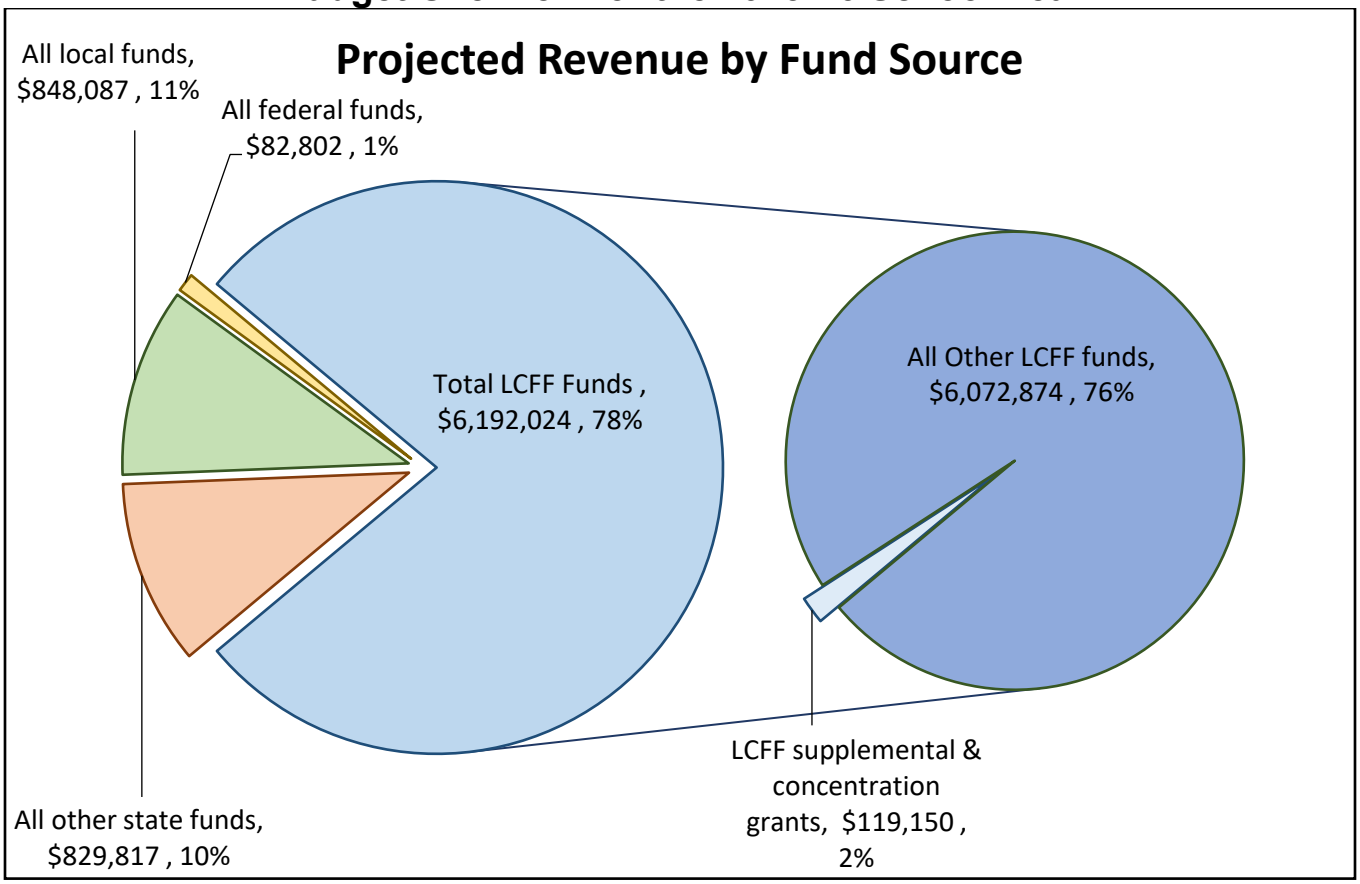
# LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Pacific Collegiate School
CDS Code: 44 10447 4430252
School Year: 2025-26
LEA contact information:
Maria C. Reitano
Head of School

(831) 479-7785 Ext. 3102

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

## Budget Overview for the 2025-26 School Year

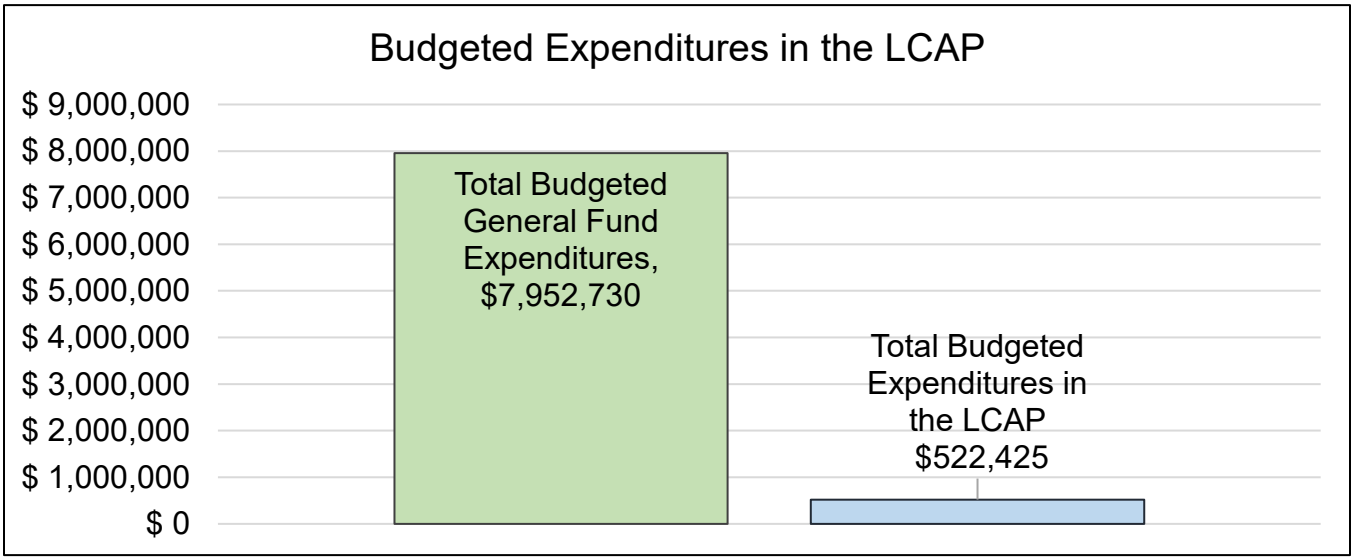



This chart shows the total general purpose revenue Pacific Collegiate School expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Pacific Collegiate School is $7,952,730, of which $6,192,024 is Local Control Funding Formula (LCFF), $829,817 is other state funds, $848,087 is local funds, and $82,802 is federal funds. Of the $6,192,024 in LCFF Funds, $119,150 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

# LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.




This chart provides a quick summary of how much Pacific Collegiate School plans to spend for 2025-26. It shows how much of the total is tied to planned actions and services in the LCAP.

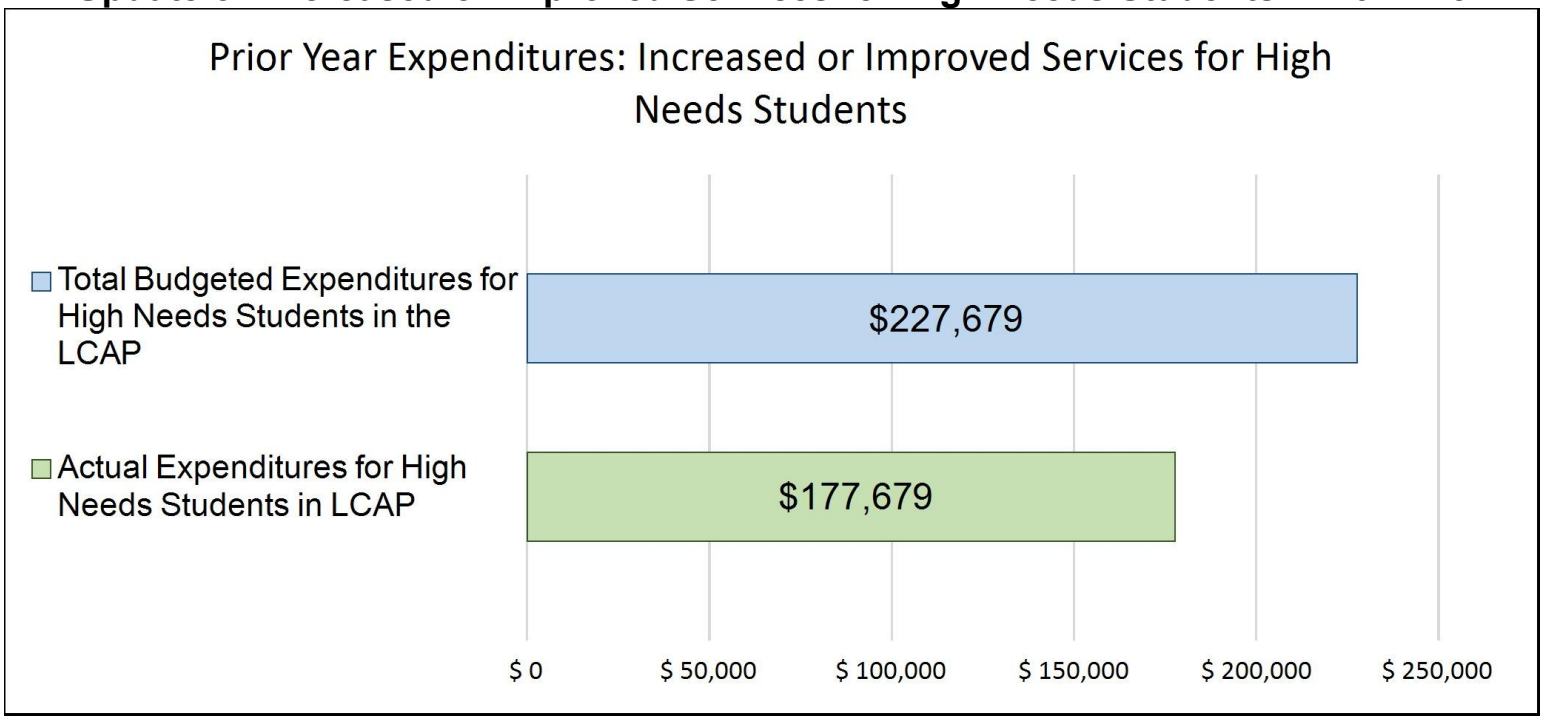
The text description of the above chart is as follows: Pacific Collegiate School plans to spend $7,952,730 for the 2025-26 school year. Of that amount, $522,425 is tied to actions/services in the LCAP and $7,430,305 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

## Increased or Improved Services for High Needs Students in the LCAP for the 2025-26 School Year

In 2025-26, Pacific Collegiate School is projecting it will receive $119,150 based on the enrollment of foster youth, English learner, and low-income students. Pacific Collegiate School must describe how it intends to increase or improve services for high needs students in the LCAP.  Pacific Collegiate School plans to spend $247,000 towards meeting this requirement, as described in the LCAP.

# LCFF Budget Overview for Parents

## Update on Increased or Improved Services for High Needs Students in 2024-25




This chart compares what Pacific Collegiate School budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Pacific Collegiate School estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2024-25, Pacific Collegiate School's LCAP budgeted $$227,679 for planned actions to increase or improve services for high needs students. Pacific Collegiate School actually spent $177,679 for actions to increase or improve services for high needs students in 2024-25.

The difference between the budgeted and actual expenditures of $50,000 had the following impact on Pacific Collegiate School’s ability to increase or improve services for high needs students:

# Local Control and Accountability Plan

**The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.**

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
|---|---|---|
| Pacific Collegiate School | Maria C. Reitano<br>Head of School | maria.reitano@pcscharter.org<br>(831) 479-7785 Ext. 3102 |

# Plan Summary [2025-26]

## General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

Pacific Collegiate School (www.pacificcollegiate.com) is an independent public charter school open to any student in 7th through 12th grade seeking a rigorous college preparatory education. Since its founding, PCS serves has earned high honors for its outstanding program and has consistently ranked among the top public schools in California and the nation. Founded in 1999 by parents and educators seeking an alternative in public school education, currently serves 550 students at its new campus, 3004 Mission Street, on Santa Cruz's Westside.

We are committed to being an inclusive, respectful and diverse school community, as our recently revised Vision, Mission, and Values statements attest. The PCS Vision is to engage and support every student in inclusive college preparatory learning that ignites curiosity, critical thinking, and innovation, while developing resilient, globally-minded, socially responsible change-makers. Our Mission is to inspire students to discover the interests, purpose, and passion that will enable them to thrive. We cultivate a love of learning within a community of care, advancing and celebrating diversity, equity, and inclusion. Students explore and excel through academically rich and culturally relevant learning, integrated with visual and performing arts and world languages. Our exemplary college preparatory curriculum empowers all students to be creative problem-solvers, effective collaborators, and engaged leaders of today and tomorrow.

Students at Pacific Collegiate School are encouraged to follow their interests and passions and to respect the experiences, identities, and perspectives of others while engaging in a rigorous, college preparatory curriculum. PCS provides extensive school-wide supports to ensure that our students succeed academically and socially within a community of care.

# Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

PCS is recognized annually by U.S. News and World Report, Niche, and The Challenge Index as among the top 10% of high schools and public charter schools in the nation. PCS has also been repeatedly recognized as a California Distinguished School, and ranked as the top performing high school in Santa Cruz County. In 2023, despite the many continuing effects of the COVID-19 pandemic on K-12 schools, PCS made progress on school and LCAP goals.

PCS has improved the 4 year cohort graduate rate for all subgroups to 94.6%, with 93% of graduates having satisfied all UC/CSU a-g requirements, and 100% earning acceptance to college/university prior to high school graduation. PCS students also continue to perform well on Advanced Placement exams  (with over 78% of students earning a score of 3, 4, or 5 on one or more exams).

PCS continues to track the progress of all learners, adressing gaps in learning and school experience where identified. Recognizing that the COVID-19 pandemic has exacerbated access and opportunity gaps bexperienced disproportionately by some of our most vulnerabile students and families, we have paid particular attention and allocated resources in alignment with our mission to support the success of all students. This has included additional personnel, professional learning for faculty and staff, additional support mechanisms, and enhanced resources aimed at supporting our English Learners, First to College students, students with disabilities, and foster/homeless youth. A particular area of need and action that seems to exist across subgroups is in improving outcomes in Mathematics. Therefore, PCS will be allocating resources toward enhancing supports for academic support and enhancing positive school culture during the 2024-2025 school year.

# Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

PCS qualified for federal Additional Targeted Support and Improvement in 2022, since we did not have 95% of students with disabilities participating in CAASPP. Since then, we have worked to improve the CAASPP testing rate. We now have 92% of students with disabilities compeleting CAASPP and are close to the federal requirement of 95%.

# Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

## *Schools Identified*

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

## *Support for Identified Schools*

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

## *Monitoring and Evaluating Effectiveness*

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

# Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

| Educational Partner(s) | Process for Engagement |
|---|---|
| Students | Students have been engaged in LCAP development in concert with WASC Accreditation during the 2023-2024 school year. In addition, surveys fwere distributed to gather input from all students; additional input was gathered from student members of Student Advisory Council and participants in WASC Focus Groups 10/2, 10/19, 11/1, 11/13, 11/30, 12/12, 1/8, 1/18, 2/26, and 3/25. A public hearing was held on May 1, 2024 at a regularly scheduled Board meeting, with a review of school data benchmarks an invitation for all educational partners to provide additional input via email to the Head of School. During the 2024-2025 school year, student input was gathered through a community-wide survey was used to gather input from students, family members, and staff in April 2025 and a public hearing inviting feedback on the draft 2025 LCAP was held at the May 14, 2025 Board Meeting with opportunities for student Board Representatives to ask questions and provide feedback during that meeting and subsequently via email. |
| Parents and Caregivers | Parents and Caregivers were invited to complete household surveys; parent/caregiver members of Parent Volunteer Association and WASC Focus Groups provided additional input during meetings held on 10/2, 11/1, 11/13, 11/14, 12/12, 1/8, 1/9, 2/26, 3/14, 3/25, and 5/14; parent/caregivers were also enouraged to attend Budget. Data, and LCAP Town Hall meetings held on 1/24, 2/15, and 5/16. A public hearing was held on May 1, 2024 at a regularly scheduled Board meeting, with a review of school data benchmarks an invitation for all educational partners to provide additional input via email to the Head |

| Educational Partner(s) | Process for Engagement |
| --- | --- |
| | of School. A community-wide survey was used to gather input from students, family members, and staff in April 2025 and a public hearing inviting feedback on the draft 2025 LCAP was held at the May 14, 2025 Board Meeting. with opportunities for parents and caregivers to ask questions and provide feedback during that meeting and subsequently via email. |
| Staff and Faculty | Survey data was gathered from all staff and faculty members (administrators, certificated, and classified staff); data disussions were held on in-service and collaboration days throughout the school year; in addition, staff and faculty members provided input as members of WASC Focus Groups held on 10/2, 11/1, 11/13, 12/12, 1/8, 2/26, and 3/25, and when attending Budget. Data, and LCAP Town Hall meetings held on 1/24, 2/15, and 5/16. A public hearing was held on May 1, 2024 at a regularly scheduled Board meeting, with a review of school data benchmarks an invitation for all educational partners to provide additional input via email to the Head of School. A community-wide survey was used to gather input from students, family members, and staff regarding the 2025 LCAP in April 2025 and a public hearing inviting feedback on the draft 2025 LCAP was held at the May 14, 2025 Board Meeting. The Faculty Reprsentative(s) were provided with opportunities for Board members to ask questions and provide feedback during that meeting and subsequently via email. |
| Board Members | Board members were encouraged to participate and share input via WASC Focus Groups; reports on LCAP progress, budget development and expenditures contributing to school growth and updated data was shared supporting LCAP expenditures at Board meetings throughout the year. A public hearing was held on May 1, 2024 at a regularly scheduled Board meeting, with a review of school data benchmarks an invitation for all educational partners to provide additional input via email to the Head of School. LCAP local indicators were shared once again in a meeting held on June 5, 2024, during which the 2024-2025 LCAP was approved by the Board of Directors. A community-wide survey was used to gather input from students, family members, and staff regarding the 2025 LCAP in April 2025 and a public hearing inviting feedback on the draft 2025 LCAP was held at the May 14, 2025 Board Meeting, with opportunities for Board |

| Educational Partner(s) | Process for Engagement |
|---|---|
| | members to ask questions and provide feedback during that meeting and subsequently via email. |

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

During the 2020-2021 school year, Pacific Collegiate School engaged in a comprehensive Strategic Planning process that included many opportunities for input and meaningful engagement in school planning by our educational partners. These included the following (with Spanish Translation/Interpretation):
1. Strategic Planning surveys soliciting feedback from PCS students, parents/caregivers, staff/faculty, and community members. We were pleased to experience relatively high completion rates: 50% students, 67% parents/caregivers, 75% staff/faculty.

2. 16 Focus Group meetings were held to learn from a variety of voices and experiences in our community (i.e. students, students of color, First to College (FTC) students, parents/caregivers, parents/caregivers of color, parents/caregivers of English Learners, parents/caregivers of students with disabilities, parents/caregivers of FTC students, alumni, new to PCS families, certificated faculty, classified staff, community members).

3. 7 Multi-Educational Partner Strategic Planning Work Groups were established to revise the PCS Vision, Mission, and Values statements, to discuss relevant data, and develop plans aligned to the Focus Areas educational partner input suggested were most important for the future of our school:
(1) Excellence for All/Diversity, Equity, and Inclusion
(2) School Climate and Culture
(3) Family and Community Engagement
(4) Faculty and Staff Recruitment, Retention, and Development
(5) Data Systems and Analysis
(6) Financial Sustainability.

These work groups included students, parents, teachers, support staff, and Board members. Each work group held 4-6 90 minute meetings to reflect on school data and community input, and to make aligned recommendations for the 2021-2026 PCS Strategic Plan.

4. 4 Town Hall/Community meetings were held to gather input and feedback from the PCS community on the revised Vision, Mission, and Values statements and the evolving Strategic Plan and LCAP goals. Town Hall meetings, public hearings, and Board meetings each year to ensure school goals and resource allocation reflected student needs, community input, and alignment with the Strategic Plan.

During the 2023-2024 school year, PCS continued with the Year 3 Action Plan of our Strategic Plan, and engaged educational partners in LCAP development as listed above, inviting their recommendations for resources and services to meet the needs of all students. Local indicator data suggested that parents and caregivers were appreciative of efforts made to simplify and make communication accessible, but that additional work needed to be done. This is particularly the case for families for whom English is not the home language. Survey and focus group data from that subgroup indicated that additional meetings and bilingual supports are needed to ensure equitable access to

school communications and meetings. 2023-2024 caregiver survey data reflected that 79% of caregivers experience a strong sense of belonging at PCS, but only 58% of those parents/caregivers are participating in school events or volunteering their time in support of events at school. PCS is carrying goals over focused on communication and participation in school events in an effort to improve these metrics. Additionally, PCS has a goal of increasing lottery applications for 7th grade in alignment with preferences for First to College and Socioeconomically Disadvantaged youth. Actions in this area are aimed at increasing this metric from 11% to 30% through improved communication and outreach efforts.

Results of the 2024-2025 community survey indicated similar results and a continued community interest in improved communication and opportuntiies for community engagement and enhancing activities to help students build a stronger connection and sense of belonging at school.

# Goals and Actions

## Goal

| Goal # | Description | Type of Goal |
|---|---|---|
| 1 | Engage All Students in Exemplary College Preparatory Education | Maintenance of Progress Goal |

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
Priority 2: State Standards (Conditions of Learning)
Priority 4: Pupil Achievement (Pupil Outcomes)
Priority 5: Pupil Engagement (Engagement)
Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

PCS is committed to offering an exemplary college preparatory education to our students, and to providing sufficient support to ensure that 100% of our students graduate in 4 years meeting all UC/CSU a-g requirements. Four year cohort graduation rates in recent years have not met this goal, so additional academic advising and support measures will be necessary to ensure the timely success of all of our students (with particular attention to traditionally underrepresented subgroups, and students with disabilities). A review of PCS data noted disparities between the CAASPP Math and AP performance of our First to College and Latinx students, so closing opportunity and achievement gaps will be a particular focus in the 2024-2025 LCAP to provide enhanced supports for these students.

## Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|---|---|---|---|---|---|---|
| 1.1 | % of Graduates Meeting UC/CSU a-g requirements | 100% (2023) | 100% (2024) | | 100% | |
| 1.2 | % of Graduates Accepted to College/University | 100% (2023) | 100% (2024) | | 100% | |
| 1.3 | % of 11th Grade Students Meeting or Exceeding Standards on ELA CAASPP | 99% (2023) | 94% of all students; 92% Latinx/Hispanic students, 100% | | 100% | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|---|---|---|---|---|---|---|
| | | | Economically Disadvantaged students and 94% non-Economically Disandvantaged students. (2024) | | | |
| 1.4 | % of 11th Grade Students Meeting or Exceeding Standards on Math CAASPP | 89% all students; 66% White students; 67% Latinx/Hispanic students; 66% Economically Disadvantaged students and 67% non-Economically Disadvantaged students. (2023) | 78% of all students; 79% White, 50% Latinx/Hispanic students, 67% Economically Disadvantaged students and 80% non-Economically Disadvantaged students. (2024) | | 100% all students; 80% White students; 80% Latinx/Hispanic students; 80% Economically Disadvantaged students and 80% non-Economically Disadvantaged stduents. | |
| 1.5 | % of students participating in AP Courses | 100% (2023) | 100% (2024) | | 100% | |
| 1.6 | # of students with a Personalized Learning Plan (PLP) | 0% | 0% | | N/A | This goal has been removed from the LCAP based on community interest and capacity at this time. |
| 1.7 | % Cohort Graduation Rate | 94.6% (2023) | 94.6% | | 100% | |

# Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

PCS continues to offer a rigorous, Advanced Placement focused academic program. All courses are UC/CSU eligible and aligned to both state standards and College Board frameworks for advanced study. PCS noted success in narrowing access and outcome gaps for students,

particularly our largest subgroups: Latinx/Hispanic and Socioeconomically Disadvantaged students. This was particularly notable in mathematics. Budget allocations of staff are aligned to desired outcomes and keeping class sizes relatively small to encourage focused and differentiated learning so all students are poised to succeed.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

PCS decided not to pursue Personalized Learning Plans at this time, so funds have not been allocated as planned in support of that goal.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Staffing ratios and professional development efforts have focused on creating effective systems of support for all PCS students. Specifically, funds allocated to maintain small class sizes and professional development focused on equitable learning stategies and social-motional learning in the classroom have been effective in fostering successful academic environments where students can thrive.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

PCS decided not to pursue Personalized Learning Plans at this time, in order to better use the limited capacity of the faculty and staff in leading positive change initiatives. PCS will welcome a new Head of School in 2025-2026, and this goal may be revisited at that time. In addition, PCS has eliminated after school tutoring due to budgetary limitations.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Actions

| Action # | Title | Description | Total Funds | Contributing |
|---|---|---|---|---|
| **1.1** | Enhanced Academic Supports/Tutoring | Personnel costs for after school tutoring support during extended learning hours (2 hours per day/5 days per week). | $0.00 | Yes |
| **1.2** | First to College Support | Costs of Academic Advisors to meet with all FTC students at least twice during the school year, and at least 2 family meetings/information sessions with College Counselor. | $6,784.00 | Yes |
| **1.3** | Test Preparation Courses | Costs of teacher time and materials for free test preparation program offered to all students. | $5,000.00 | Yes |

| Action # | Title | Description | Total Funds | Contributing |
|---|---|---|---|---|
| **1.4** | Formative Assessment Tools | Costs of IXL and other online programs to help assess to appropriately place students, track academic progress, and determine intervention needs, as well as 3 days of teacher release time to develop curriculum maps and common skill assessments/benchmarks. | $69,232.00 | Yes |
| **1.5** | Personal Learning Plan Development | Costs of collaboration time for teachers to develop a process for Personal Learning Plans and digital portfolios for all students. | $0.00 | Yes |

# Goals and Actions

## Goal

| Goal # | Description | Type of Goal |
|---|---|---|
| 2 | Build Positive, Inclusive, and Supportive School Culture | Broad Goal |

State Priorities addressed by this goal.

Priority 4: Pupil Achievement (Pupil Outcomes)
Priority 5: Pupil Engagement (Engagement)
Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

A review of data from the 2021 California Healthy Kids Survey (CHKS), as well as student survey data and focus groups, indicated the need to invest additional time and resources toward efforts to building a more positive, inclusive, and supportive school climate at PCS. Students expressed a desire to increase their sense of belonging in the school community, as well as the need for explicit anti-racist learning opportunities and clarified processes for reporting complaints and concerns. Finally, students indicated a strong desire for enhanced leadership development opportunities for more student voice at PCS. 2023 CHKS survey data indicated improvements in school connectedness (to 81%), but maintaining and improving outcomes in alignment with this metric remains an important goal for PCS.

In addition, this goal will be supported by actions in developing leadership development training for students, to improve belonging/connection and engage youth in the cultivation of a caring and supportive school community. Through these actions, PCS seeks to improve both CHKS and locally developed survey results focused on student sense of connectedness (from 81% CHKS and 83% local survey).

Similarly, PCS seeks to engage students in the development of Personal Learning Plans to increase a sense of ownership and academic motivation. This action is designed to support an improvement, reflected in increased to 2023 CHKS student data in this area (7th grade reported 74% academic engagement, 9th grade reported 52% academic engagment, and 11th grade reported 69% academic engagement). By involving students in their own personalized learning plan, PCS seeks to improve academic engagements and ownership of learning by all students.

# Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|---|---|---|---|---|---|---|
| 2.1 | % students reporting moderate or high degree of school connectedness (CA Healthy Kids Survey) | Grade 11: 81% (2023) | N/A - survey administered biannually | | 100% | |
| 2.2 | % students reporting a moderate or strong sense of belonging/connection, caring/supportive school community, and understandig/trust in support and complaint systems (locally devloped student survey/Kelvin survey). | 83% (2023) | 84.5% (2024) | | 100% | |
| 2.3 | % students participating in leadership development goals/activities. | 0% (2023) | 23% (2024) | | 50% | |
| 2.4 | % students with a Personal Learning Plan (PLP). | 0% (2023) | N/A - PCS opted out of PLPs | | N/A - PCS opted out of PLPs | |

# Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

PCS created and engaged students in leadership trainings this year. In addition, faculty and staff participated in schoolwide training about social-emotional learning strategies and responses.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

PCS opted not to allocate resources or focus limited staff and faculty capacity on Personal Learning Plans (PLPs). The removal of this goal may be revisted when a new Head of School is welcomed to PCS in 2025-2026. In addition, PCS secured CalHOPE grant funding to support some of the costs of SEL training for Faculty and Staff, which reduced costs in this area.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

SEL training was extremely effective in fostering a caring learning community at PCS and leadership training empowered a whole group of students as leaders who had not previously seen themselves as influential leaders within the school community. Uplifting these students demonstrated attention to diverse student voices and impacted a schoolwide sense of belonging and connection.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

PCS opted not to allocate resources or focus limited staff and faculty capacity on Personal Learning Plans (PLPs). The removal of this goal may be revisted when a new Head of School is welcomed to PCS in 2025-2026. Funds previously allocated for this initiative were repurposed in support of other school goals.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Actions

| Action # | Title | Description | Total Funds | Contributing |
|---|---|---|---|---|
| **2.1** | Enhance Multi-Tiered Systems of Support | Costs for Student Support Team to meet weekly to plan interventions for students who need extra help, as well as provide progress monitoring for students with IEPs or Section 504 Plans. | $28,744.00 | Yes |
| **2.2** | School Counselor | Costs of School Counselor to help keep students on track and recommend interventions and supplemental supports as needed. | $95,177.00 | Yes |
| **2.3** | Support Social-Emotional Development and Wellbeing | Costs for School Counselor to support mental health, and work with Student Support Team (2 hours/month) to recommend supplemental counseling and a schoolwide social-emotional learning program. | $7,984.00 | Yes |

| Action # | Title | Description | Total Funds | Contributing |
|---|---|---|---|---|
| **2.4** | Expand Opportunities for Student Leadership and Voice | Costs to add a Leadership Academy once per year for 30 students each time. Participating students will represent all subgroups, First to College students, low income students, and student with disabilities. | $7,319.00 | No |
| **2.5** | Professional Development for Teachers: Mental Health/SEL | Costs to provide 2 days of professional development for all teachers in Social-Emotional Learning and additional training for a cohort of teachers to focus on SEL and collaborate throughout the year (6-8 teachers for 4 days). This will benefit students representing all subgroups, including traditionally underrepresented groups, First to College students, low-income students, and students with disabilities. | $42,085.00 | No |
| **2.6** | Professional Development: Diversity Equity, and Inclusion | Costs to provide training for a cohort of teachers to focus on DEI and collaboration time throughout the year (6-8 teachers for 4 days total). This will benefit students representing all subgroups, including traditionally underrepresented groups, First to College students, low income students, and students with disabilities. | $42,085.00 | No |
| **2.7** | Professional Development: Integrated ELD | Costs to provide training for a cohort of teachers to focus on Integrated ELD and collaboration time throughout the year (6-8 teachers for 4 days total). This will benefit English Learners and students representing all subgroups, including traditionally underrepresented groups, First to College students, low-income students, and students with disabilities. | $42,085.00 | No |
| **2.8** | Professional Development: UDL | Costs to provide training for a cohort of teachers to focus on UDL and collaboration time throughout the year (6-8 teachers for 4 days total). | $0.00 | No |
| **2.9** | 504 Plan Coordinator | Costs for 0.4 FTE Teacher on Special Assignment (TOSA) to coordinate and monitor progress on student Section 504 Plans. | $38,231.00 | No |

# Goals and Actions

## Goal

| Goal # | Description | Type of Goal |
|---|---|---|
| 3 | Family and Community Engagement | Broad Goal |

State Priorities addressed by this goal.

Priority 3: Parental Involvement (Engagement)
Priority 6: School Climate (Engagement)
Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

PCS is a vibrant and active school community. As the diversity of our students and families increases, PCS strives to create opportunities to build a strong sense of belonging and community, and to provide opportunities for all PCS families to meaningfully engage in the life of our school. Our 2021-2026 Strategic Plan forefronts efforts to enhance our school climate and cluture, and our engagement with families/caregivers to become more inclusive and welcoming. In particular, PCS aims to remove barriers to school involvement, and to engage traditionally underrepresented families within our school and local community as a key component of our outreach efforts.

In surveys and focus groups, parents and caregivers indicated three areas of continued focus for PCS: (1) improved communication accessible to all families, (2) enhanced opportunities for and supports for parent/caregiver education and engagement, (3) the need for authentic community outreach and partnership in support of our vision, mission, and values.

## Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|---|---|---|---|---|---|---|
| 3.1 | % parents/caregivers reporting a sense of belonging and opportuntities for meaningful engagement in the school community (locally developed parent/caregiver experience survey). | 79% report a strong sense of belonging and 58% report participation in the Parent Volunteer Association and/or a committee, organization, or event at PCS. (2023) | 69% of parents/caregivers report a strong sense of belonging, and XX% report participation in PVA and/or a committee, organization, or | | 100% report a strong sense of belonging and 75% report participation in the Parent Volunteer Association and/or a committee, organization, or event at PCS. | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|---|---|---|---|---|---|---|
| | | | event at PCS (2024) | | | |
| 3.2 | % of parents/caregivers participating in school events and/or volunteering in support of school events. Beginning in 2024-2025, collect data that can be disaggregated to determine participation by families whose home language is other than English. | 58% caregiver participation (2023) | XX% caregiver participation (2024) | | 100% | |
| 3.3 | % PCS admissions lottery applications submitted for FTC and/or FRPM eligible students. Improving this metric will demonstrate effective outreach to a wider, more diverse community. | 11% (2023) | 7% (2024) | | 30% | |

# Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

The number of First to College or Free and Reduce Price Meal eligible students dropped from 11% (in 2023) to 7% (in 2024). This is not demonstrating effective outreach to the community, which is among the most important goals of resource allocation in alignment with Goal 3.3.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

No material differences.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

PCS has focused on improving communications in recent years. However, 59% of parents/caregivers still point toward improved communications as a goal for engaging parents/caregivers

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes were made to these goals in 2024-2025, but resource allocation and staffing in alignment 3.3 will be adjusted in 2025-2026.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Actions

| Action # | Title | Description | Total Funds | Contributing |
|---|---|---|---|---|
| **3.1** | Expand Opportunities for Parent/Caregiver Engagement | Costs to extend childcare and differ to parents to make it possible for them to attend meetings, parent education nights, and additional events. | $500.00 | |
| **3.2** | Build Authentic Community Partnerships | Costs of time for the Community Developoment Coordinator to build partnerships and foster school community. | $23,718.00 | |
| **3.3** | Recruit and Support Diverse Students and Families | Costs of time for both the Community Developoment Coordinator to support diverse students and families. | $50,741.00 | |
| **3.4** | Enhance Inclusive and Accessible Communications | Costs fo translation/interpretation services, and tools and subscriptions that support multilingual communications. | $34,079.00 | Yes |

# Goals and Actions

## Goal

| Goal # | Description | Type of Goal |
|---|---|---|
| 4 | Improved Data Systems | Broad Goal |

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
Priority 5: Pupil Engagement (Engagement)
Priority 7: Course Access (Conditions of Learning)

An explanation of why the LEA has developed this goal.

As PCS seeks to use data more robustly and frequently to drive decision-making at all levels of our school organization, making student and school data more accessible has become a priority that will support each of the other areas of school improvement. To facilitate this, PCS has designated a portion of a position Teacher on Special Assignment (0.2 FTE) toward creating effective data systems and training staff to use data more effectively to support and adjust instructional methods and school resource allocations.

Another action PCS will take to support effective collection and use of data is implementing the Beyond SST system to track SST and 504 meetings and plans. Tracking student performance and effectiveness of interventions in this way should result in maintenence of high ELA and Math performance on CAASPP by all students and subgroups.

## Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|---|---|---|---|---|---|---|
| 4.1 | % faculty and staff reporting frequently using a variety of data sources to inform curriculum, intervention, planning, and schoolwide program decisions. | 0% - Question regarding data use needs to be added to annual Faculty & Staff experience survey administered by Board of Directors (2023) | N/A Board Faculty and Staff survey not administered this year (2024). | | 75% | |
| 4.2 | % of students meeting or exceeding standards on | ELA: 89% (91% White students; 75% | ELA: 94% of all students; 92% | | ELA: 90% (95% White students; | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|---|---|---|---|---|---|---|
| | 11th grade CAASPP ELA and Math assessments. | Latinx/Hispanic students; 76% Economically Disadvantaged students and 90% non-Economically Disadvantaged students); Math: 68% (74% White students; 46% Latinx/Hispanic students; 50% Economically Disadvantaged students and 70% non-Economically Disadvantaged students). (2023) | Latinx/Hispanic students, 100% Economically Disadvantaged students and 94% non-Economically Disandvantaged students; Math: 78% of all students; 79% White, 50% Latinx/Hispanic students, 67% Economically Disadvantaged students and 80% non-Economically Disadvantaged students.(2024) | | 85% Latinx/Hispanic students; 85% Economically Disadvantaged students and 95% non-Economically Disadvantaged students); Math: 80% (80% White students; 60% Latinx/Hispanic students; 60% Economically Disadvantaged students and 85% non-Economically Disadvantaged students). | |

# Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Improved data and data systems facilitated by the 0.2 FTE Data Teacher on Special Assignment (TOSA) allowed administration to work closely with teachers in each academic department and grade level in response to accurate data. This resulted in strategic implementation of methods for improving instruction and providing intervention to support subgroups of students with outcome gaps.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

No material differences.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Improved data and data systems facilitated by the 0.2 FTE Data Teacher on Special Assignment (TOSA) allowed administration to work closely with teachers in each academic department and to engage the teaching staff as a whole in data-driven decision-making and grade

level in response to accurate data. This resulted in strategic implementation of methods for improving instruction and providing intervention to support subgroups of students with outcome gaps.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes anticipated for this goal.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Actions

| Action # | Title | Description | Total Funds | Contributing |
|---|---|---|---|---|
| **4.1** | Data TOSA | Costs of .2 FTE Teacher on Special Assignment focused on improving data systems and accessibility to school data to facilitate improved use of data to inform decisions and monitor pupil outcomes and school program effectivenesss. | $28,661.00 | |

# Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2025-26]

| Total Projected LCFF Supplemental and/or Concentration Grants | Projected Additional 15 percent LCFF Concentration Grant |
|---|---|
| $$117,536 | $ |

**Required Percentage to Increase or Improve Services for the LCAP Year**

| Projected Percentage to Increase or Improve Services for the Coming School Year | LCFF Carryover — Percentage | LCFF Carryover — Dollar | Total Percentage to Increase or Improve Services for the Coming School Year |
|---|---|---|---|
| 1.960% | 0.000% | $0.00 | 1.960% |

**The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.**

## Required Descriptions

### *LEA-wide and Schoolwide Actions*

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

| Goal and Action # | Identified Need(s) | How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis | Metric(s) to Monitor Effectiveness |
|---|---|---|---|
| **1.1** | **Action:**<br>Enhanced Academic Supports/Tutoring<br><br>**Need:**<br>Support student success and improved outcomes in all academic areas, especially mathematics performance by subgroups (Latinx and Special Education).<br><br>**Scope:**<br>LEA-wide | Providing free tutoring available to all students after school will remove economic barriers to additional academic support, allowing all PCS students the opportunity to access what they most need to be successful. EL Coordinator and Special Educators will especially encourage students in subroups to take advantage of tutoring supports available to them. | 2 tutors hired; log of students accessing academic support services. |

| Goal and Action # | Identified Need(s) | How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis | Metric(s) to Monitor Effectiveness |
|---|---|---|---|
| **1.2** | **Action:**<br>First to College Support<br><br>**Need:**<br>Ongoing support for students who will be first generation college students.<br><br>**Scope:**<br>LEA-wide | providing targeted programming and college counselling support for all students who will first generation college students will remove access barriers and increase acceptance rates for those students. | 100% of first-to-college students will be accepted into 4 year university or college programs. |
| **1.3** | **Action:**<br>Test Preparation Courses<br><br>**Need:**<br>Preparation to remove barriers to college applications for all students, including those who will be first generation college students.<br><br>**Scope:**<br>LEA-wide | Providing free SAT/ACT preparation courses and practice tests for all students will include those for whom private test preparation services would be financially out of reach. This removes a significant college/university access issue for those students, and provides all PCS students the opportunity to improve high-stakes test scores. | 10% increase in the number of students particpating in SAT/ACT test prep, as evidenced by enrollment in the free course. |
| **1.4** | **Action:**<br>Formative Assessment Tools<br><br>**Need:**<br>Ongoing work to create and implement formative assessment tools (particularly in mathematics) in order to identify areas for intervention and provide additional supports as needed.<br><br>**Scope:**<br>LEA-wide | By creating and using formative assessment tools, teachers will be better able to identify gaps in student learning and address them. This includes the use of IXL mathematics program to provide targeted, responsive intervention and support. | 100% of mathematics students (Middle School Math A to Geometry courses) will use IXL program as a formative assessment tool. Teachers in all academic areas will have at least one local common assessment created by June 2024 |

| Goal and Action # | Identified Need(s) | How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis | Metric(s) to Monitor Effectiveness |
|---|---|---|---|
| **1.5** | **Action:**<br>Personal Learning Plan Development<br><br>**Need:**<br>Initial development and implementation of activities to promote student ownership of learning through the use of personal learning plans for all students.<br><br>**Scope:**<br>LEA-wide | Engaging students in annual reflection on their own learning through a Personal Learning Plan will provide them with a sense of ownership over their academic goals and outcomes. | PLP will be developed and piloted in 2024-2025 for implementation in 2025-2026. |
| **2.1** | **Action:**<br>Enhance Multi-Tiered Systems of Support<br><br>**Need:**<br>Expand and enhance academic and social-emotional support structures to promote well-being and academic success for all students.<br><br>**Scope:**<br>LEA-wide | The Student Support and Advocacy Team (SSAT) will support students referred by classroom teachers for additional support through the Beyond SST software system. The team will continue to enhance support systems and structures to efficiently respond to students' needs by holding SST meetings, referring for 504 and IEP testing, and putting other intervention plans in place as appropriate. | 75% of referrals to SSAT will come through Beyond SST system. 75% of all families served will report satisfaction with support services provided. |
| **2.2** | **Action:**<br>School Counselor<br><br>**Need:**<br>Provide social-emotional support for all students and academic advising for students in grades 7-8.<br><br>**Scope:**<br>LEA-wide | A full-time School Counselor will provide academic advising for middle school students and oversee a schoolwide program to address the needs of each student as a whole child. This position will reduce risk of harm at PCS and promote well-being and sense of belonging, as well as academic success. | 70% of students will report connection to school; crisis referals will decrease by 10%; a conflict resolution, and suicide/self-harm reduction program will be developed and introduced to students. |

| Goal and Action # | Identified Need(s) | How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis | Metric(s) to Monitor Effectiveness |
|---|---|---|---|
| **2.3** | **Action:**<br>Support Social-Emotional Development and Wellbeing<br><br>**Need:**<br>Continue to enhance school SEL programs, including professional learning for teachers and staff, and SEL development for students through expanded programming.<br><br>**Scope:**<br>LEA-wide | Expanded and enhanced academic and social emotional support structures, such as a School Counselor and Academic Advisor, Mental Health counselling services, and schoolwide SEL program will address the needs of each student as a whole child. This will promote well-being and sense of belonging, as well as academic success. | 70% of students will report a sense of belonging and emotional well-being at PCS. |
| **3.4** | **Action:**<br>Enhance Inclusive and Accessible Communications<br><br>**Need:**<br>Continue to provide bilingual (English/Spanish) communications in writing, website, and via work of a Bilingual Community Liaison to support parent/caregiver engagement by families whose home language is Spanish (or another language).<br><br>**Scope:**<br>LEA-wide | Multi-lingual communication is vital to engaging parents/caregivers/families whose home language is Spanish (or another language). This removes barriers to family engagement and increases feelings of belonging in the school community. | 80% of all communication will be bilingual (English/Spanish) or in a translatable medium (e.g. Parent Square, Beehively website). |

### *Limited Actions*

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

| Goal and Action # | Identified Need(s) | How the Action(s) are Designed to Address Need(s) | Metric(s) to Monitor Effectiveness |
|---|---|---|---|
| | | | |

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

| |
|---|
| |

## Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

| |
|---|
| N/A |

| **Staff-to-student ratios by type of school and concentration of unduplicated students** | Schools with a student concentration of 55 percent or less | Schools with a student concentration of greater than 55 percent |
|---|---|---|
| Staff-to-student ratio of classified staff providing direct services to students | | |
| Staff-to-student ratio of certificated staff providing direct services to students | | |

# 2025-26 Total Expenditures Table

| LCAP Year | 1. Projected LCFF Base Grant (Input Dollar Amount) | 2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount) | 3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1) | LCFF Carryover — Percentage (Input Percentage from Prior Year) | Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %) |
|---|---|---|---|---|---|
| Totals | $5,996,723 | $117,536 | 1.960% | 0.000% | 1.960% |

| Totals | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds | Total Personnel | Total Non-personnel |
|---|---|---|---|---|---|---|---|
| Totals | $522,425.00 | $0.00 | $0.00 | $0.00 | $522,425.00 | $502,235.00 | $20,190.00 |

| Goal # | Action # | Action Title | Student Group(s) | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Time Span | Total Personnel | Total Non-personnel | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds | Planned Percentage of Improved Services |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 1.1 | Enhanced Academic Supports/Tutoring | English Learners Foster Youth Low Income | Yes | LEA-wide | English Learners Foster Youth Low Income | | | $0.00 | $0.00 | | | $0.00 | | $0.00 | |
| 1 | 1.2 | First to College Support | English Learners Foster Youth Low Income | Yes | LEA-wide | English Learners Foster Youth Low Income | | | $6,784.00 | $0.00 | $6,784.00 | | | | $6,784.00 | |
| 1 | 1.3 | Test Preparation Courses | English Learners Foster Youth Low Income | Yes | LEA-wide | English Learners Foster Youth Low Income | | | $5,000.00 | $0.00 | $5,000.00 | | | | $5,000.00 | |
| 1 | 1.4 | Formative Assessment Tools | English Learners Foster Youth Low Income | Yes | LEA-wide | English Learners Foster Youth Low Income | | | $63,271.00 | $5,961.00 | $69,232.00 | | | | $69,232.00 | |
| 1 | 1.5 | Personal Learning Plan Development | English Learners Foster Youth Low Income | Yes | LEA-wide | English Learners Foster Youth Low Income | | | $0.00 | $0.00 | $0.00 | | | | $0.00 | |
| 2 | 2.1 | Enhance Multi-Tiered Systems of Support | English Learners Foster Youth Low Income | Yes | LEA-wide | English Learners Foster Youth Low Income | | | $28,744.00 | $0.00 | $28,744.00 | | | | $28,744.00 | |
| 2 | 2.2 | School Counselor | English Learners Foster Youth Low Income | Yes | LEA-wide | English Learners Foster Youth Low Income | | | $95,177.00 | $0.00 | $95,177.00 | | | | $95,177.00 | |
| 2 | 2.3 | Support Social-Emotional Development and Wellbeing | English Learners Foster Youth Low Income | Yes | LEA-wide | English Learners Foster Youth Low Income | | | $7,984.00 | $0.00 | $7,984.00 | | | | $7,984.00 | |

| Goal # | Action # | Action Title | Student Group(s) | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Time Span | Total Personnel | Total Non-personnel | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds | Planned Percentage of Improved Services |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2** | **2.4** | Expand Opportunities for Student Leadership and Voice | All | No | | | | | $6,819.00 | $500.00 | $7,319.00 | | | | $7,319.00 | |
| **2** | **2.5** | Professional Development for Teachers: Mental Health/SEL | All | No | | | | | $42,085.00 | $0.00 | $42,085.00 | | | | $42,085.00 | |
| **2** | **2.6** | Professional Development: Diversity Equity, and Inclusion | All | No | | | | | $42,085.00 | $0.00 | $42,085.00 | | | | $42,085.00 | |
| **2** | **2.7** | Professional Development: Integrated ELD | All | No | | | | | $42,085.00 | $0.00 | $42,085.00 | | | | $42,085.00 | |
| **2** | **2.8** | Professional Development: UDL | All | No | | | | | $0.00 | $0.00 | $0.00 | | | | $0.00 | |
| **2** | **2.9** | 504 Plan Coordinator | Students with Disabilities | No | | | | | $38,231.00 | $0.00 | $38,231.00 | | | | $38,231.00 | |
| **3** | **3.1** | Expand Opportunities for Parent/Caregiver Engagement | | | | | | | $0.00 | $500.00 | $500.00 | | | | $500.00 | |
| **3** | **3.2** | Build Authentic Community Partnerships | | | | | | | $22,718.00 | $1,000.00 | $23,718.00 | | | | $23,718.00 | |
| **3** | **3.3** | Recruit and Support Diverse Students and Families | | | | | | | $50,741.00 | $0.00 | $50,741.00 | | | | $50,741.00 | |
| **3** | **3.4** | Enhance Inclusive and Accessible Communications | English Learners | Yes | LEA-wide | English Learners | | | $25,371.00 | $8,708.00 | $34,079.00 | | | | $34,079.00 | |
| **4** | **4.1** | Data TOSA | | | | | | | $25,140.00 | $3,521.00 | $28,661.00 | | | | $28,661.00 | |

# 2025-26 Contributing Actions Table

| 1. Projected LCFF Base Grant | 2. Projected LCFF Supplemental and/or Concentration Grants | 3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1) | LCFF Carryover — Percentage (Percentage from Prior Year) | Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %) | 4. Total Planned Contributing Expenditures (LCFF Funds) | 5. Total Planned Percentage of Improved Services (%) | Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5) | Totals by Type | Total LCFF Funds |
|---|---|---|---|---|---|---|---|---|---|
| $5,996,723 | $117,536 | 1.960% | 0.000% | 1.960% | $247,000.00 | 0.000% | 4.119 % | **Total:** | $247,000.00 |
| | | | | | | | | **LEA-wide Total:** | $247,000.00 |
| | | | | | | | | **Limited Total:** | $0.00 |
| | | | | | | | | **Schoolwide Total:** | $0.00 |

| Goal | Action # | Action Title | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Planned Expenditures for Contributing Actions (LCFF Funds) | Planned Percentage of Improved Services (%) |
|---|---|---|---|---|---|---|---|---|
| **1** | **1.1** | Enhanced Academic Supports/Tutoring | Yes | LEA-wide | English Learners<br>Foster Youth<br>Low Income | | | |
| **1** | **1.2** | First to College Support | Yes | LEA-wide | English Learners<br>Foster Youth<br>Low Income | | $6,784.00 | |
| **1** | **1.3** | Test Preparation Courses | Yes | LEA-wide | English Learners<br>Foster Youth<br>Low Income | | $5,000.00 | |
| **1** | **1.4** | Formative Assessment Tools | Yes | LEA-wide | English Learners<br>Foster Youth<br>Low Income | | $69,232.00 | |
| **1** | **1.5** | Personal Learning Plan Development | Yes | LEA-wide | English Learners<br>Foster Youth<br>Low Income | | $0.00 | |
| **2** | **2.1** | Enhance Multi-Tiered Systems of Support | Yes | LEA-wide | English Learners<br>Foster Youth<br>Low Income | | $28,744.00 | |
| **2** | **2.2** | School Counselor | Yes | LEA-wide | English Learners<br>Foster Youth | | $95,177.00 | |

| Goal | Action # | Action Title | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Planned Expenditures for Contributing Actions (LCFF Funds) | Planned Percentage of Improved Services (%) |
|---|---|---|---|---|---|---|---|---|
| | | | | | Low Income | | | |
| **2** | **2.3** | Support Social-Emotional Development and Wellbeing | Yes | LEA-wide | English Learners<br>Foster Youth<br>Low Income | | $7,984.00 | |
| **3** | **3.4** | Enhance Inclusive and Accessible Communications | Yes | LEA-wide | English Learners | | $34,079.00 | |

# 2024-25 Annual Update Table

| Totals | Last Year's Total Planned Expenditures (Total Funds) | Total Estimated Expenditures (Total Funds) |
|---|---|---|
| **Totals** | $583,623.00 | $490,273.00 |

| Last Year's Goal # | Last Year's Action # | Prior Action/Service Title | Contributed to Increased or Improved Services? | Last Year's Planned Expenditures (Total Funds) | Estimated Actual Expenditures (Input Total Funds) |
|---|---|---|---|---|---|
| **1** | **1.1** | Enhanced Academic Supports/Tutoring | Yes | $9,633 | $9,810 |
| **1** | **1.2** | First to College Support | Yes | $7,611 | $7,472 |
| **1** | **1.3** | Test Preparation Courses | Yes | $10,500 | $7,382 |
| **1** | **1.4** | Formative Assessment Tools | Yes | $59,308 | $14,637 |
| **1** | **1.5** | Personal Learning Plan Development | Yes | $8,891 | $0 |
| **2** | **2.1** | Enhance Multi-Tiered Systems of Support | Yes | $28,308 | $28,393 |
| **2** | **2.2** | School Counselor | Yes | $83,215 | $83,214 |
| **2** | **2.3** | Support Social-Emotional Development and Wellbeing | Yes | $7,863 | $7,887 |
| **2** | **2.4** | Expand Opportunities for Student Leadership and Voice | No | $14,853 | $5,473 |
| **2** | **2.5** | Professional Development for Teachers: Mental Health/SEL | No | $53,040 | $43,380 |
| **2** | **2.6** | Professional Development: Diversity Equity, and Inclusion | No | $17,455 | $26,028 |

| Last Year's Goal # | Last Year's Action # | Prior Action/Service Title | Contributed to Increased or Improved Services? | Last Year's Planned Expenditures (Total Funds) | Estimated Actual Expenditures (Input Total Funds) |
|---|---|---|---|---|---|
| **2** | **2.7** | Professional Development: Integrated ELD | No | $17,455 | $17,352 |
| **2** | **2.8** | Professional Development: UDL | No | $17,475 | $8,676 |
| **2** | **2.9** | 504 Plan Coordinator | No | $37,141 | $37,141 |
| **3** | **3.1** | Expand Opportunities for Parent/Caregiver Engagement | | $1,500 | $255 |
| **3** | **3.2** | Build Authentic Community Partnerships | | $43,664 | $39,780 |
| **3** | **3.3** | Recruit and Support Diverse Students and Families | | $115,160 | $105,823 |
| **3** | **3.4** | Enhance Inclusive and Accessible Communications | Yes | $21,983 | $18,884 |
| **4** | **4.1** | Data TOSA | | $28,568 | $28,686 |

# 2024-25 Contributing Actions Annual Update Table

| 6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount) | 4. Total Planned Contributing Expenditures (LCFF Funds) | 7. Total Estimated Expenditures for Contributing Actions (LCFF Funds) | Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4) | 5. Total Planned Percentage of Improved Services (%) | 8. Total Estimated Percentage of Improved Services (%) | Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8) |
|---|---|---|---|---|---|---|
| $114,931 | $227,679.00 | $177,679.00 | $50,000.00 | 0.000% | 0.000% | 0.000% |

| Last Year's Goal # | Last Year's Action # | Prior Action/Service Title | Contributing to Increased or Improved Services? | Last Year's Planned Expenditures for Contributing Actions (LCFF Funds) | Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds) | Planned Percentage of Improved Services | Estimated Actual Percentage of Improved Services (Input Percentage) |
|---|---|---|---|---|---|---|---|
| 1 | 1.1 | Enhanced Academic Supports/Tutoring | Yes | | $9,810 | | |
| 1 | 1.2 | First to College Support | Yes | $7,611 | $7,472 | | |
| 1 | 1.3 | Test Preparation Courses | Yes | $10,500 | $7,382 | | |
| 1 | 1.4 | Formative Assessment Tools | Yes | $59,308 | $14,637 | | |
| 1 | 1.5 | Personal Learning Plan Development | Yes | $8,891 | $0 | | |
| 2 | 2.1 | Enhance Multi-Tiered Systems of Support | Yes | $28,308 | $28,393 | | |
| 2 | 2.2 | School Counselor | Yes | $83,215 | $83,214 | | |
| 2 | 2.3 | Support Social-Emotional Development and Wellbeing | Yes | $7,863 | $7,887 | | |
| 3 | 3.4 | Enhance Inclusive and Accessible Communications | Yes | $21,983 | $18,884 | | |

# 2024-25 LCFF Carryover Table

| 9. Estimated Actual LCFF Base Grant (Input Dollar Amount) | 6. Estimated Actual LCFF Supplemental and/or Concentration Grants | LCFF Carryover — Percentage (Percentage from Prior Year) | 10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %) | 7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds) | 8. Total Estimated Actual Percentage of Improved Services (%) | 11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8) | 12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9) | 13. LCFF Carryover — Percentage (12 divided by 9) |
|---|---|---|---|---|---|---|---|---|
| $5,924,275 | $114,931 | 0% | 1.940% | $177,679.00 | 0.000% | 2.999% | $0.00 | 0.000% |

# Local Control and Accountability Plan Instructions

Plan Summary

Engaging Educational Partners

Goals and Actions

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

*For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at LCFF@cde.ca.gov.*

# Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California Education Code [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.

- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.

- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:

    - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).

    - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).

        - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC

Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.

- Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (EC sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in EC sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023 and Senate Bill 153, Chapter 38, Statues of 2024.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

> Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

# Plan Summary

## *Purpose*

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

# Requirements and Instructions

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- LEAs may also provide information about their strategic plan, vision, etc.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

### Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

*EC* Section 52064.4 requires that an LEA that has unexpended Learning Recovery Emergency Block Grant (LREBG) funds must include one or more actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs, as applicable to the LEA. To implement the requirements of *EC* Section 52064.4, all LEAs must do the following:

- For the 2025–26, 2026–27, and 2027–28 LCAP years, identify whether or not the LEA has unexpended LREBG funds for the applicable LCAP year.
    - If the LEA has unexpended LREBG funds the LEA must provide the following:
        - The goal and action number for each action that will be funded, either in whole or in part, with LREBG funds; and
        - An explanation of the rationale for selecting each action funded with LREBG funds. This explanation must include:
            - An explanation of how the action is aligned with the allowable uses of funds identified in *EC* Section 32526(c)(2); and
            - An explanation of how the action is expected to address the area(s) of need of students and schools identified in the needs assessment required by *EC* Section 32526(d).
                - For information related to the allowable uses of funds and the required needs assessment, please see the Program Information tab on the LREBG Program Information web page.
            - Actions may be grouped together for purposes of these explanations.
            - The LEA may provide these explanations as part of the action description rather than as part of the Reflections: Annual Performance.
    - If the LEA does not have unexpended LREBG funds, the LEA is not required to conduct the needs assessment required by *EC* Section 32526(d), to provide the information identified above or to include actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs.

**Reflections: Technical Assistance**

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with EC sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

**Comprehensive Support and Improvement**
An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

### Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

### Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

### Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

# Engaging Educational Partners

## *Purpose*

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (EC Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

# Requirements

## *Requirements*

**School districts and COEs:** *EC* Section 52060(g) and *EC* Section 52066(g) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,

- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

**Charter schools:** *EC* Section 47606.5(d) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the CDE's LCAP webpage.

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see *Education Code* Section 52062;
    - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).
- For COEs, see *Education Code* Section 52068; and
- For charter schools, see *Education Code* Section 47606.5.

- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

## *Instructions*

Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Complete the table as follows:

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.

- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.

- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.

- For the purposes of this prompt, this may also include, but is not necessarily limited to:
  - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
  - Inclusion of metrics other than the statutorily required metrics
  - Determination of the target outcome on one or more metrics
  - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
  - Inclusion of action(s) or a group of actions
  - Elimination of action(s) or group of actions
  - Changes to the level of proposed expenditures for one or more actions
  - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
  - Analysis of effectiveness of the specific actions to achieve the goal
  - Analysis of material differences in expenditures
  - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
  - Analysis of challenges or successes in the implementation of actions

# Goals and Actions

## *Purpose*

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

## *Requirements and Instructions*

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that

is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
    - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

**Requirement to Address the LCFF State Priorities**

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The *LCFF State Priorities Summary* provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

## Focus Goal(s)

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

## Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

(A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and

(B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school's educators, if applicable.

- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school's educators.
    - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
    - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school's educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
    - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

**Note:** *EC* Section 42238.024(b)(1) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

## Broad Goal

Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.

- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Type of Goal

Identify the type of goal being implemented as a Broad Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

## Maintenance of Progress Goal

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

## Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.

- The metrics may be quantitative or qualitative; but at minimum, an LEA's LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.

- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.

- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.

    - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

- **Required metrics for Equity Multiplier goals**: For each Equity Multiplier goal, the LEA must identify:

    - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or

    - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

- **Required metrics for actions supported by LREBG funds**: To implement the requirements of *EC* Section 52064.4, LEAs with unexpended LREBG funds must include at least one metric to monitor the impact of each action funded with LREBG funds included in the goal.

    - The metrics being used to monitor the impact of each action funded with LREBG funds are not required to be new metrics; they may be metrics that are already being used to measure progress towards goals and actions included in the LCAP.

Complete the table as follows:

Metric #

- Enter the metric number.

Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

## Baseline

- Enter the baseline when completing the LCAP for 2024–25.
    - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
    - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
    - Indicate the school year to which the baseline data applies.
    - The baseline data must remain unchanged throughout the three-year LCAP.
        - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.
        - If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

## Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
    - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

## Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.

- Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the "**Measuring and Reporting Results**" part of the Goal.

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|---|---|---|---|---|---|
| Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric. | Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric. | Enter information in this box when completing the LCAP for **2025–26**. Leave blank until then. | Enter information in this box when completing the LCAP for **2026–27**. Leave blank until then. | Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric. | Enter information in this box when completing the LCAP for **2025–26** and **2026–27**. Leave blank until then. |

## Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. "Effective" means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

**Note:** When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as "Not Applicable."

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
    - Include a discussion of relevant challenges and successes experienced with the implementation process.
    - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
    - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
    - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
    - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
    - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:

- The reasons for the ineffectiveness, and
- How changes to the action will result in a new or strengthened approach.

## Actions:

Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.
    - For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
    - As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
    - These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
    - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 *CCR*] Section 15496 in the Increased or Improved Services section of the LCAP.

***Actions for Foster Youth*:** School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

## Required Actions

### For English Learners and Long-Term English Learners

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
    - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
    - Professional development for teachers.
    - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.

### For Technical Assistance

- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.

### For Lowest Performing Dashboard Indicators

- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
    - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
    - These required actions will be effective for the three-year LCAP cycle.

### For LEAs With Unexpended LREBG Funds

- To implement the requirements of *EC* Section 52064.4, LEAs with unexpended LREBG funds must include one or more actions supported with LREBG funds within the 2025–26, 2026–27, and 2027–28 LCAPs, as applicable to the LEA. Actions funded with LREBG funds must remain in the LCAP until the LEA has expended the remainder of its LREBG funds, after which time the actions may be removed from the LCAP.
    - Prior to identifying the actions included in the LCAP the LEA is required to conduct a needs assessment pursuant to *EC* Section 32526(d). For information related to the required needs assessment please see the Program Information tab on the LREBG

Program Information web page. Additional information about the needs assessment and evidence-based resources for the LREBG may be found on the California Statewide System of Support LREBG Resources web page. The required LREBG needs assessment may be part of the LEAs regular needs assessment for the LCAP if it meets the requirements of *EC* Section 32526(d).

- School districts receiving technical assistance and COEs providing technical assistance are encouraged to use the technical assistance process to support the school district in conducting the required needs assessment, the selection of actions funded by the LREBG and/or the evaluation of implementation of the actions required as part of the LCAP annual update process.
- As a reminder, LREBG funds must be used to implement one or more of the purposes articulated in *EC* Section 32526(c)(2).
- LEAs with unexpended LREBG funds must include one or more actions supported by LREBG funds within the LCAP. For each action supported by LREBG funding the action description must:
  - Identify the action as an LREBG action;
  - Include an explanation of how research supports the selected action;
  - Identify the metric(s) being used to monitor the impact of the action; and
  - Identify the amount of LREBG funds being used to support the action.

# Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

## *Purpose*

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA's description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

### Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC*

Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the "minimum proportionality percentage" or "MPP." The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

## LEA-wide and Schoolwide Actions

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.

- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

## For School Districts Only

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

# *Requirements and Instructions*

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero ($0).

Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 *CCR* Section 15496(a)(7).

***Required Descriptions:***

**LEA-wide and Schoolwide Actions**

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

**Identified Need(s)**

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

**How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis**

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

**Metric(s) to Monitor Effectiveness**

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

**Note for COEs and Charter Schools**: In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

**Limited Actions**

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

**Identified Need(s)**

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA's needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

**How the Action(s) are Designed to Address Need(s)**

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

## Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.

- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost $165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of $165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

## Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.

- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
    - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
    - The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
    - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
    - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

# Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

## *Total Planned Expenditures Table*

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year**: Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant**: Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 *CCR* Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

  See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 *CCR* Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover —

Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***

- **Goal #**: Enter the LCAP Goal number for the action.
- **Action #**: Enter the action's number as indicated in the LCAP Goal.
- **Action Title**: Provide a title of the action.
- **Student Group(s)**: Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If "Yes" is entered into the Contributing column, then complete the following columns:
    - **Scope**: The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
    - **Unduplicated Student Group(s)**: Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
    - **Location**: Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate "All Schools." If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans." Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span**: Enter "ongoing" if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter "1 Year," or "2 Years," or "6 Months."
- **Total Personnel**: Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel**: This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds**: Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA's total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
    - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds**: Enter the total amount of Other State Funds utilized to implement this action, if any.
    - **Note:** Equity Multiplier funds must be included in the "Other State Funds" category, not in the "LCFF Funds" category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA's LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds**: Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds**: Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds**: This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services**: For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
    - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

      For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost $165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of $165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

## *Contributing Actions Table*

As noted above, information will not be entered in the Contributing Actions Table; however, the 'Contributing to Increased or Improved Services?' column will need to be checked to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses.

## *Annual Update Table*

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures**: Enter the total estimated actual expenditures to implement this action, if any.

## *Contributing Actions Annual Update Table*

In the Contributing Actions Annual Update Table, check the 'Contributing to Increased or Improved Services?' column to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions**: Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
    - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been $169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of $169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

## *LCFF Carryover Table*

- **9. Estimated Actual LCFF Base Grant**: Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program,

the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 *CCR* Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 *CCR* Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

## *Calculations in the Action Tables*

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

### Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
    - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
    - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**
    - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

### Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**

- This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on the number and concentration of unduplicated students in the current school year.

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
  - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
  - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

## LCFF Carryover Table

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**
  - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**

- If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

  The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- **13. LCFF Carryover — Percentage (12 divided by 9)**

  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

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