Although student behavior improved significantly, students are still struggling to get back in the routine and structure of school and classroom expectations. (Action 2.2 Student Engagement and Attendance)
- Counseling services were not available until late October/early November. (Action 2.3 Support the Well-Being of Students).

#### An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

The district spent \$50,549 less in Goal 2 than planned. The material differences were in the following actions:

- Actions 2.2 Student Engagement and Attendance and 2.5 Nutrition: Personnel changes resulted in lower costs for employees.
- Action 2.3 Support the Well-Being of Students: We spent \$10,708 more than budgeted due to additional time and an additional person on site. Services are now offered 2 times per week.

#### An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

Actions 2.2 Student Engagement and Attendance and 2.3 Support the Well-Being of Students and Action 2.4 Transportation were effective in making progress toward Goal 2 during the three-year LCAP cycle.

We met our Desired Outcome in several metrics:

- Percent of parents, students, and staff who feel the school is safe. (Met for students and staff)
- Facilities Inspections Rating

We exceeded our baseline data but did not meet our Desired Outcomes:

- Chronic Absenteeism Rate: Declined each year.
- Local Attendance Rate: Has increased each year.
- Suspension Rate: Stayed under 2% since our baseline on the 2019 Dashboard and our April 2024 local suspension rate was 0%

Although not metrics, outcomes increased in Local Indicator Priority 6 in several areas based on our 2024 student survey. This information illustrates that although we've had ups and downs, change is happening slowly over time.

- I feel comfortable asking my teacher for help: Usually 58.8% in 2021; 50.9% in 2022; 49.1% in 2023; 67.2% in 2024.
- Bullying is a problem: Never 67.6% in 2021; 33.9% in 2022; 30.2% in 2023; 64.2% in 2024.
- There are activities I enjoy participating in: True 88.2% in 2021; 94.7% in 2022; 96.2% in 2023; 100% in 2024.

Action 2.1 Family Engagement/Communication was effective in making progress toward Goal 2. 2024 outcomes are higher than the Baseline in the following metrics:

- Percent of parents who strongly agree/agree the school welcomes their participation. Ratings for the All student group increased from our Baseline and we exceeded our Desired Outcome for our Low-income student group.
- Percent of parents and students who feel a sense of connectedness to the school.

Outcomes have also increased in Local Indicator Priority 3 based on our 2024 parent survey:

- I have opportunities to provide input on school policies and programs: 84.2% in 2022 to 91.7% in 2024
- Parents feel welcome and are encouraged to participate at this school: 94.7% in 2022 to 95.8% in 2024
- I have the opportunity to participate in decision making committees (School Site Council, governing board meeting, parent advisory group, Parent Club): 89.5% in 2022 to 95.8% in 2024
- This school encourages me to be an active partner with the school in educating my child. 89.5% in 2022 to 91.6% in 2024

While we celebrate our successes, our metrics and survey data show areas of continued need that require some changes to actions in the 2024/25 LCAP as described in prompt 4 below.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Metrics Changes:

- Priority 3A Parent Involvement will now be, *Percentage of parents who agree that the school seeks their input in decision making.*
- Adding: Priority 3B Parent Involvement, *Percentage of parents who attend in Parent/Teacher Conferences (Trimester 1)*

Expected Outcome Changes:

- Changes have been made to all Expected Outcome to reflect Baseline data and planned programs and services.

Action Changes:

Remove 2.3 Support the Well-Being of Students, 2.4 Transportation, and 2.5 Nutrition Program. These are established services and will not be in the LCAP moving forward.

Action 2.2 Student Engagement and Attendance: We have our behavior plan, kindness curriculum, Character Traits program, and facilities firmly in place so those parts of the action will be removed and we will focus on student attendance. We will also add student engagement activities to this action so we can maintain the progress we have made in this area.

**A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.**

## Instructions

*For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [LCFF@cde.ca.gov](mailto:LCFF@cde.ca.gov).*

Complete the prompts as instructed for each goal included in the 2023–24 LCAP. Duplicate the tables as needed. The 2023–24 LCAP Annual Update must be included with the 2024–25 LCAP.

## Goals and Actions

### Goal(s)

#### Description:

Copy and paste verbatim from the 2023–24 LCAP.

### Measuring and Reporting Results

- Copy and paste verbatim from the 2023–24 LCAP.

#### Metric:

- Copy and paste verbatim from the 2023–24 LCAP.

#### Baseline:

- Copy and paste verbatim from the 2023–24 LCAP.

#### Year 1 Outcome:

- Copy and paste verbatim from the 2023–24 LCAP.

#### Year 2 Outcome:

- Copy and paste verbatim from the 2023–24 LCAP.

**Year 3 Outcome:**

- When completing the 2023–24 LCAP Annual Update, enter the most recent data available. Indicate the school year to which the data applies.

**Desired Outcome for 2023–24:**

- Copy and paste verbatim from the 2023–24 LCAP.

Timeline for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3 (2023–24)
Copy and paste verbatim from the 2023–24 LCAP.	Copy and paste verbatim from the 2023–24 LCAP.	Copy and paste verbatim from the 2023–24 LCAP.	Copy and paste verbatim from the 2023–24 LCAP.	Enter information in this box when completing the 2023–24 LCAP Annual Update.	Copy and paste verbatim from the 2023–24 LCAP.

**Goal Analysis**

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

A description of any substantive differences in planned actions and actual implementation of these actions.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

- Describe the effectiveness or ineffectiveness of the specific actions in making progress toward the goal during the three-year LCAP cycle. “Effectiveness” means the degree to which the actions were successful in producing the desired result and “ineffectiveness” means that the actions did not produce any significant or desired result.
  - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
  - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
  - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
  - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
    - The reasons for the ineffectiveness, and
    - How changes to the action will result in a new or strengthened approach.

# Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Browns Elementary School District	Kerrie Corbridge Superintendent/Principal	kerriec@sutter.k12.ca.us 530-633-2523

## Plan Summary 2024/25

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Browns Elementary School District is proud of the fact that we have been in existence since 1863. During that time, the school has been the recipient of awards for excellence in education. Our philosophy is that a child must be ready to meet the world, equipped with all the social, educational, and emotional skills necessary to facilitate success. Taught by fully credentialed staff, our students receive instruction in the core curriculum. We strive to teach our students in a happy, safe but academically challenging atmosphere. Their success in the future can, to some degree, be Browns Elementary School District’s success as well.

Staff, community, and students work together to encourage enthusiasm for learning, integrity, and responsibility. The district’s mission is to create a safe environment that is instrumental both to learning and to fostering a child’s ability to recognize and accept responsibility. This is accomplished by expecting and promoting good citizenship, physical fitness, regular attendance, and high academic standards.

Education is a process that involves all aspects of a student’s life and parents share responsibility with the school. Parents play important roles at Browns Elementary by participating in the School Site Council, Parent’s Club, a variety of annual events, and by regularly volunteering their services in the classrooms. We are fortunate to have the support of our community, our parents, our Board of Trustees, and our students. Our Parent’s Club is outstanding. It has been responsible for many events, assemblies, field trips and a playground for all students. The pride that we all have in our small school is enormous.

Browns Elementary School District is comprised of one school, Browns Elementary School, located in rural Sutter County in the small town of Rio Oso. The district serves a diverse population of students including about 27% interdistrict students. Our 132 students consist of 36.36% identified as Socioeconomically Disadvantaged, 11.36% English learners, and 10.61% students with disabilities. About 59% of students are white, 28% are Hispanic/Latino, 6.06% are Asian, 2.27% are black, and 4.55% are Native Hawaiian/Pacific Islander.

# Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

When reflecting on our annual performance, we based our review on the 2023 California School Dashboard (Dashboard), local assessment results from Renaissance STAR, and educational partner input. Our review included all significant student groups including Socio-economically Disadvantaged (SED), Students with Disabilities (SWD), and English learners (EL) when data was available.

## Pupil Achievement

### 2023 California School Dashboard (Dashboard)

#### English Language Arts (ELA)

- All: 23.1 points below standard. Declined 3.5 points
- White: 8.7 points below standard. Increased 4.8 points
- SED: 31 points below standard. Maintained 0.5 points

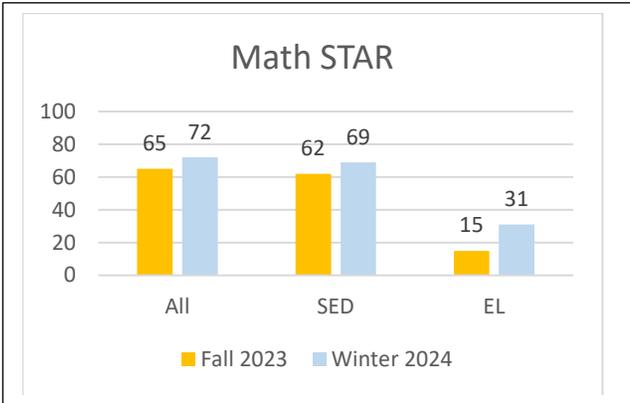
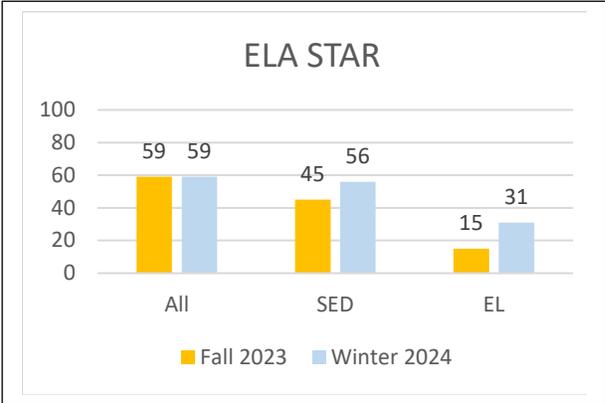
#### Math

- All: 41.2 points below standard. Increased 16.9 points
- White: 18.7 points below standard. Increased 35.1 points
- SED: 52.5 points below standard. Increased 11.8 points.

### 2023/24 Local Assessment (STAR)

ELA	Fall 2023	Winter 2024
All	59	59
SED	45	56
EL	15	31

Math	Fall 2023	Winter 2024
All	65	72
SED	62	69
EL	15	31



## Pupil Achievement Summary

Work to improve instruction and support student learning over the past few years has been purposeful and resulted in much of the success and progress noted below. Our new Monday collaboration Early Dismissal Days supported grade level span meetings, professional development (PD), and data analysis. Small class sizes and regular intervention times addressed students' individual learning needs. (Goal 1, Actions 1.1, 1.2, 1.3 1.5, 1.6)

## Successes:

- 2023 Dashboard: All significant student groups increased in Math. Our SED student group increased 11.8 points and increased a performance level. Our White student group increased 35.1 points and increased a performance level.
- 2023 Dashboard: Our White student group increased a performance level in ELA and Math.
- Local ELA assessment (STAR) fall 2023 to winter 2024: The All student group maintained with 59% of students scoring At/Above Benchmark. All other student groups increased the percentage of students scoring At/Above Benchmark.
- Local Math assessment (STAR) fall 2023 to winter 2024: All student groups showed an increase in the percentage of students scoring At/Above Benchmark
- 2024 Student Survey: More students say they get the support they need from their teachers/staff to be successful at school: 94.3% in 2023, 98.5% in 2024. More students are comfortable asking their teachers for help: 49.1% in 2023, 67.2% in 2024.

## Needs:

- 2023 Dashboard: In ELA, all student groups are below standard and the All student group declined slightly, 3.5 points. There is a performance gap between our All student group and our SED student group.
- 2023 Dashboard: In Math, all student groups are below standard. Although they all improved and are closer to meeting the standard, there is a performance gap between our All student group and our SED student group.
- Local Assessment (STAR) fall 2023 and winter 2024: There is a performance gap between our All student group and our English learners in both ELA and Math.

In order to determine the effectiveness or ineffectiveness of the actions in Goal 1, we took into consideration all available data including the needs outlined above. As a result, we will maintain Goal 1 and most of the actions in the 2024/25 LCAP but with some changes to our actions for PD, Data and Assessment System, and Intervention. An addition to our PD action will be training through Renaissance focused on taking a closer look at the data available from our local assessment, STAR, and learning how to set goals for students and use assessment data to assign intervention on the online program, Freckle. (Goal 1, Action 1.3) In our Data and Assessment action we will add some ELA skills assessments and begin using Excel to track data across assessments, then we will hold data meetings with teachers after each assessment window to discuss the most recent assessment data and identify intervention needs. (Goal 1, Action 1.4) The changes to intervention include the use of an online program Freckle, adding Systematic Instruction in Phonological Awareness Phonics, and Sight Words (SIPPS) groups and fluency intervention. We will also pay a stipend to a certificated staff member for Intervention Coordinator duties rather than have a 50% Intervention Coordinator. (Goal 1, Action 1.5)

## School Climate and Engagement

### 2023 California School Dashboard (Dashboard)

#### Chronic Absenteeism Rate

- All: 5.6%, declined 3.5%
- Hispanic: 12.8%, increased 4.9%
- White: 3.1%, declined 4.2%
- SED: 9.5%, increased 3.0%

#### Suspension Rate

- All: 1.6%, increased 1.6%

- Hispanic: 0%, maintained 0%
- White: 3%, increased 3%
- SED: 1.5%, increased 1.5%

## **2024 Surveys**

### Parents

- My child's school is a friendly, welcoming environment for students, parents, and families: 95.9% in 2024, 95.5% in 2023
- Parents feel welcome and are encouraged to participate at this school: 95.8% in 2024, 95.5% in 2023
- I have opportunities to provide input on school policies and programs: 91.7% in 2024, 81.9% in 2023
- This school encourages me to be an active partner with the school in educating my child: 91.6% in 2024, 86.4% in 2023
- There is two-way communication between home and school: 95.8% in 2024, 95.5% in 2023,

### Students

- There are activities at school that I enjoy participating in: 100% in 2024, 96.2% in 2023
- Students bullying other students is a problem at my school: Usually - 3% in 2024, 22.6% in 2023; Sometimes - 32.8% in 2024, 47.2% in 2023; Never - 64.2% in 2024, 30.2% in 2023

## **School Climate and Engagement Summary**

Each year we have worked to improve communication with parents. The Browns School APP and Class DoJo have increased our opportunities to interact with parents. We continue to find ways to encourage parents to attend informational meetings and school events. Our Parent Advisory Committee (PAC) partnered with us to develop school-wide behavior expectations. We implemented kindness curriculum, held monthly assemblies on Character Traits, and worked to increase student attendance through parent and student education and attendance make-up days. A part-time school counselor supported individual students and some peer groups. (Goal 2, Actions 2.1, 2.2, 2.3)

### Successes:

- 2023 Dashboard: The Chronic Absenteeism Rate for two student groups, All and White, declined.
- Local Data: Our local Chronic Absenteeism rate at P2 2024 was 2.11% an improvement from the 2023 Dashboard rate of 5.6%
- Local Data: P2 Attendance Rate has steadily increased from 93% 2021 to 98.13% in 2024
- 2024 Parent and Student Surveys: Ratings for engagement, safety, and connectedness have remained stable with some slight increases.

### Needs:

- 2023 Dashboard: The Chronic Absenteeism Rate for two student groups, Hispanic and SED increased.
- 2023 Dashboard: The Suspension Rate increased for all student groups except the Hispanic student group. Even though the Suspension Rate for the All student group is relatively low at 1.6%, there was an increase of 1.6% resulting in a change in performance level. Our local Suspension Rate in April 2024 was 0%.

The 2023 Dashboard shows mixed results in Chronic Absenteeism, and while there has been a decline in the percentage of students chronically absent in our All student group, there are significantly more students in the SED student group who are chronically absent. Our

Suspension Rate increased for almost all student groups on the 2023 Dashboard but our April 2024 local Suspension Rate is 0%. Our local data shows improvements in metrics related to Goal 2 and we celebrate our successes in the areas of engagement, attendance, student well-being, and behavior. Parents feel the school is a friendly, welcoming environment for students, parents, and families; they continue to feel welcome and are encouraged to participate at this school; they say the school encourages them to be an active partner with the school in educating their child; and there is two-way communication between home and school. Students have activities they enjoy participating in. They say they get the support they need to be successful (98.5% in 2024 compared to 94.3% in 2023), the school is clean (85.1% in 2024 compared to 71.7% in 2023), they feel safe at school, and there was a big decrease in bullying.

In the 2024/25 LCAP we will maintain our action of Family Engagement/Communication where we will promote parent engagement by offering opportunities for parents to participate in engaging school activities and maximizing district communication tools to promote school to home connectedness. (Goal 2, Action 2.1) and Student Engagement and Attendance where we will promote attendance by educating families on the importance of attendance, celebrate good attendance, and offer attendance make-up opportunities. To increase student engagement we will add class field trips, sports for grades 6-8, Student Council, and assemblies. (Goal 2, Action 2.2) Having families engaged in the education of their child(ren) and having students in class will support our focus on improved pupil achievement.

## Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

N/A

## Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

### ***Schools Identified***

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

N/A

### ***Support for Identified Schools***

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

N/A

### ***Monitoring and Evaluating Effectiveness***

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

N/A

# Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Beginning in January 2024 and throughout the LCAP process, we consulted with the following educational partners as part of the review and development process for the 2024/25 LCAP:

Educational Partner(s)	Process for Engagement
Classified and Certificated Staff, Bargaining Unit, Administration	All school staff were given the opportunity to review data and give input on successes and challenges of the 2023/24 LCAP, as well as to provide input on 2024/25 LCAP goals and actions at meetings in February and March 2024. Staff also gave input on the Local Indicator Priority 2 and 3 ratings. Input from surveys and meetings was used to guide goals and actions for the 2024/25 LCAP. In May 2024, the draft LCAP was available to staff for comment prior to final board approval.
Parents	Surveys were sent to all families in February 2024 through email messages and advertised on our website. Parent survey input was used to obtain data for metrics to drive goals and actions for the 2023/24 LCAP. In May 2024, the draft LCAP was available on our website for review prior to final board approval.
Students	Students in grades 3-8 were surveyed in February 2024 via Google forms for their input on conditions of learning, engagement, and academics. Results were used to drive goals and actions for the 2024/25 LCAP.
Parent Advisory Committee (PAC)	In March 2024, the PAC reviewed survey and local data and successes and needs prior to discussing 2024/25 goals and actions. The PAC also gave input on the Local Indicator ratings for Priority 3. In May 2024, the LCAP Advisory Committee reviewed and had an opportunity to make comments on the draft LCAP prior to board approval.
ELAC/DELAC	No ELAC/DELAC, fewer than 21 English learners
SELPA	District leaders met with the Sutter County SELPA Director in April 2024

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

When developing the LCAP, we considered educational partner input before finalizing this plan. The following summarizes the actions and services that have been influenced by specific educational partner input.

There is a desire among parents and staff to focus on increasing academic achievement for all students in this next three-year LCAP cycle. All educational partners cite small class sizes as being necessary for student success. Specific input from educational partners regarding the desire to maintain small class sizes; the need to refine the intervention program based on local assessment and progress monitoring data; and the benefit of professional development and collaboration time resulted in the following actions:

- Goal 1, Action 1.2 Fund additional certificated staff to maintain small class sizes.
- Goal 1, Action 1.3 Provide professional development with a renewed focus on building an understanding of the reports available within our Renaissance STAR assessment system and Freckle our online intervention system; Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS); and mathematics. Teachers wish to still include supporting teacher chosen focused PD based on goals for improving practice. Include Monday Collaboration Early Dismissal Days in the calendar to support professional development activities.
- Goal 1, Actions 1.4 and 1.5 In order to increase the academic achievement of all students we must know where our students' needs are to be able to offer targeted intervention. In these actions we will expand our assessment system to include additional ELA skills assessments and develop a data management system; fund classified staff to support our assessment and intervention system; and expand our intervention programs.

All educational partners noted the welcoming school environment. Parents expressed that communication between the school and teachers is excellent and the atmosphere is positive. The need to reduce Chronic Absenteeism was commented on by parents and staff. This input resulted in the following actions:

- Goal 2, Action 2.1 Offer parent engagement opportunities by hosting family nights. Maintain communication between school/home. Use a support staff person to act as a liaison for families of English learners.
- Goal 2, Action 2.2 Increase student engagement and attendance in a safe environment by educating students and parents about the importance of attendance; celebrating good attendance, and offering attendance make-up opportunities; and providing assemblies, field trips, and various activities for students.

# Goals and Actions

## Goal

Goal #	Description	Type of Goal
1	Provide a high-quality instructional program that supports all students in meeting or exceeding grade level standards in preparation for success in high school and beyond.	Broad

State Priorities addressed by this goal.

Priorities: 1, 2, 4, 7, 8

An explanation of why the LEA has developed this goal.

The actions and services linked to this goal were developed in response to the needs identified through data analysis and input from educational partners and concentrate on the implementation of content standards, improving instructional practices, and using data to deliver targeted interventions across the grade levels, for all students, especially unduplicated pupils. The 2023 Dashboard reports that in ELA, the All student group declined slightly, 3.5 points and although all significant student groups increased in Math, there is a performance gap in ELA and Math between our All student group and our SED student group. On our Local Assessment (STAR) fall 2023 to winter 2024 there is a performance gap in ELA and Math between our All student group and our English learners. Eighty-six percent of unduplicated and students with exceptional needs scoring Standard Not Met on our local ELA assessment and 100% scoring Standard Not Met on our local Math assessment received tutoring or tiered intervention during the 2023/24 school year, but we did not have the growth on local assessments as we expected. In addition, on the 2024 parent survey, 79.2% of parents think their child is receiving the academic support needed to meet his/her need compared to 90.6% in 2023. In the 2024/25 LCAP we will increase targeted intervention based on assessment data. Given the performance gaps noted above, and parent input (91.7% say small classes are very important and 8.3% say they are important), we will continue to devote fiscal resources to maintaining staff so we have small class sizes.

## Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	Priority 1A Basic Services Percentage of teachers -Appropriately assigned and fully credentialed -Misassignments -Vacancies  Source: Local Data	October 2023  100% Appropriately assigned and fully credentialed  0% Misassignments  0% Vacancies			October 2026  100% Appropriately assigned and fully credentialed  0% Misassignments  0% Vacancies	
2	Priority 1B Basic Services Percentage of students with access to standards-aligned instructional materials  Source: SARC	January 2024  100%			January 2027  100%	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3	<p>Priority 2A Implementation of State Standards</p> <p>Progress (1-5) in making instructional materials that are aligned to standards and frameworks available in all classrooms</p> <p>Source: Local Indicator Tool</p>	<p>January 2024</p> <p>5 ELA 4 ELD 5 Mathematics 4 NGSS 5 HSS</p>			<p>January 2027</p> <p>5 ELA 5 ELD 5 Mathematics 5 NGSS 5 HSS</p>	
4	<p>Priority 2B Implementation of State Standards</p> <p>Percentage of English learners scoring at or above the 40<sup>th</sup> percentile on the winter STAR assessment in ELA</p> <p>Source: Winter 2024 Local Assessment</p>	<p>Winter 2024</p> <p>31%</p>			<p>Winter 2027</p> <p>35%</p>	
5	<p>Priority 4A Pupil Achievement</p> <p>Distance from Standard Met on CAASPP</p> <p><i>Points Above/Below Standard</i></p> <p>Source: CA School Dashboard</p>	<p>2023 Dashboard</p> <p><u>ELA</u></p> <p>23.1 below All 8.7 below White 31.0 below SED</p> <p><u>Math</u></p> <p>41.2 below All 18.7 below White 52.5 below SED</p>			<p>2026 Dashboard</p> <p><u>ELA</u></p> <p>10 below All 0 below White 20 below SED</p> <p><u>Math</u></p> <p>30 below All 5 below White 40 below SED</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
6	<p>Priority 4E Pupil Achievement</p> <p>Percentage of English learners making progress toward English proficiency by increasing one level on the ELPAC</p> <p>Source: CA School Dashboard</p>	<p>2023 Dashboard</p> <p>27.3%</p>			<p>2026 Dashboard</p> <p>30%</p>	
7	<p>Priority 4F Pupil Achievement</p> <p>Number of English learners who are reclassified</p> <p>Source: Local Data</p>	<p>2023/24 School Year</p> <p>2</p>			<p>2026/27 School Year</p> <p>≥2</p>	
8	<p>Priority 7A Course Access</p> <p>Broad Course of Study</p> <p>Progress (1-5) implementing academic standards for all students</p> <p>Source: Local Indicator Tool</p>	<p>January 2024</p> <p>2 Health Education</p> <p>5 Physical Education</p> <p>4 VAPA</p>			<p>January 2027</p> <p>4 Health Education</p> <p>5 Physical Education</p> <p>5 VAPA</p>	
9	<p>Priority 7B/C Course Access</p> <p>Percentage of unduplicated students and students with exceptional needs scoring below the 10<sup>th</sup> percentile (Urgent Intervention) on the fall Renaissance STAR ELA or Math assessment receiving tutoring or tiered intervention.</p> <p>Source: Attendance in programs</p>	<p>2023/24 School Year</p> <p>ELA</p> <p>100% Unduplicated</p> <p>100% SWD</p> <p>Math</p> <p>100% Unduplicated</p> <p>100% SWD</p>			<p>2026/27 School Year</p> <p>ELA</p> <p>100% Unduplicated</p> <p>100% SWD</p> <p>Math</p> <p>100% Unduplicated</p> <p>100% SWD</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
10	Priority 8 Pupil Outcomes Percentage of 1 <sup>st</sup> -8 <sup>th</sup> grade students scoring at or above the 40 <sup>th</sup> percentile on the winter STAR assessment in ELA and math.  Source: Renaissance STAR	Winter 2024  ELA 59% All 56% SED 31% EL  Math 72% All 69% SED 31% EL			Winter 2027  ELA 65% All 59% SED 35% EL  Math 75% All 72% SED 33% EL	

## Goal Analysis for 2024/25

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

N/A

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

N/A

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

N/A

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

N/A

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Certificated Staff	Recruit, hire, and retain highly qualified teachers.	\$643,791	No
1.2	Additional Certificated Staff	Fund certificated staff to reduce the number of combination classes and have smaller class sizes to better serve our SED student group, English Learners, and Foster Youth.	\$135,297	Yes
1.3	Professional Development	<p>Provide all staff with professional development that supports the implementation of CA state standards and curriculum, is responsive to identified needs and is aligned with the district's PD plan. Maintain Monday Collaboration Early Dismissal Days to support grade level span meetings, staff meetings, PD, intervention grouping/plans, data collecting and analysis.</p> <ul style="list-style-type: none"> <li>○ Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS)</li> <li>○ All teachers will have Renaissance STAR training. Components include: <ul style="list-style-type: none"> <li>○ Analysis of STAR assessments data</li> <li>○ Learn to set goals for students</li> <li>○ Understand how to use STAR data to assign intervention in the online program, Freckle</li> </ul> </li> <li>○ Two teachers will attend High Five for All training sponsored by Sutter County Superintendent of Schools (SCSOS). <ul style="list-style-type: none"> <li>○ Academic Vocabulary Toolkit (AVT)</li> <li>○ Writing</li> </ul> </li> <li>○ Mathematics</li> <li>○ Teacher chosen focus based on goals for improving practice</li> </ul>	\$18,051	No

Action #	Title	Description	Total Funds	Contributing
1.4	Data and Assessment	<p>Implement a comprehensive assessment system that includes continuous analysis of student data to monitor student progress and growth for all students but especially for unduplicated pupils.</p> <ul style="list-style-type: none"> <li>○ STAR Reading and Math assessments</li> <li>○ FastBridge</li> <li>○ Add ELA skills assessments</li> <li>○ Use Excel to track data across assessments <ul style="list-style-type: none"> <li>○ Hold data meetings with teachers, after each universal assessment window, to discuss most recent assessment data and identify intervention needs</li> </ul> </li> </ul>	\$14,253	No
1.5	Intervention	<p>Provide targeted intervention to support academic success and bridge achievement gaps for all students but especially for unduplicated pupils.</p> <ul style="list-style-type: none"> <li>○ Fund 2 FTE instructional aides to provide small group instruction, monitor the class while the teacher is delivering SIPPS instruction to small groups, and work with small groups on reading fluency intervention</li> <li>○ Pay a stipend to a certificated staff member for Intervention Coordinator duties</li> <li>○ K, 1, 2 teachers tutor last hour of the school day – SIPPS for K-2 students</li> <li>○ Intervention included: <ul style="list-style-type: none"> <li>○ Fluency Intervention for 1<sup>st</sup> – 8<sup>th</sup> grade students 4 days per week</li> <li>○ 4<sup>th</sup>-8<sup>th</sup> grade SIPPS Tier II intervention 4 days per week</li> <li>○ Freckle, an online program that works with our STAR assessment</li> </ul> </li> </ul>	\$41,025	No

## Goal

Goal #	Description	Type of Goal
2	Create a safe and healthy environment in which staff, students, and families will be engaged, connected, and active participants in the school community.	Broad

State Priorities addressed by this goal.

Priorities: 1, 3, 5, 6

An explanation of why the LEA has developed this goal.

The 2023 Dashboard shows mixed results in Chronic Absenteeism, and while there has been a decline in the percentage of students chronically absent in our All student group (5.6%, declined 3.5% 2023), there are significantly more students in the SED student group who are chronically absent (9.5%, increased 3%). Our Suspension Rate increased for almost all student groups on the 2023 Dashboard but our April 2024 Suspension Rate is 0%. Our local data shows improvements in metrics related to Goal 2 and we celebrate our successes in the areas of engagement, attendance, student well-being, and behavior. Parents feel the school is a friendly, welcoming environment for students, parents, and families: 95.5% in 2023, 95.9% in 2024; they continue to feel welcome and are encouraged to participate at this school: 95.5% in 2023, 95.8% in 2024; they say the school encourages them to be an active partner with the school in educating their child: 86.4% in 2023, 91.6% in 2024; and there is two-way communication between home and school: 95.5% in 2023, 95.8% in 2024. Students feel safe at school, on the 2024 survey 0% said they never feel safe compared to 3.8% in 2023 and there was a big decrease in bullying as evidenced by this survey question: *Students bullying other students is a problem at my school*: Usually – 22.6% in 2023, 3% in 2024; Sometimes – 47.2% in 2023, 32.8% in 2024; Never – 30.2% in 2023, 64.2% in 2024. This goal will help us maintain the progress we have made as well as drive our work to continuously improve Parent Involvement, Pupil Engagement and School Climate.

**Measuring and Reporting Results**

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	Priority 1C Basic Services Facilities Inspection Tool Rating Source: Facilities Inspection Tool (FIT)	August 2023 Exemplary			August 2026 Exemplary	
2	Priority 3A Parent Involvement Percentage of parents who agree that the school seeks their input in decision making. Source: Parent Survey	January 2024 95.8% All 100% SED			January 2027 ≥ 96% All 100% SED	
3	Priority 3B/C Parent Involvement Percentage of parents who attend in Parent/Teacher Conferences (Trimester 1) Source: Attendance Logs	November 2023 94% All 93% EL 90% SED 100% SWD			November 2026 96% All 96% EL 93% SED 100% SWD	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
4	Priority 5A Pupil Engagement Attendance Rate Source: P2 Attendance Report	April 2024 98.13%			April 2027 ≥98	
5	Priority 5B Pupil Engagement Percentage of students who were absent for 10% or more of the total instructional days Source: CA School Dashboard	2023 Dashboard 5.6% All 12.8% Hispanic 3.1% White 9.5% SED			2026 Dashboard 1.8% All 5% Hispanic 1% White 3.5% SED	
6	Priority 5C Pupil Engagement Percentage of students in grades 7/8 who dropped out of school prior to completing 8 <sup>th</sup> grade Source: Students Information System (SIS)	April 2024 0% All			April 2027 0% All	
7	Priority 6A/B School Climate Percentage of students suspended 1 or more times during the school year Percentage of students expelled at any time during the school year Source: CA School Dashboard and/or SIS	2023 Dashboard <u>Suspension</u> 1.6% All 0.0% Hispanic 3% White 1.5% SED  April 2024 Local Data <u>Expulsion</u> 0% All			2026 Dashboard <u>Suspension</u> <1% All 0.0% Hispanic <1.5% White <1% SED  April 2024 Local Data <u>Expulsion</u> 0% All	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
8	Priority 6C School Climate Percentage of parents, students, and staff who feel the school is safe.  Source: Surveys	January 2024  Students 77.6%-Usually 22.4%-Sometimes  Parents 95.8%  Staff 100%			January 2027  Students 80%-Usually 20%-Sometimes  Parents 97%  Staff 100%	
9	Priority 6C School Climate Percentage of parents, students, and staff who feel a sense of connectedness to the school.  Source: Surveys	January 2024  Students 56.7% - Usually 37.3% - Sometimes  Parents 95.9%  Staff 100%			January 2027  Students 60% - Usually 39% - Sometimes  Parents 97%  Staff 100%	

## Goal Analysis for 2024/25

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

N/A

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

N/A

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

N/A

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

N/A

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

## Actions

Action #	Title	Description	Total Funds	Contributing
2.1	Family Engagement/Communication	Promote parent engagement by offering opportunities for parents to participate in engaging school activities and maximizing district communication tools to promote school to home connectedness.	\$5,900	No
2.2	Student Attendance and Engagement	<p>Promote attendance by creating an engaging, safe school climate in facilities that are clean and well maintained.</p> <p>Facilities</p> <ul style="list-style-type: none"> <li>• Staff to maintain facilities that are clean and well maintained</li> </ul> <p>Attendance</p> <ul style="list-style-type: none"> <li>• Educate families on the importance of regular school attendance</li> <li>• Celebrate good attendance through monthly incentives</li> <li>• Offer attendance make-up opportunities for students</li> </ul> <p>Promote Engagement – <i>Our Parent's Club funds our field trips and assemblies</i></p> <ul style="list-style-type: none"> <li>• Field trips</li> <li>• Sports for grades 6-8</li> <li>• Student Council</li> <li>• Assemblies</li> </ul>	\$76,254	No
2.3	Support the Well-Being of Students	Support the well-being of all students and families by hiring a part-time school counselor.	\$11,427	No

# Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students for 2024/25

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
\$123,246	\$0

## Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
8.55%	0%	\$0	8.55%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

## Required Descriptions

### *LEA-wide and Schoolwide Actions*

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #(s)	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
Goal 1, Action 1.2	<p>As noted in the <i>Annual Performance</i> section, despite gains in achievement, there is still an achievement gap between our All student group and our Unduplicated student group. On the 2023 Dashboard in ELA, our All student group was 23.1 points below standard, SED student group 31 points below. In Math, our All student group was 41.2 points below standard and SED student group 52.5 points below. We see similar achievement gaps in our STAR assessments between our All student group and English learners.</p> <p>Educational partners have expressed the need to focus on increasing academic achievement for all students in the next three-year LCAP cycle. All educational partners cite small class sizes as being necessary for student success. According to 2024 Parent and Student Surveys more students say they get the support they need from their teachers/staff to be successful at school: 94.3% in 2023, 98.5% in 2024. More students are comfortable asking their teachers for help: 49.1% in 2023, 67.2% in 2024 and 99.1% of parents say small class sizes are important.</p> <p>See also: <i>Annual Performance</i> and <i>Goal 1 Metrics</i></p>	<p>We will fund additional certificated staff to maintain class sizes in all grades to better serve our SED student group, English Learners, and Foster Youth.</p> <p>This action is being provided on an LEA-wide basis and we expect that all students scoring less than proficient on CAASPP and local assessments will benefit. However, research suggests that reducing class size increases overall student achievement, particularly for younger, disadvantaged children. Smaller classes provide students with more individualized attention and greater interaction with the teacher. Additionally, teachers with smaller classes have the flexibility to use varied teaching methods, which is especially beneficial for struggling students. (“Smaller Class Sizes: Pros and Cons” in Public School Review, May 2020) Therefore, we believe these actions will support our unduplicated pupils significantly more than other students.</p>	<p>We will monitor the effectiveness of our actions using the Dashboard Distance from Standard for ELA and Math (Metric 5) and our local ELA and Math assessment (At/Above 40<sup>th</sup> percentile) for all students but especially for our SED and English learners (Metric 10).</p>

### Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
	N/A		

Insert or delete rows, as necessary.

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

N/A

### **Additional Concentration Grant Funding**

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

Browns Elementary School District does not receive concentration grant add-on funding.

<b>Staff-to-student ratios by type of school and concentration of unduplicated students</b>	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	N/A	N/A
Staff-to-student ratio of certificated staff providing direct services to students	N/A	N/A

**2024/25 Total Planned Expenditures Table**

LCAP Year (Input)	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
2024/25	\$ 1,441,802	\$ 123,246	8.548%	0.000%	8.548%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$ 876,311	\$ 15,154	\$ -	\$ 54,533	\$ 945,998.00	\$ 900,784	\$ 45,214

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.1	Certificated Staff	All	No	LEA-wide		All	Ongoing	\$ 643,791	\$ -	\$ 643,791	\$ -	\$ -	\$ -	\$ 643,791	0.000%
1	1.2	Additional Certificated Staff	All	Yes	LEA-wide	English Learners and Low-Income	All	Ongoing	\$ 135,297	\$ -	\$ 135,297	\$ -	\$ -	\$ -	\$ 135,297	0.000%
1	1.3	Professional Development	All	No	LEA-wide		All	Ongoing	\$ 5,879	\$ 12,172	\$ 500	\$ 15,154	\$ -	\$ 2,397	\$ 18,051	0.000%
1	1.4	Data and Assessment	All	No	LEA-wide		All	Ongoing	\$ 6,477	\$ 7,776	\$ 6,477	\$ -	\$ -	\$ 7,776	\$ 14,253	0.000%
1	1.5	Intervention	All	No	LEA-wide		All	Ongoing	\$ 32,086	\$ 8,939	\$ 1,565	\$ -	\$ -	\$ 39,460	\$ 41,025	0.000%
2	2.1	Family Engagment/Commuication	All	No	LEA-wide		All	Ongoing	\$ 1,000	\$ 4,900	\$ 1,000	\$ -	\$ -	\$ 4,900	\$ 5,900	0.000%
2	2.2	Student Attendance and Engagement	All	No	LEA-wide		All	Ongoing	\$ 76,254	\$ -	\$ 76,254	\$ -	\$ -	\$ -	\$ 76,254	0.000%
2	2.3	Support the Well-Being of Students	All	No	LEA-wide		All	Ongoing	\$ -	\$ 11,427	\$ 11,427	\$ -	\$ -	\$ -	\$ 11,427	0.000%

**2024/25 Contributing Actions Table**

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
\$ 1,441,802	\$ 123,246	8.548%	0.000%	8.548%	\$ 135,297	0.000%	9.384%	<b>Total:</b>	\$ 135,297
								<b>LEA-wide Total:</b>	\$ 135,297
								<b>Limited Total:</b>	\$ -
								<b>Schoolwide Total:</b>	\$ -

Goal #	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.2	Additional Certificated Staff	Yes	LEA-wide	English Learners and Low-Income	All	\$ 135,297	0.000%

## 2023/24 Annual Update Table

Totals:	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Actual Expenditures (Total Funds)
Totals:	\$ 838,834.00	\$ 934,954.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	Certificated Staff	No	\$ 343,156	\$ 449,369
1	1.2	Additional Certificated Staff	Yes	\$ 143,699	\$ 169,162
1	1.3	Professional Development	No	\$ 11,980	\$ 9,242
1	1.4	Instructional Materials	No	\$ 4,253	\$ 28,870
1	1.5	Data and Assessment System	No	\$ 26,737	\$ 13,999
1	1.6	Intervention	No	\$ 106,601	\$ 112,453
1	1.7	Visual and Performing Arts	No	\$ -	\$ -
2	2.1	Family Engagement/Communication	No	\$ 4,500	\$ 7,648
2	2.2	Student Engagement and Attendance	No	\$ 152,891	\$ 88,504
2	2.3	Support the Well-Being of Students	No	\$ 2,500	\$ 13,208
2	2.4	Transportation	No	\$ 31,607	\$ 34,099
2	2.5	Nutrition Program	No	\$ 10,910	\$ 8,400

**2023/24 Contributing Actions Annual Update Table**

6. Estimated Actual LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Actual Percentage of Improved Services (%)	Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)
\$ 135,031	\$ 143,699	\$ 169,162	\$ (25,463)	0.00%	0.00%	0.00% - No Difference

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.2	Additional Certificated Staff	Yes	\$ 143,699	\$ 169,162.00	0.00%	0.00%

## 2023/24 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
\$ 1,393,558	\$ 135,031	0.20%	9.89%	\$ 169,162	0.00%	12.14%	\$0.00 - No Carryover	0.00% - No Carryover

# Local Control and Accountability Plan Instructions

[Plan Summary](#)

[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [LCFF@cde.ca.gov](mailto:LCFF@cde.ca.gov).

## Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
  - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).

- Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (*EC* sections 52064[b][1] and [2]).
  - **NOTE:** As specified in *EC* Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to *EC* Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, *EC* Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.
- Annually reviewing and updating the LCAP to reflect progress toward the goals (*EC* Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (*EC* sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA’s final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity’s budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA’s diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

# Plan Summary

## Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA’s community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

## Requirements and Instructions

### *General Information*

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA’s LCAP.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

### *Reflections: Annual Performance*

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA’s annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;

- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

### ***Reflections: Technical Assistance***

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

### ***Comprehensive Support and Improvement***

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

#### **Schools Identified**

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

#### **Support for Identified Schools**

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

#### **Monitoring and Evaluating Effectiveness**

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

## **Engaging Educational Partners**

# Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

# Requirements

**School districts and COEs:** *EC* sections [52060\(g\) \(California Legislative Information\)](#) and [52066\(g\) \(California Legislative Information\)](#) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

**Charter schools:** *EC* Section [47606.5\(d\) \(California Legislative Information\)](#) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and

- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the [CDE's LCAP webpage](#).

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see [Education Code Section 52062 \(California Legislative Information\)](#);
  - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).
- For COEs, see [Education Code Section 52068 \(California Legislative Information\)](#); and
- For charter schools, see [Education Code Section 47606.5 \(California Legislative Information\)](#).
- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

## Instructions

### ***Respond to the prompts as follows:***

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

### ***Complete the table as follows:***

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

## Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.
- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

## A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.
- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.
- For the purposes of this prompt, this may also include, but is not necessarily limited to:
  - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
  - Inclusion of metrics other than the statutorily required metrics
  - Determination of the target outcome on one or more metrics
  - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
  - Inclusion of action(s) or a group of actions
  - Elimination of action(s) or group of actions
  - Changes to the level of proposed expenditures for one or more actions
  - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
  - Analysis of effectiveness of the specific actions to achieve the goal
  - Analysis of material differences in expenditures
  - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process

- Analysis of challenges or successes in the implementation of actions

## Goals and Actions

### Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

### Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- **Focus Goal:** A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
  - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- **Broad Goal:** A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- **Maintenance of Progress Goal:** A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

### Requirement to Address the LCFF State Priorities

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The [LCFF State Priorities Summary](#) provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

**Focus Goal(s)**

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

**Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding**

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

(A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and

(B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school's educators, if applicable.

- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school's educators.
  - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
  - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school's educators, if applicable.

#### Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

#### State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

#### An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
  - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

**Note:** EC Section [42238.024\(b\)\(1\) \(California Legislative Information\)](#) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

## ***Broad Goal***

### Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.
- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

### Type of Goal

Identify the type of goal being implemented as a Broad Goal.

### State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

### An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

## ***Maintenance of Progress Goal***

### Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

#### Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

#### State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

#### An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

### ***Measuring and Reporting Results:***

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.
- The metrics may be quantitative or qualitative; but at minimum, an LEA's LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.
- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.
- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
  - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.
- **Required metrics for Equity Multiplier goals:** For each Equity Multiplier goal, the LEA must identify:

- The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or
- The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

Complete the table as follows:

#### Metric #

- Enter the metric number.

#### Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

#### Baseline

- Enter the baseline when completing the LCAP for 2024–25.
  - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
  - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
  - Indicate the school year to which the baseline data applies.
  - The baseline data must remain unchanged throughout the three-year LCAP.
    - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.
    - If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.

- Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

## Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
  - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

## Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.
  - Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

## Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
  - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

## Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
  - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for <b>2024–25</b> or when adding a new metric.	Enter information in this box when completing the LCAP for <b>2024–25</b> or when adding a new metric.	Enter information in this box when completing the LCAP for <b>2025–26</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2026–27</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2024–25</b> or when adding a new metric.	Enter information in this box when completing the LCAP for <b>2025–26</b> and <b>2026–27</b> . Leave blank until then.

**Goal Analysis:**

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. “Effective” means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

**Note:** When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as “Not Applicable.”

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
  - Include a discussion of relevant challenges and successes experienced with the implementation process.
  - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
  - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
  - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
  - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
  - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
    - The reasons for the ineffectiveness, and
    - How changes to the action will result in a new or strengthened approach.

### **Actions:**

Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

## Description

- Provide a brief description of the action.
  - For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
  - As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
  - These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

## Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

## Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
  - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496 in the Increased or Improved Services section of the LCAP.

**Actions for Foster Youth:** School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

## Required Actions

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
  - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
  - Professional development for teachers.

- If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.
- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.
- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
  - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
  - These required actions will be effective for the three-year LCAP cycle.

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

### Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

### Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC* Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the “minimum proportionality percentage” or “MPP.” The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the

identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

***LEA-wide and Schoolwide Actions***

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

***For School Districts Only***

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

**Requirements and Instructions**

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

#### Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

#### Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

#### LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

#### LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

#### Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 *CCR* Section 15496(a)(7).

## Required Descriptions:

### ***LEA-wide and Schoolwide Actions***

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

**Identified Need(s)**

Provide an explanation of the unique identified need(s) of the LEA’s unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

**How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis**

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA’s unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

**Metric(s) to Monitor Effectiveness**

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

**Note for COEs and Charter Schools:** In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

**Limited Actions**

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

**Identified Need(s)**

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA’s needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

## How the Action(s) are Designed to Address Need(s)

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

## Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.
- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.
- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

## Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.
- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.
- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.
- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
  - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
  - The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
  - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
  - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

## Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

## Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5

CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.

- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover — Percentage. *This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.*
- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action’s number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering “All,” or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type “Yes” if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type “No” if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If “Yes” is entered into the Contributing column, then complete the following columns:
  - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
  - **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
  - **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools.” If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans.” Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.

- **Time Span:** Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year,” or “2 Years,” or “6 Months.”
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.
- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
  - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
  - **Note:** Equity Multiplier funds must be included in the “Other State Funds” category, not in the “LCFF Funds” category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA’s LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
  - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

## Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the 'Contributing to Increased or Improved Services?' column will need to be checked to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses.

## Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

## Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the 'Contributing to Increased or Improved Services?' column to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
  - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and

determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

## LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

## Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

### ***Contributing Actions Table***

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
  - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**
  - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

## ***Contributing Actions Annual Update Table***

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**
  - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
  - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
  - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

## ***LCFF Carryover Table***

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**

- This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**
  - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.
- **13. LCFF Carryover — Percentage (12 divided by 9)**
  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).