



## Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
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## Plan Summary [2024-25]

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

The Miller Creek School District is a high performing TK-8 district whose mission is to promote academic excellence, nurture learning as a lifelong process, and to support all students as they become an informed, productive, contributing member of society. The Miller Creek School District, located approximately fifteen miles north of San Francisco, serves the northern San Rafael community of Terra Linda, Marinwood, Lucas Valley, and a portion of Contempo Marin. It was founded in 1864, making it one of the oldest school districts in Marin County. Miller Creek School District includes three elementary schools serving transitional kindergarten through 5th grades: Lucas Valley School (TK-5), Vallecito School (TK-5), and Mary E. Silveira School (TK-5), and Miller Creek Middle School which serves students in grades 6th through 8th. District enrollment is approximately 1,818. Miller Creek School District is within the San Rafael High School District and most Miller Creek graduates attend Terra Linda High School.

The Miller Creek School District has an experienced and involved Board of Education. At their workshop in August 2024, they identified focus areas for the district goals which are represented in the LCAP. These focus areas and goals were adopted at their September 2024 meeting.

#### 1. Focus Area: Ensure Fiscally Responsible Allocation of Resources

##### Purpose Statement:

The Miller Creek School District's primary mission of education shall be the driving force behind all decisions allocating resources and optimizing infrastructure to support students and staff.

##### Goals:

- Prioritize and align district resources with student improvement and identified focus areas
- Provide clean and safe facilities and support internal operations conducive to varied and effective learning opportunities and internal operational efficiencies

#### 2. Focus Area: Rigorous Student Learning

Purpose Statement: The Miller Creek School District students will receive a broad, challenging and relevant academic foundation, will develop an appreciation of the arts, will practice respect for and tolerance and understanding of the importance of individual and cultural differences in order to gain the skills, knowledge and attitudes to be prepared for the challenges of high school.

##### Goals:

- Increase student academic achievement and success by providing appropriate levels of challenge and differentiation
- Accelerate growth of students not yet meeting standards
- Ensure student access to broad, culturally responsive, engaging curricula and programs

#### 3. Focus Area: Attract, Retain, and Support an Outstanding Diverse Staff

Purpose Statement: The Miller Creek School District staff will be dedicated to the education of all district children. We will celebrate the individual talents of the staff and encourage opportunities for on-going professional growth, teamwork and collaboration to both model and foster a love of learning.

##### Goals:

- Support continuous professional growth by providing timely and relevant feedback and professional learning opportunities
- Support a culture that fosters a shared vision, a system-wide culture of learning, respect, and effective communication at the individual school sites and across the district.
- Provide the resources necessary to support thoughtful, intentional and effective learning experiences for students

#### 4. Focus Area: Strengthen Student Connectedness

Purpose Statement: The Miller Creek School District will be a community where all members encourage, respect, and acknowledge each other as valued individuals and ongoing learners and will foster healthy, inclusive, respectful and safe learning environments.

Goals:

- Increase student engagement in and connectedness to school and trusted adults
- Support and strengthen student relationships
- Support a safe, secure, healthy and inclusive environment for students and families

#### 5. Focus Area: Cultivate Community Engagement to Advance and Enrich Student Learning

Purpose Statement: The Miller Creek School District will work in partnership with caregivers and the community at large, to include input from stakeholders in decision making processes. Varied personal and professional knowledge, experience and expertise shall be sought and respected in order to foster a greater sense of inclusion and ownership.

Goals:

- Amplify and strengthen communication and articulation between schools and staff and families to ensure shared goals, optimize talent and resources and share best practices
- Facilitate opportunities for meaningful collaboration with community partners, including: CanDo!, Home and School Clubs, the San Rafael City Schools, City of San Rafael, and County of Marin
- Celebrate successes and a shared sense of community

Students in the Miller Creek School District receive a broad academic foundation, develop an appreciation of the arts, and will cultivate an appreciation of individual and cultural differences. Rigorous coursework is rooted in the Common Core State Standards (CCSS) and, in addition to English Language Arts, mathematics, science, social studies, includes several well-rounded programs including instrumental and vocal music, performing and fine arts, physical education, leadership, wellness, and garden. The average per-pupil spending is approximately \$17,500. The Miller Creek school district employees 223 dedicated personnel who are collaborative and passionate of which 103 serve as classified employees and 120 as certificated employees. The staff is dedicated to the education of all students, value on-going professional growth, and work to foster a love of community and learning.

The Miller Creek School District serves a vibrant community of students. The total school enrollment at each school is:

Miller Creek Middle School Enrollment: 600

Lucas Valley Elementary School Enrollment: 362

Vallecito Elementary School Enrollment: 416

Mary E. Silveira Elementary School Enrollment: 429

The Miller Creek School District believes diversity is an asset, values every student, and is committed to building communities where students thrive. Miller Creek School District serves the following groups of students:

Ethnicity / Race

African American: 1.3%

American Indian: 0.1%  
Asian: 5%  
Filipino: 1.5%  
Hispanic: 25%  
White: 55.7%  
Two or More Races: 11.3%

Language Fluency  
English Learners: 13.8%  
Fluent English Proficient: 7.7%

Socioeconomic Status  
Socioeconomically Disadvantaged: 20.2%

Student Programs  
Students with Disabilities: 13.4%  
Homeless: 0.5%  
Foster Youth: 0.1%

Miller Creek School District has strong support from its families and broader community. The Can Do! Educational Foundation generates additional local funding through community donation and business partnerships. Can Do! contributes funds that support TK-8 student wellness and enrichment. Thriving Home and School Clubs work to fundraise and coordinate community events. A community voted Parcel Tax was passed in 2018 and generates funds that support school libraries, robust elective classes at the middle school, counseling, health services, and more.

## Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

The Miller Creek School District was in the green performance level for English Language Arts on the California School Dashboard with an average of 31.1 points above the standard. The following student groups increased performance from the previous year: Hispanic students, homeless students, socioeconomically disadvantaged students, students with two or more races and students with disabilities.

The Miller Creek School District was in the green performance level for Mathematics on the California School Dashboard with an average of 10 points above the standard. The following student groups increased performance from the previous year: Hispanic students, homeless, socioeconomically disadvantaged, asian, and students with disabilities.

This pattern of growth reflects the broad goal of high achievement for all students of the district while accelerating the achievement of the historically underserved students. Actions supporting this growth include providing systematic academic intervention, designated ELD, and creating welcoming schools by increasing the social emotional learning opportunities.

The Miller Creek School District was in the orange performance level for chronic absenteeism. 16% of students were considered chronically absent, an increase in 2.3% from the previous year. The student groups with the highest percentage of students chronically absent were students with disabilities and white students. In response to this concern, the district engaged a committee to examine and improve attendance protocols which included the rewriting of family notices, improved data tracking, student incentives, and increased family collaboration. Local data shows that for the 2023-24 school year 10% of students were chronically absent. All student groups saw an improvement as well. Mary E. Silveira Elementary and Lucas Valley Elementary were in the red performance level for chronic absenteeism on the 2023 Dashboard.

The Miller Creek School District was in the orange performance level for suspension rate with 2.6% of students suspended at least one day, an increase of 1.1% from the previous year. In response, a committee was formed to implement the Positive Behavioral Interventions and Supports (PBIS) framework which works to clarify schoolwide behavioral expectations. Each school established a PBIS committee to steer the work and formulate campaigns. The following student groups were in the red performance level: English learners, Hispanic, Socioeconomically Disadvantaged, and students with disabilities.

The Miller Creek School District was in the orange performance level for English Learner Progress. Mary E. Silveira and Miller Creek Middle School made impressive progress and were in the green and orange performance levels respectively. Vallecito Elementary English Learner Progress was in the red performance level. The Vallecito team disaggregated the data student by student to look for trends. The team implemented a plan that included explicit ELPAC readiness instruction that took place with all students in the classroom. Early 2024 summative ELPAC data shows strong results for Vallecito.

## Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Within the Miller Creek School District, students with disabilities are at the lowest performance level in two categories: chronic absenteeism and suspension. When a student with a disability is chronically absent, the concern is addressed through the student's Individualized Education Plan. On a case-by-case basis, mental health supports are increased to support this need.

All schools are implementing the Positive Behavioral Interventions and Support framework to increase behavioral expectations and positive reinforcement. At times, behaviors are such that a tier 3 response is required and can include the use of restorative measures and/or suspension. When a student with a disability is suspended for more than 9 days, a team holds a manifestation determination to determine if the behavior is a manifestation of the student's disability. On a case-by-case basis, mental health support is increased for students whose behaviors are escalating.

The district hosted professional development on Conscious Discipline. The Conscious Discipline Brain State Model is a framework to understand the internal brain-body states that are most likely to produce certain behaviors in children and adults. With this awareness, we learn to consciously manage our adult thoughts and emotions so we can help children learn to do the same. The goal of this model is not to turn into neuroscientists, but to provide a simplified brain model as a means for increasing self-awareness so that we can respond consciously to the needs of the moment.

## Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

### ***Schools Identified***

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

N/A

### ***Support for Identified Schools***

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

N/A

### ***Monitoring and Evaluating Effectiveness***

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

N/A

# Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Educational Partner(s)	Process for Engagement
District families, parents	Comprehensive survey focusing on engagement, relationships, and culture
District students in grades 3-8	Comprehensive survey focusing on engagement, relationships, and culture
School personnel: teachers, classified	Comprehensive survey focusing on engagement, relationships, and culture
Families, local bargaining units, staff	Budget/LCAP Advisory Committee- a committee comprised of diverse partners who carefully examined district expenditures and revenue and formed recommendations for spending reductions.
Families of Multilingual Students	Planned community engagement events that celebrated multilingualism and brought families together in community and provided opportunity to gather feedback.
Classified and certificated staff	Leverage existing leadership structures such as Site Leadership Team and Professional Learning Communities to gather feedback and collaboratively design work with teachers
Families, teachers, principals	The district hosted a Diversity, Equity, and Inclusion Committee that worked together to improve the outcomes for historically marginalized youth including the planning of culturally responsive events and analyzing student performance data.
Principals	Engage in a weekly collaborative structure to identify needs and create a work plan to address the needs. The Administrative Leadership Team is a conduit for site based stakeholder engagement and input.

Educational Partner(s)	Process for Engagement
Community, district families, staff	Hosting a district budget workshop to review information about revenue and expenditures.
Marin County Special Education Local Plan Area	Consulted with SELPA to determine that specific actions for individuals with exceptional needs will be included in the local control and accountability plan or annual update to the local control and accountability plan and will be consistent with the strategies to be included in the annual assurances support plan for the education of individuals with exceptional needs effective July 1, 2022.

#### A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

The Budget/LCAP Advisory Committee met over several sessions to provide input on the District's budget and LCAP development process. The purpose of the committee was to make recommendations to align program priorities and spending by first understanding the board's goals and the programs and services in place that support the goals, then by understanding the District's budget and expectations for solvency, and by discussing, deliberating and using consensus protocols to make recommendations. Individual members brought a representative voice from the community and were encouraged to study information provided by the district on programs and fiscal challenges, engage with community members and their respective groups, and represent those interests in the committee.

The committee worked to understand the complexities of the district budget, studied a variety of programs including intervention, transportation, and special education and ultimately made recommendations to reducing spending. The recommendations were presented to the board which lead to the eventual approval of a spending reduction plan. Once approved, the plan and corresponding actions were adjusted in the LCAP.

Additionally, through the comprehensive survey, teams identified data points that drove strategic planning and actions. The data points were identified by disaggregating the data to study perceptions of staff, students, and learning partners according to school sites, grade level, race and ethnicity, gender, families with students with disabilities, language fluency and economic status.

Some examples of an LCAP action that is in direct response of community feedback is the implementation of Positive Behavioral Interventions and Supports (PBIS), continuing to provide greater access to translation, expanding English Language Development services in the middle school, continuing to provide targeted intervention in the elementary schools, and a value around offering a broad course of study.

# Goals and Actions

## Goal

Goal #	Description	Type of Goal
1	Broad Goal: To build the necessary infrastructure that supports access to programs for all students, particularly to address and reduce disparities in opportunities and outcomes between student groups.	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning) Priority 2: State Standards (Conditions of Learning) Priority 7: Course Access (Conditions of Learning)
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An explanation of why the LEA has developed this goal.

<p>This goal was developed to reflect the fundamental needs of a school system including facilities, staffing, and standards aligned curriculum.</p> <p>This goal supports the following state priorities:</p> <p>1- Basic services including appropriately assigned and fully credentialed teachers, sufficient access to standards-aligned materials, and school facilities in good repair.</p> <p>2- Implementation of State Standards</p> <p>7- Access to a broad course of study</p> <p>This goal supports the following Miller Creek School District Board goals:</p> <p>1- Ensure Fiscally Responsible Allocation of Resources</p> <p>2- Rigorous Student Learning</p> <p>3- Attract, retain, and support an outstanding diverse staff</p>
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## Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.1	Facilities Inspection Tool (FIT)	4 Overall Facility Ratings of "Good"			Positive Facilities Inspection Results	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.2	Credential Monitoring Report	100% Appropriately Credentialed Teachers			100% Appropriately Credentialed Teachers	
1.3	Multi-Year Curricular Plan Established	Multi-Year Curricular Plan Established			3 Year Multi-Year Plan updated annually that guarantees access to standards align curriculum	
1.4	Master Schedule	Students have access to broad courses of study			All students have access to broad courses of study	
1.5	Williams Report	All students have access to standards aligned materials			All students have access to standards aligned materials	
1.6	School Accountability Report Card	Approved School Accountability Report Cards			Produce a public facing tool that reflects adequate staffing, facilities, and learning materials	
1.7	Standards Aligned Report Card	TK-5 students have access to standards aligned report cards			All TK-5 students have access to standards aligned instruction	

## Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

## Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Certificated Staffing	Hire and retain diverse, highly qualified certificated staff, including special education staff. Staff salaries and benefits.	\$13,633,418.00	No
1.2	Classified Staffing	Hire and retain highly qualified classified staff to support clerical, and business operations. Staff salaries and benefits.	\$1,310,486.00	No
1.3	Instructional Classified Support	Hire and retain highly qualified paraprofessionals to support the needs of regular and special education.	\$1,697,541.00	No
1.4	Expanding Basic Course of Study	Offer a broad course of study including PE, music, visual & fine arts, technology, world language and science.	\$2,561,402.00	No
1.5	Library Services	Provide library services for all students.	\$376,595.00	No
1.6	Technology Hardware	Maintain district technology infrastructure and provide hardware to all students including a 1:1 device program starting in grade 3.	\$469,266.00	No

Action #	Title	Description	Total Funds	Contributing
<b>1.7</b>	Technology Software	Operational technology software and web-based curricular platforms, including cyber security.	\$17,000.00	No
<b>1.8</b>	Teacher Support	Provide certificated coaching and support including the Beginning Teacher Induction program which supports teachers new to the profession.	\$9,730.00	No
<b>1.9</b>	Home to School Transportation	Provide options for home to school transportation which prioritizes safety, including for students identified as foster/homeless youth, identified students receiving special education services, and low income students.	\$539,236.00	Yes
<b>1.10</b>	Facilities	Maintain and update facilities providing adequate maintenance and custodial staff.	\$1,641,398.00	No
<b>1.11</b>	Testing & EL Coordination	Coordinate CAASPP, ELPAC, and physical fitness testing services, the redesignation of English proficient students, and monitor the success of redesignated students.	\$49,191.00	No

# Goals and Actions

## Goal

Goal #	Description	Type of Goal
2	To increase academic achievement in mathematics and English language arts for all students with a focus on narrowing the achievement gap for English learners, students receiving special education, Hispanic/Latinx, and socioeconomically disadvantaged through best-practices in personalized learning and use of a multi-tiered system of support.	Broad Goal

State Priorities addressed by this goal.

Priority 4: Pupil Achievement (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

This goal was developed to reflect a principle responsibility of schools which is to provide equitable access to rigorous academic programing, including utilizing systems of support when necessary, and to ensure appropriate progress monitoring and achievement for all students.

This goal supports the following state priorities:  
4- Pupil Achievement

This goal supports the following Miller Creek School District Board goals:  
2- Rigorous Student Learning

## Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
2.1	2023 California Dashboard, English Language Arts	Districtwide, All Students, Green Performance Level, 31.1 points above standard.  Orange Performance Level: English Learners, 61.4 points below standard			All student groups in the Blue / Green performance levels, with accelerated performance in student groups that are below standard.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>Yellow Performance Level: Hispanic- 33.5 points below standard, Homeless- 33.6 points below standard, Socioeconomically Disadvantaged- 44.1 points below standard, Students with Disabilities- 57.2 points below standard.</p> <p>Green Performance Level: Asian- 77.3 points above standard, White- 49.9 points above standard</p> <p>Blue Performance Level: Two or More Races- 52.3 points above standard</p>				
2.2	2023 California Dashboard, English Language Arts	<p>Districtwide, All Students, Green Performance Level, 10 points above standard.</p> <p>Orange Performance Level: English Learners, 78.4 points below standard</p> <p>Yellow Performance Level: Hispanic- 55.2</p>			All student groups in the Blue / Green performance levels, with accelerated performance in student groups that are below standard.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>points below standard, Homeless- 78.3 points below standard, Socioeconomically Disadvantaged- 69.1 points below standard, Students with Disabilities- 70.7 points below standard.</p> <p>Green Performance Level: Two or More Races- 30 points above standard, White- 26.8 points above standard</p> <p>Blue Performance Level: Asians- 71.1 points above standard</p>				
2.3	English Learner Progress Indicator	2023 ELPAC: Of the 163 English Learners, 43.6% made progress toward English proficiency according to the ELPI.			75% of English Learners progress at least one ELPI level.	
2.4	Star Math	<p>Districtwide</p> <p>Fall 2022 - 73.3% at/above benchmark Fall 2023- 76.5% at/above benchmark</p> <p>White</p>			Increased achievement in all student groups, accelerating students who are below benchmark.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>Fall 2022 - 81.8% at/above benchmark Fall 2023- 86% at/above benchmark</p> <p>Latinx Fall 2022 - 43.6% at/above benchmark Fall 2023- 46.3% at/above benchmark</p> <p>Black Fall 2022 - 42.9% at/above benchmark Fall 2023- 35.7% at/above benchmark</p> <p>Asian Fall 2022 - 92.9% at/above benchmark Fall 2023- 94.3% at/above benchmark</p> <p>English Learners Fall 2022 - 16.7% at/above benchmark Fall 2023- 26.1% at/above benchmark</p>				
2.5	Star Reading	<p>Districtwide</p> <p>Fall 2022 - 68.6% at/above benchmark Fall 2023- 73% at/above benchmark</p> <p>White</p>			Increased achievement in all student groups, accelerating students who are below benchmark.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>Fall 2022 - 77% at/above benchmark Fall 2023- 80.8% at/above benchmark</p> <p>Latinx Fall 2022 - 40.4% at/above benchmark Fall 2023- 41.7% at/above benchmark</p> <p>Black Fall 2022 - 30.8% at/above benchmark Fall 2023- 45.5% at/above benchmark</p> <p>Asian Fall 2022 - 84.5% at/above benchmark Fall 2023- 90% at/above benchmark</p> <p>English Learners Fall 2022 - 10% at/above benchmark Fall 2023- 8.3% at/above benchmark</p>				

## Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

## Actions

Action #	Title	Description	Total Funds	Contributing
2.1	Professional Development	Provide ongoing professional development for credentialed and classified staff on curriculum adoptions, initiatives as defined in the Curricular Multi Year Plan and use of culturally responsive pedagogy.	\$68,750.00	No
2.2	Instructional Coach	Provide a district instructional coach to support professional development, district intervention services, and curricular adoptions and initiatives.	\$167,191.00	No
2.3	Standards Aligned Curriculum	Provide adopted and supplemental curriculum aligned with the California content standards.	\$190,000.00	No
2.4	Assessment	Utilize standards based assessments to screen students for intervention needs and to monitor the progress of all students.	\$41,000.00	No
2.5	Intervention and EL Services	Provide intervention support using an equity formula based on UPC with a focus on EL, foster, homeless, and low socioeconomic to facilitate Multi Tiered Systems of Support; provide designated services to support multilingual students including: Designated English Language Development section at Miller Creek Middle School; and a designated	\$1,146,902.00	Yes

Action #	Title	Description	Total Funds	Contributing
		Academic Workshop Class for 6-8 Students; designated ELD in the elementary grades.		
<b>2.6</b>	6-8 Math Acceleration	Provide equitable acceleration opportunity in mathematics by offering concurrent enrollment in Math 7 and Math 8.	\$41,142.00	No
<b>2.7</b>	Extended School Year Program	Provide an Extended School Year program for eligible students that have a disability.	\$40,900.00	No
<b>2.8</b>	Afterschool Tutorial	Provide a tutorial homework club focused on support for unduplicated students at MES, VAL and MCMS.	\$13,000.00	Yes

# Goals and Actions

## Goal

Goal #	Description	Type of Goal
3	<p>To increase connectedness for students through social emotional learning, campus inclusion, and wellness.</p> <p>Focus Goal: Decrease student chronic absenteeism by creating welcoming environments, engaging with parents in Site Attendance Review Meetings, and creating student incentives.</p>	Broad Goal

State Priorities addressed by this goal.

<p>Priority 3: Parental Involvement (Engagement)</p> <p>Priority 5: Pupil Engagement (Engagement)</p> <p>Priority 6: School Climate (Engagement)</p> <p>Priority 7: Course Access (Conditions of Learning)</p>
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An explanation of why the LEA has developed this goal.

<p>This goal was developed to highlight the social and emotional needs of students and to illustrate the various ways that schools support those needs.</p> <p>This goal supports the following state priorities:</p> <p>3- Parent Involvement</p> <p>5- Pupil Engagement</p> <p>6- School Climate</p> <p>7- Course Study</p> <p>This goal supports the following Miller Creek School District Board goals:</p> <p>1- Strengthen Student Connectedness</p> <p>5- Cultivate Community Engagement to Advance and Enrich Student Learning</p>
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## Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.1	Middle School Drop Out Rate	0% Middle School Drop Out Rate			Maintain 0% Student Drop Out Rate	
3.2	Attendance Data	<p>Oct 2023: All Students 15.6%</p> <p>Oct 2023: Hispanic 16.3%</p> <p>Oct 2023: Sp Ed 22%</p> <p>Oct 2023: EL 13%</p> <p>Jan 2024: All Students 13.1%</p> <p>Jan 2024: Hispanic 16.2%</p> <p>Jan 2024 Sp Ed 20.5%</p> <p>Jan 2024 EL 18.1%</p> <p>April 2024: All Students 10.4%</p> <p>April 2024: Hispanic 12.7%</p> <p>April 2024: Sp Ed 17.9%</p> <p>April 2024: EL 14%</p>			Decrease rate of chronic absenteeism in all student groups.	
3.3	Suspension Rates	<p>2021-22</p> <p>All Students-1.4% suspension rate</p> <p>Black students- 22.7%</p> <p>Hispanic students- 2.4%</p> <p>White students- 0.7%</p> <p>Two or more races- 1.1%</p> <p>2022-23</p> <p>All Students- 2.6% suspension rate</p>			Decrease rate of suspension in all student groups and move rates of suspension in student groups to proportionally reflect total enrollment.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		Black Students- 10% Hispanic Students- 5.1% White Students- 1.8% Two or more races- 2.1% Marin County- 2.7% Statewide- 3.8%  % Enrollment / Percent of Stu. Suspension Black Students- 1.6% / 6.1% Hispanic Students- 24% 46.9% White Students- 56.1%/38.8% Two or More Races- 9.9% / 8.2%  Source: CDE: DataQuest				
3.4	Expulsion Rates	0% expulsion rate			Maintain 0% Expulsion Rate	
3.5	Local Surveys	YouthTruth Survey Results  Elementary Family Percent Positives: Engagement: 2023 70%, 2024 73% Relationships: 2023 92%, 2024 93% Culture: 2023 82%, 2024 86%			Increase percent positives for families, students, and staff in the three core areas of engagement, relationships, and culture.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>Middle School Family Percent Positives: Engagement: 2023 70%, 2024 73% Relationships: 2023 64%, 2024 81% Culture: 2023 42%, 2024 65%</p> <p>Elementary Student Percent Positives: Engagement: 2023 88%, 2024 85% Relationships: 2023 79%, 2024 76% Culture: 2023 42%, 2024 65%</p> <p>Middle School Student Percent Positives: Engagement: 2023 70%, 2024 73% Relationships: 2023 92%, 2024 93% Culture: 2023 26%, 2024 29%</p> <p>Elementary Staff Percent Positives: Engagement: 2023 76%, 2024 76% Relationships: 2023 91%, 2024 89% Culture: 2023 64%, 2024 62%</p>				

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		Middle School Staff Percent Positives: Engagement: 2023 76%, 2024 76% Relationships: 2023 79%, 2024 82% Culture: 2023 30%, 2024 76%				
3.6	Local Survey	Trusted Adult: Elementary: When you are upset, is there an adult from school you can talk to? Middle: When I'm feeling upset, stressed, or having problems, there is an adult from school who I can talk to about it.  Feb 2024 LVE 2.3 / 33rd %ile VAL 2.22 / 15th %ile MES 2.35 / 44th%ile MCMS 3.31 / 63rd %ile			Increase percentile ranking.	
3.7	Local Survey	You Belong:			Increase percentile ranking	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>Elementary: Do you feel like an important part of your school? Middle: I really feel like a part of my school's community.</p> <p>Feb 2024 LVE 2.13 / 61st%ile VAL 2.18 / 74th%ile MES 2.07 / 43%ile MCMS 3.36/ 58th%ile</p>				
3.8	Local Survey	<p>Safety: Elementary: Do you feel safe at school? Middle: I feel safe during school.</p> <p>Feb 2024 LVE 2.56 / 50th%ile VAL 2.59 / 60th%ile MES 2.57/ 53%ile MCMS 3.56 / 50th%ile</p>			Increase percentile ranking	

## Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

## Actions

Action #	Title	Description	Total Funds	Contributing
3.1	Mental Health	Provide a viable and guaranteed school-based counseling and wellness program at all schools.	\$795,973.00	No
3.2	Health Services	Provide essential health services to students.	\$192,097.00	No
3.3	Sexual Health Education	Deliver Sexual Health Education to students in grades 5 and middle school that aligns with California's Healthy Youth Act.	\$10,000.00	No
3.4	Suicide Prevention	Implement a suicide prevention curriculum and implement a tool that provides alerts in response to unsafe web searches.	\$38,000.00	No
3.5	Communication	Utilize communication systems that are easy to access and have translation.	\$43,000.00	No
3.6	Parent/Family Education	Provide parent/family education responsive to family needs including but not limited to keeping students safe with technology, supporting foundational reading at home, and creating anti-racist schools.	\$0.00	No

Action #	Title	Description	Total Funds	Contributing
<b>3.7</b>	Lunchtime Activities	Provide lunch-time activities and clubs in increase student connectedness and belonging.	\$57,100.00	No
<b>3.8</b>	Multilingual Family Support	Increase access to staff, school presentations, and information by providing bilingual front office support, interpretation services, and translation services.	\$157,894.00	Yes
<b>3.12</b>	TK-8 Social Emotional Learning	Provide classroom-based lessons and resources in support of the CASEL 5 social emotional learning framework and grade level appropriate lessons including self regulation, conflict resolution, and drug/alcohol/nicotine education.	\$10,000.00	No
<b>3.13</b>	School Attendance Review Team	Decrease the rates of chronic absenteeism by raising awareness of the effects with staff, students, and families and identify and intervene when students display chronic absenteeism. Establish School Attendance Review Teams (SART) at each school to monitor student attendance and provide student and family supports. Provide attendance incentives.		No
<b>3.14</b>	Community Survey	Administer a comprehensive annual survey to students, staff, and district families to gather important feedback on perceptions and programs.	\$10,000.00	No
<b>3.15</b>	Tiered Behavioral Support	Provide tiered behavioral support as part of a comprehensive MTSS implementation.	\$10,000.00	No
<b>3.16</b>	Family Engagement	Plan community events that foster community and celebration of multilingual students.	\$3,000.00	Yes

# Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2024-25]

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
\$915000	\$0

## Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
4.951%	0.000%	\$0.00	4.951%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

## Required Descriptions

### LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
1.9	<p><b>Action:</b> Home to School Transportation</p> <p><b>Need:</b> Transportation routes far from school site with compromised pedestrian paths for low-income students.</p> <p><b>Scope:</b></p>	To provide access to school in attendance areas with a concentration of low-income students who are farthest away geographically. Regular school attendance has shown to be an important factor for student academic and social success.	School attendance

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
<b>2.5</b>	<p><b>Action:</b> Intervention and EL Services</p> <p><b>Need:</b> English Language Development &amp; Reading Intervention</p> <p><b>Scope:</b> Schoolwide</p>	<p>Using an equity formula driven by the Unduplicated Pupil Count (UPC), additional certificated and classified staffing is assigned to provide targeted intervention in math and/or reading and designated English Language Development instruction at our elementary schools. Students are identified for intervention using local data measures. Intervention teachers and support staff monitor progress of students and design flexible groups, including careful monitoring of English Learning students. This increase in intervention services will allow for a "double dip" of reading and English Language Development instruction. This action is a schoolwide action but is a guaranteed service for novice English Learners, foster youth that would benefit for the targeted intervention, and low-income students that demonstrate an academic need.</p> <p>At the middle school, two sections of English Language Development will be offered to students with an ELPAC level 1 &amp; 2 to support students to develop their speaking, listening, reading and writing in English. This is an increase to services for English Learning students at levels 1 &amp; 2. Also at the middle school is a period of Academic Support. This class is designed to support access to the grade level content by providing organizational and communication support as well as tutoring.</p> <p>Two periods of an intervention teacher were assigned at the middle school to support progress monitoring of multilingual students and to provide</p>	Reading assessments, student grades, state assessment results

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
		<p>a 6th grade Academic Support class for identified students. English Learners, low-income students, and foster youth whose data demonstrates a need for access to the intervention services will be prioritized.</p> <p>These services have demonstrated increased growth in student groups on the California Dashboard including Hispanic, socioeconomically disadvantaged and unhoused students. Strong support of the intervention and English learning services was evident through feedback received via community engagement.</p>	
2.8	<p><b>Action:</b> Afterschool Tutorial</p> <p><b>Need:</b> Additional homework and study skills support.</p> <p><b>Scope:</b> Schoolwide</p>	<p>An afterschool tutorial will be established at schools with a higher Unduplicated Student Count, with a focus at Miller Creek Middle School. The afterschool tutorial will provide a place where students can access content based tutoring. Students identified as English learner, low-income, or foster youth who have an academic need based on data points will have access to the afterschool tutorial.</p> <p>These services have demonstrated increased growth in student groups on the California Dashboard including Hispanic, socioeconomically disadvantaged and unhoused students. Strong support of the intervention and English learning services was evident through feedback received via community engagement.</p>	grades, academic screeners

### Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
3.8	<b>Action:</b> Multilingual Family Support  <b>Need:</b> Home language support and access to school information.  <b>Scope:</b> Limited to Unduplicated Student Group(s)	Bilingual office staff and presenters will provide information in the home language of the families. Increased family engagement has shown to be an important factor in student academic success.	Increased family engagement as reported on local survey.
3.16	<b>Action:</b> Family Engagement  <b>Need:</b> Building family-school connections with multilingual families  <b>Scope:</b> Limited to Unduplicated Student Group(s)	Events and celebrations that highlight the benefit of multilingualism. Increased family engagement has shown to be an important factor in student academic success.	Increased family engagement as reported on local survey.

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

N/A

**Additional Concentration Grant Funding**

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

N/A

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students		
Staff-to-student ratio of certificated staff providing direct services to students		

2024-25 Total Expenditures Table

LCAP Year	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
Totals	18482000	915000	4.951%	0.000%	4.951%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$16,576,519.00	\$3,835,665.00	\$4,382,847.00	\$546,181.00	\$25,341,212.00	\$23,916,712.00	\$1,424,500.00

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.1	Certificated Staffing	All	No			All Schools	3 years	\$13,633,418.00	\$0.00	\$11,004,082.00	\$2,093,656.00	\$535,680.00		\$13,633,418.00	
1	1.2	Classified Staffing	All	No			All Schools	3 years	\$1,310,486.00	\$0.00	\$1,258,459.00	\$52,027.00			\$1,310,486.00	
1	1.3	Instructional Classified Support	All	No			All Schools	3 years	\$1,697,541.00	\$0.00	\$541,750.00	\$834,004.00		\$321,787.00	\$1,697,541.00	
1	1.4	Expanding Basic Course of Study	All	No			All Schools	3 years	\$2,214,402.00	\$347,000.00		\$225,872.00	\$2,335,530.00		\$2,561,402.00	
1	1.5	Library Services	All	No			All Schools	3 years	\$348,595.00	\$28,000.00		\$20,500.00	\$356,095.00		\$376,595.00	
1	1.6	Technology Hardware	All	No			All Schools	3 years	\$331,266.00	\$138,000.00	\$147,749.00		\$321,517.00		\$469,266.00	
1	1.7	Technology Software	All	No			All Schools	3 years	\$0.00	\$17,000.00	\$8,200.00			\$8,800.00	\$17,000.00	
1	1.8	Teacher Support	All	No			All Schools	3 years	\$9,730.00	\$0.00	\$9,730.00				\$9,730.00	
1	1.9	Home to School Transportation	Foster Youth Low Income	Yes	LEA-wide	Foster Youth Low Income	All Schools	3 years	\$132,236.00	\$407,000.00	\$539,236.00				\$539,236.00	
1	1.10	Facilities	All	No			All Schools	3 years	\$1,641,398.00	\$0.00	\$1,641,398.00				\$1,641,398.00	
1	1.11	Testing & EL Coordination	All	No			All Schools	3 years	\$49,191.00	\$0.00	\$49,191.00				\$49,191.00	
2	2.1	Professional Development	All	No			All Schools	3 years	\$43,750.00	\$25,000.00		\$68,750.00			\$68,750.00	
2	2.2	Instructional Coach	All	No			All Schools	3 years	\$167,191.00	\$0.00			\$167,191.00		\$167,191.00	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
2	2.3	Standards Aligned Curriculum	All	No			All Schools	3 years	\$0.00	\$190,000.00		\$190,000.00			\$190,000.00	
2	2.4	Assessment	All	No			All Schools	3 years	\$20,000.00	\$21,000.00	\$21,000.00			\$20,000.00	\$41,000.00	
2	2.5	Intervention and EL Services	English Learners Foster Youth Low Income	Yes	School wide	English Learners Foster Youth Low Income	All Schools	3 years	\$1,101,402.00	\$45,500.00	\$973,808.00			\$173,094.00	\$1,146,902.00	
2	2.6	6-8 Math Acceleration	Grade 7 & 8	No			Specific Schools: Miller Creek Middle School 7-8	3 years	\$31,142.00	\$10,000.00	\$41,142.00				\$41,142.00	
2	2.7	Extended School Year Program	Students with Disabilities	No			All Schools	3 years	\$40,900.00	\$0.00	\$5,500.00	\$35,400.00			\$40,900.00	
2	2.8	Afterschool Tutorial		Yes	School wide		Specific Schools: MES, VAL and MCMS K-8	3 years	\$13,000.00	\$0.00	\$13,000.00				\$13,000.00	
3	3.1	Mental Health	All	No			All Schools	3 years	\$733,973.00	\$62,000.00	\$70,680.00	\$289,956.00	\$435,337.00		\$795,973.00	
3	3.2	Health Services	All	No			All Schools	3 years	\$192,097.00	\$0.00			\$192,097.00		\$192,097.00	
3	3.3	Sexual Health Education	All	No			All Schools Grades 5, 7 and 8	3 years	\$0.00	\$10,000.00	\$10,000.00				\$10,000.00	
3	3.4	Suicide Prevention	All	No			All Schools	3 years	\$0.00	\$38,000.00		\$15,500.00		\$22,500.00	\$38,000.00	
3	3.5	Communication	All	No			All Schools	3 years	\$0.00	\$43,000.00	\$43,000.00				\$43,000.00	
3	3.6	Parent/Family Education	All	No			All Schools	3 years	\$0.00	\$0.00	\$0.00				\$0.00	
3	3.7	Lunchtime Activities	All	No			Specific Schools: Miller Creek Middle	3 years	\$57,100.00	\$0.00	\$17,700.00		\$39,400.00		\$57,100.00	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
							School									
3	3.8	Multilingual Family Support	English Learners	Yes	Limited to Unduplicated Student Group(s)	English Learners	Specific Schools: MCMS, MES, VAL	3 years	\$147,894.00	\$10,000.00	\$157,894.00				\$157,894.00	
3	3.12	TK-8 Social Emotional Learning	All	No			All Schools TK-5	3 years	\$0.00	\$10,000.00	\$10,000.00				\$10,000.00	
3	3.13	School Attendance Review Team	All	No			All Schools	3 years								
3	3.14	Community Survey	All	No			All Schools	3 years	\$0.00	\$10,000.00	\$10,000.00				\$10,000.00	
3	3.15	Tiered Behavioral Support	All	No			All Schools	3 years	\$0.00	\$10,000.00		\$10,000.00			\$10,000.00	
3	3.16	Family Engagement	English Learners	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	3 years	\$0.00	\$3,000.00	\$3,000.00				\$3,000.00	

# 2024-25 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
18482000	915000	4.951%	0.000%	4.951%	\$1,686,938.00	0.000%	9.127 %	<b>Total:</b>	\$1,686,938.00
								<b>LEA-wide Total:</b>	\$539,236.00
								<b>Limited Total:</b>	\$160,894.00
								<b>Schoolwide Total:</b>	\$986,808.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.9	Home to School Transportation	Yes	LEA-wide	Foster Youth Low Income	All Schools	\$539,236.00	
2	2.5	Intervention and EL Services	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$973,808.00	
2	2.8	Afterschool Tutorial	Yes	Schoolwide		Specific Schools: MES, VAL and MCMS K-8	\$13,000.00	
3	3.8	Multilingual Family Support	Yes	Limited to Unduplicated Student Group(s)	English Learners	Specific Schools: MCMS, MES, VAL	\$157,894.00	
3	3.16	Family Engagement	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	\$3,000.00	

# 2023-24 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
Totals	\$26,436,024.00	\$27,803,753.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	Certificated Staffing	No	\$13,850,454.00	15060790
1	1.2	Classified Staffing	No	\$1,512,641.00	1511228
1	1.3	Instructional Classified Support	No	\$2,626,843.00	2898841
1	1.4	Expanding Basic Course of Study	No	\$2,482,985.00	2735647
1	1.5	Library Services	No	\$361,493.00	399844
1	1.6	Technology Hardware	No	\$481,446.00	399106
1	1.7	Technology Software	No	\$75,000.00	48486
1	1.8	Teacher Support	No	\$57,000.00	29318
1	1.9	Home to School Transportation	Yes	\$357,746.00	250000
1	1.10	Facilities	No	\$1,770,375.00	1735851
1	1.11	Testing Coordination	No	\$66,345.00	72140

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.12	Campus Supervision	No	\$0.00	0
1	1.13	Wifi Connectivity	Yes	\$5,000.00	4108
2	2.1	Professional Development	No	\$76,280.00	65610
2	2.2	Instructional Coach	No	\$220,596.00	191527
2	2.3	Standards Aligned Curriculum	No	\$100,000.00	110260
2	2.4	Assessment	No	\$29,208.00	27047
2	2.5	Certificated Intervention Teacher	Yes	\$580,119.00	578422
2	2.6	EL Services	Yes	\$42,843.00	45319
2	2.7	6-8 Academic Support	Yes	\$28,843.00	23531
2	2.8	6-8 Math Acceleration	No	\$45,036.00	46892
2	2.9	Reading Intervention	Yes	\$34,000.00	33700
2	2.10	Math Intervention	Yes	\$5,000.00	5000
2	2.11	Extended School Year Program	No	\$79,200.00	41855

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
2	2.12	Afterschool Tutorial	Yes	\$12,740.00	10786
2	2.13	Academic Summer Program	Yes	\$40,572.00	3012
2	2.14	Data Dashboard	No	\$0.00	0
2	2.15	Expansion of Transitional Kindergarten	No	\$7,000.00	4712
3	3.1	Mental Health	No	\$710,605.00	775309
3	3.2	Multi-Tiered System of Support (MTSS)	No		0
3	3.3	6-8 Wellness Center	No	\$69,788.00	73137
3	3.4	Health Staff	No	\$308,888.00	291581
3	3.5	Sexual Health Education	No	\$16,250.00	15250
3	3.6	Suicide Prevention	No	\$32,370.00	30771
3	3.7	Restorative Practices	No	\$20,000.00	20000
3	3.8	Communication	No	\$38,000.00	31520
3	3.9	Parent/Family Education	No	\$2,000.00	500
3	3.10	Local Partnerships	No	\$43,500.00	27476

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
3	3.11	Lunchtime Activities	No	\$18,000.00	20258
3	3.12	Bilingual Office Support	Yes	\$112,858.00	117585
3	3.13	Translation and Interpretation	Yes	\$10,000.00	7914
3	3.14	Anti-Racist Training	No	\$30,000.00	12200
3	3.15	6-8 Social Emotional Learning	No	\$12,000.00	4785
3	3.16	K-5 Social Emotional Learning	No	\$16,000.00	12158
3	3.17	School Attendance Review Team	No	\$1,000.00	400
3	3.18	Foster Youth Support	Yes	\$0.00	0
3	3.19	Community Survey	No	\$10,000.00	10000
3	3.20	Tiered Behavioral Support	No	\$30,000.00	17668
3	3.21	Community Engagement	Yes	\$6,000.00	2209

# 2023-24 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
\$851,053	\$578,666.00	\$1,049,017.00	(\$470,351.00)	0.000%	0.000%	0.000%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.9	Home to School Transportation	Yes	\$357,746.00	250000		
1	1.13	Wifi Connectivity	Yes	\$5,000.00	4108		
2	2.5	Certificated Intervention Teacher	Yes	0	578422		
2	2.6	EL Services	Yes	\$12,750.00	12750		
2	2.7	6-8 Academic Support	Yes	0	23531		
2	2.9	Reading Intervention	Yes	\$34,000.00	33700		
2	2.10	Math Intervention	Yes	0	5000		
2	2.12	Afterschool Tutorial	Yes	\$12,740.00	10786		
2	2.13	Academic Summer Program	Yes	\$40,572.00	3012		
3	3.12	Bilingual Office Support	Yes	\$112,858.00	117585		
3	3.13	Translation and Interpretation	Yes	0	7914		
3	3.18	Foster Youth Support	Yes	\$0.00	0		
3	3.21	Community Engagement	Yes	\$3,000.00	2209		



# 2023-24 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
19055000	\$851,053	0	4.466%	\$1,049,017.00	0.000%	5.505%	\$0.00	0.000%

# Local Control and Accountability Plan Instructions

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[Engaging Educational Partners](#)

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[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

*For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [LCFF@cde.ca.gov](mailto:LCFF@cde.ca.gov).*

## Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
  - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
  - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
    - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC

Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.

- Annually reviewing and updating the LCAP to reflect progress toward the goals (*EC* Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (*EC* sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

# Plan Summary

## Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

## Requirements and Instructions

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

### Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

### Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

**Comprehensive Support and Improvement**

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

*Schools Identified*

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

*Support for Identified Schools*

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

*Monitoring and Evaluating Effectiveness*

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

**Engaging Educational Partners**

**Purpose**

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

**Requirements**

**School districts and COEs:** *EC* sections [52060\(g\) \(California Legislative Information\)](#) and [52066\(g\) \(California Legislative Information\)](#) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

**Charter schools:** *EC* Section [47606.5\(d\) \(California Legislative Information\)](#) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the [CDE's LCAP webpage](#).

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see [Education Code Section 52062 \(California Legislative Information\)](#);
  - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).

- For COEs, see [Education Code Section 52068 \(California Legislative Information\)](#); and
- For charter schools, see [Education Code Section 47606.5 \(California Legislative Information\)](#).
- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

## Instructions

### Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

### Complete the table as follows:

#### Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

#### Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.
- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.
- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.
- For the purposes of this prompt, this may also include, but is not necessarily limited to:
  - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
  - Inclusion of metrics other than the statutorily required metrics
  - Determination of the target outcome on one or more metrics
  - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
  - Inclusion of action(s) or a group of actions
  - Elimination of action(s) or group of actions
  - Changes to the level of proposed expenditures for one or more actions
  - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
  - Analysis of effectiveness of the specific actions to achieve the goal
  - Analysis of material differences in expenditures
  - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
  - Analysis of challenges or successes in the implementation of actions

## Goals and Actions

### Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

### Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that

is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
  - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

**Requirement to Address the LCFF State Priorities**

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The [LCFF State Priorities Summary](#) provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

**Focus Goal(s)**

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

**Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding**

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

- (A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and
- (B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school’s educators, if applicable.
- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school’s educators.
  - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
  - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school’s educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
  - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

**Note:** EC Section [42238.024\(b\)\(1\) \(California Legislative Information\)](#) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

## Broad Goal

### Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.
- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

### Type of Goal

Identify the type of goal being implemented as a Broad Goal.

### State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

**Maintenance of Progress Goal**

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

**Measuring and Reporting Results:**

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.
- The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.
- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.

- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
  - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.
- **Required metrics for Equity Multiplier goals:** For each Equity Multiplier goal, the LEA must identify:
  - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or
  - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

Complete the table as follows:

#### Metric #

- Enter the metric number.

#### Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

#### Baseline

- Enter the baseline when completing the LCAP for 2024–25.
  - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
  - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
  - Indicate the school year to which the baseline data applies.
  - The baseline data must remain unchanged throughout the three-year LCAP.
    - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain

accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.

- If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
- Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

### Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
  - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

### Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.
  - Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

### Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
  - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

### Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
  - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for <b>2024–25</b> or when adding a new metric.	Enter information in this box when completing the LCAP for <b>2024–25</b> or when adding a new metric.	Enter information in this box when completing the LCAP for <b>2025–26</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2026–27</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2024–25</b> or when adding a new metric.	Enter information in this box when completing the LCAP for <b>2025–26</b> and <b>2026–27</b> . Leave blank until then.

**Goal Analysis:**

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. “Effective” means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

**Note:** When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as “Not Applicable.”

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
  - Include a discussion of relevant challenges and successes experienced with the implementation process.
  - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
  - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
  - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
  - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
  - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
    - The reasons for the ineffectiveness, and
    - How changes to the action will result in a new or strengthened approach.

**Actions:**  
Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.

- For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
- As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
- These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

## Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

## Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
  - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496 in the Increased or Improved Services section of the LCAP.

**Actions for Foster Youth:** School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

## Required Actions

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
  - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
  - Professional development for teachers.
  - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.
- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.

- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
  - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
  - These required actions will be effective for the three-year LCAP cycle.

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

### Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

### Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC* Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the “minimum proportionality percentage” or “MPP.” The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

**LEA-wide and Schoolwide Actions**

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

**For School Districts Only**

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

**Requirements and Instructions**

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

#### LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

#### Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 CCR Section 15496(a)(7).

## Required Descriptions:

### LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

#### Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

#### How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.

- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

### **Metric(s) to Monitor Effectiveness**

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

**Note for COEs and Charter Schools:** In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

### **Limited Actions**

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

### **Identified Need(s)**

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA's needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

### **How the Action(s) are Designed to Address Need(s)**

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

### **Metric(s) to Monitor Effectiveness**

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.
- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

### **Additional Concentration Grant Funding**

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.
- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.
- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.
- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
  - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.

- The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
  - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
  - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

## Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

## Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8).

Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover — Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***
- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If "Yes" is entered into the Contributing column, then complete the following columns:
  - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.

- **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
- **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools.” If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans.” Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year,” or “2 Years,” or “6 Months.”
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.
- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
  - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
  - **Note:** Equity Multiplier funds must be included in the “Other State Funds” category, not in the “LCFF Funds” category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA’s LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as

a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.

- As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA’s current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

## Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

## Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

## Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.

- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
  - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

## LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

## Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

### Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
  - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**

- This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

### **Contributing Actions Annual Update Table**

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**
  - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
  - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
  - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

### **LCFF Carryover Table**

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**

- This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**
  - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.  
  
The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.
- **13. LCFF Carryover — Percentage (12 divided by 9)**
  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

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