LCFF Budget Overview for Parents

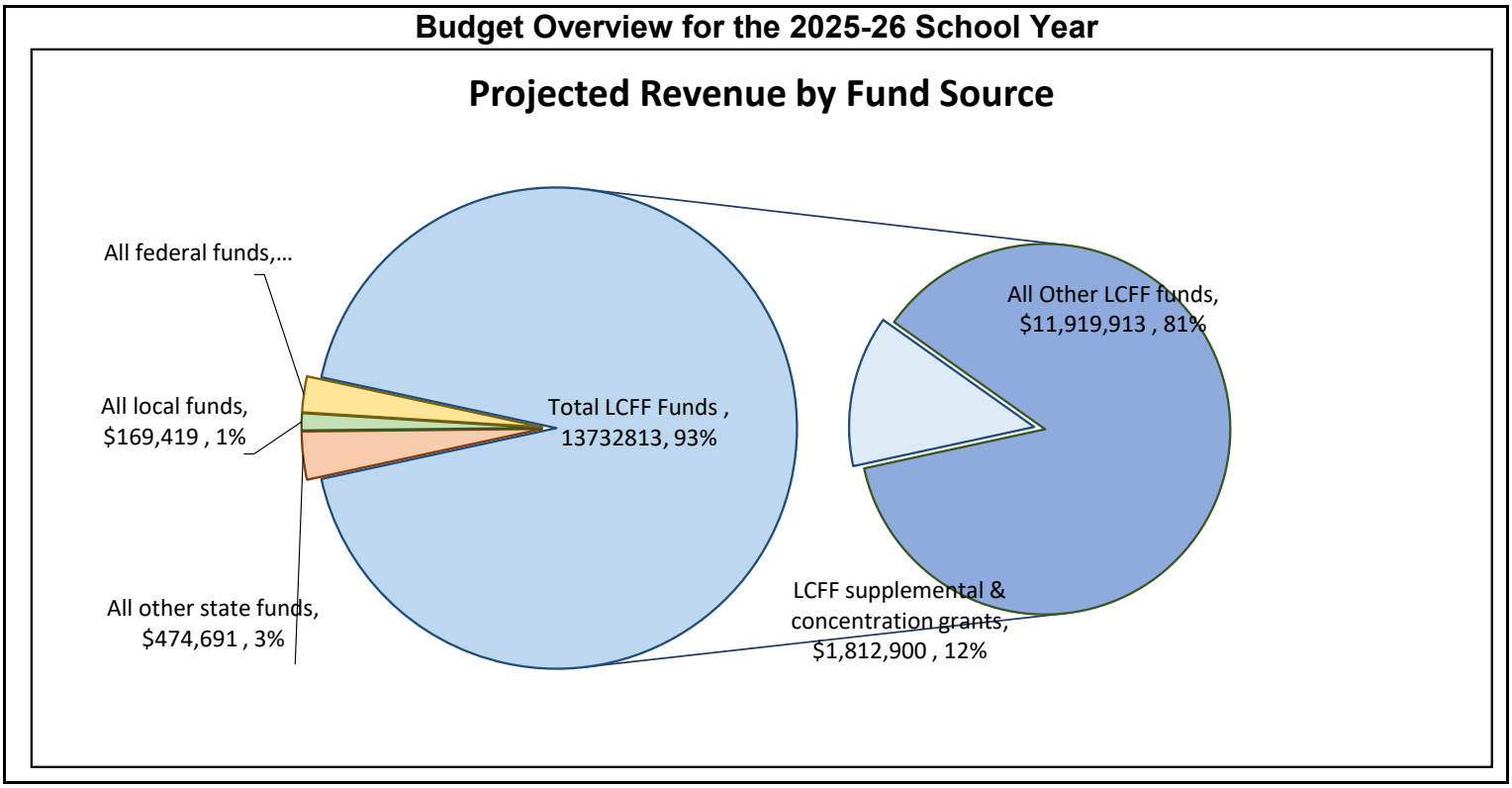
Local Educational Agency (LEA) Name: Topeka Charter School for Advanced Studies

CDS Code: 19 64733 6019533

School Year: 2025-26

LEA contact information: Katherine Chavez, Principal; kxs4517@lausd.net

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

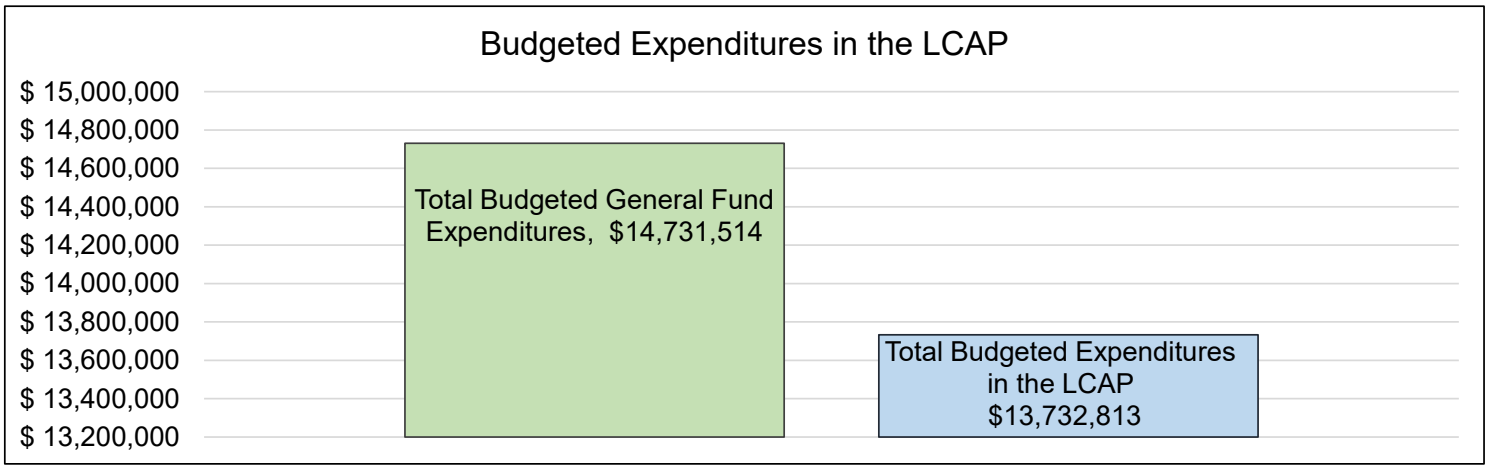


This chart shows the total general purpose revenue Topeka Charter School for Advanced Studies expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Topeka Charter School for Advanced Studies is $14,731,514.00, of which $13,732,813.00 is Local Control Funding Formula (LCFF), $474,691.00 is other state funds, $169,419.00 is local funds, and $354,591.00 is federal funds. Of the $13,732,813.00 in LCFF Funds, $1,812,900.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.

LCFF Budget Overview for Parents



This chart provides a quick summary of how much Topeka Charter School for Advanced Studies plans to spend for 2025-26. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Topeka Charter School for Advanced Studies plans to spend $14,731,514.00 for the 2025-26 school year. Of that amount, $13,732,813.00 is tied to actions/services in the LCAP and $998,701.00 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

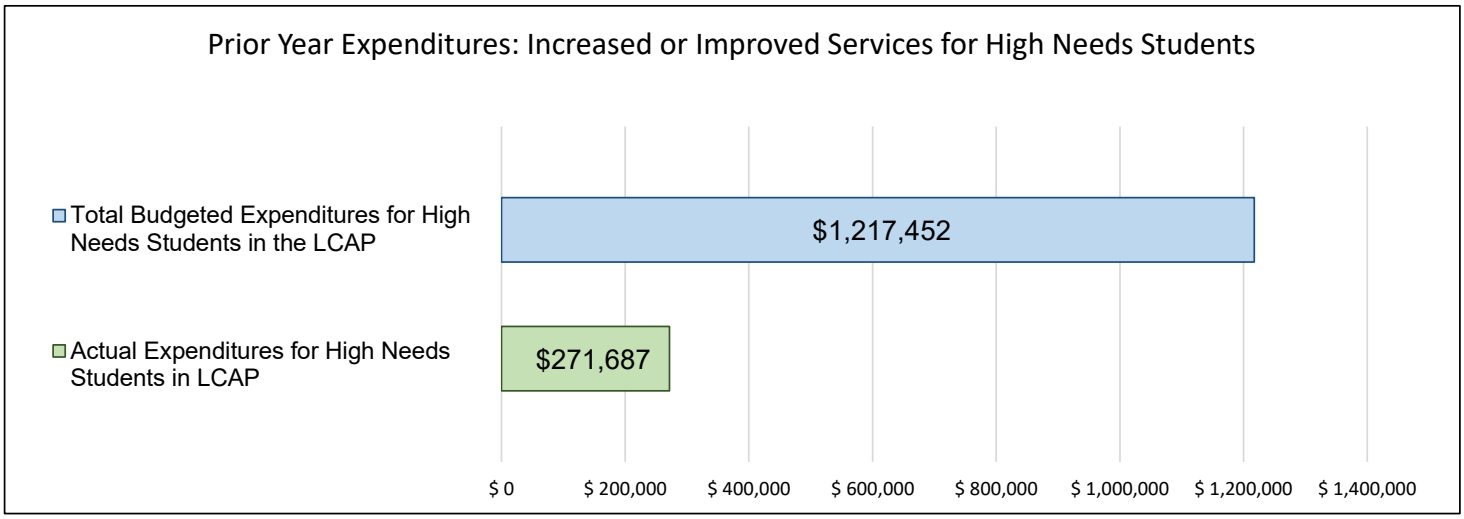
Affiliated Charter Schools are operated by the District and follow all District-wide policy guidelines. In alignment with the District's LCAP, our school's LCAP includes all LCFF sources as identified in the adopted Los Angeles Unified budget. Note that the Action Tables only reflect the school's discretionary funds (as these funds carry over within our school's budget). All Affiliated Charter School-determined expenditures are reflected in the LCAP and are referenced in the body of the LCAP Goals and Actions. The LCAP includes all LCFF funds for 2025-26 and does not include any other local, additional state, or federal funds. Those additional funds are covered in other plans such as the Special Education Local Plan Area (SELPA) Plan for other non-LCFF sources of Special Education funds and the LCAP Federal Addendum for federal funding sources.

Increased or Improved Services for High Needs Students in the LCAP for the 2025-26 School Year

In 2025-26, Topeka Charter School for Advanced Studies is projecting it will receive $1,812,900.00 based on the enrollment of foster youth, English learner, and low-income students. Topeka Charter School for Advanced Studies must describe how it intends to increase or improve services for high needs students in the LCAP. Topeka Charter School for Advanced Studies plans to spend $1,812,900.00 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2024-25



This chart compares what Topeka Charter School for Advanced Studies budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Topeka Charter School for Advanced Studies estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2024-25, Topeka Charter School for Advanced Studies's LCAP budgeted $1,217,452.00 for planned actions to increase or improve services for high needs students. Topeka Charter School for Advanced Studies actually spent $271,687.00 for actions to increase or improve services for high needs students in 2024-25. The difference between the budgeted and actual expenditures of $945,765.00 had the following impact on Topeka Charter School for Advanced Studies's ability to increase or improve services for high needs students:

Note that the planned and actual expenditures for actions and services to increase or improve services reported here ONLY reflect our school's discretionary LCFF Supplemental and Concentration funds and expenditures (as shown in the Action Tables). The difference between Total Budgeted Expenditures and Actual Expenditures in the above chart is mainly due to staffing shortages and reliance on one-time funds. Despite these challenges, the Affiliated Charter School in partnership with Los Angeles Unified, prioritized high-need schools and used available staff to support our target student populations of English Learners, students from low-income families, and students in foster care. However, staffing gaps limited student access to some planned academic and social-emotional services. Unspent LCFF Supplemental and Concentration funds will continue to be available for schools to use as SENI TSP funds to increase or improve services for students from low-income families, English Learners, and students in foster care, in alignment with District policy.

Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Topeka Charter School for Advanced Studies	Katherine Chavez, Principal	kxs4517@lausd.net and 818-886-2266

Plan Summary [2025-26]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

Topeka Charter School for Advanced Studies is a culturally diverse school committed to providing a rigorous instructional program that is highly engaging, culturally and linguistically responsive. Our instruction is designed to ensure access, equity, and enrichment for all students. Topeka has a student population of around 600 students.

At Topeka, instructional days include, school safety, academic excellence, cultural diversity appreciation, character education, technology integration, arts appreciation, student leadership and innovation. All educational partners are committed to collaboration and creative partnerships, which foster academic excellence and a positive culture of care. It is our aim to equip our students to be critical thinkers who will transform their communities, as well as be prepared for both the highly competitive 21st century college and career worlds.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

As an overview of the 2023 CA Dashboard, our school had 0 areas where All Students are in the lowest performance level rating (i.e., Red or Very Low). Below indicates the student group performance on the 2023 and 2024 CA Dashboard indicators in the lowest rating:

CA Dashboard Indicator	Lowest Performance Rating by Student Group based on 2023 CA Dashboard	Lowest Performance Rating by Student Group based on 2024 CA Dashboard
Chronic Absenteeism	English Learners, Hispanic and Socioeconomically disadvantaged	Filipino
Suspension Rate	N/A	N/A
Graduation Rate	N/A	N/A
English Learners	N/A	N/A
College/Career	N/A	N/A
English Language Arts	N/A	N/A
Mathematics	N/A	N/A
English Learner Progress Indicator (ELPI)	N/A	N/A

Topeka continues to highly perform by double digits above the standard in English Language Arts . This is a testament to the hard work our teachers do to plan collaboratively across grade levels, review their lesson plans using grade level standards as their guide, deliver rigorous instruction every day, and to review data daily which allows them to adjust their instruction daily. There are still challenges that we are continuing to address in the area of attendance and chronic absenteeism. While certain student subgroups have improved in chronic absenteeism, we still have one particular subgroup that has a higher percentage of chronic absenteeism which is our Filipino students. With our Pupil Services Attendance Counselor's support, we will continue to address this issue by conducting home visits, making parent phone calls, and setting up conferences as needed with parents to remind them about the importance of attendance as it relates to not only developing strong school habits, but to ensure their children receive the education needed to be ready for the world.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Not Applicable

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

Not Applicable

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

Not Applicable

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

Not Applicable

Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Educational Partner(s)	Process for Engagement
Students	Engaging with Topeka students began on the very first day of school and continues every day they come through gates during arrival. All faculty and staff members check in with their students to see how their day is going by starting the day with a social emotional lesson by using Second Step and resources available on LAUSD's PBIS Schoology page. When providing instruction, especially as all teachers were required to implement the new ELA/ELD CKLA curriculum, all faculty at Topeka ensure that what they teach students is culturally relevant and allows for students to participate on a daily basis. For students that show signs of academic or SEL struggles, small groups are formed to address their needs and if more intensive support is needed, students can be referred for SEL support to our school psychologist or the psychiatric social worker. Recognizing students and celebrating their academic growth, their ability to display outstanding citizenship on a daily basis is done throughout the year by conducting award ceremonies that recognize and celebrate our students' achievements.
Parents	Topeka Charter continues to use a variety of events to engage all our educational partners since the beginning of the school year. For our new TK-5 parents, we held an ice-cream social for our new families where they were able to meet their new teachers. We had Back to School Night in our respective classrooms for teachers to share with parents what learning environment their children will be in as well as what to expect for the new school year. Within the first weeks of school, we established our Governance Council Meeting with parents, faculty, and staff members to provide input as to what can be done to keep Topeka moving forward. The English Language Advisory Council was also established to help support our EL students' move toward reclassification. Coffee with the Principal meetings have been held to share monthly updates and District information that our parent community attends. In addition, school events in partnership with the school PTA such as Movie Nights, PTA Family Dance, PTA Dine Outs, and monthly PTA meetings have brought the community together to establish relationships and maintain engagement between all educational partners.

Staff (Certificated and Classified)	Topeka's certificated and classified staff continued to share with its leadership team that they want to see increased measures in student safety along with more time for planning as a new ELA/ELD curriculum is being implemented this year. They also wanted technology that supported student learning and supplement teacher materials as some technological devices were showing their age and not compatible with certain applications. All partners stressed the importance of social emotional learning support for our students as the pandemic continues to make an impact on students forming strong social emotional regulation skills. Working closely with our full time PSW and our PBIS Systems of Support Advisor has been a huge asset for Topeka's teachers. In addition, there continues to be an identified need of tutoring and intervention for students needing the extra support after school in ELA and math. This is provided in 6-8 week increments. Our teacher assistants who have been given extra time to work at the beginning of the school year support enrichment activities for students. Having a bridge of communication between parents and the school was also reported so that parents had an understanding and insight into Topeka's classroom activities and events throughout the year.
Community	Using our school marquee, website and social media channels have played a major part in reaching out to the Topeka community. Topeka's Parent Center Director and Community Representative began creating newsletters and electronic flyers known as our e-backpack to inform the community of all the various events happening at the school site. In partnership with the Topeka PTA, it has been very positive collaborating with them to promote school and PTA activities weekly and monthly and if applicable, throughout the year. The PTA has played an important role in establishing community partners to support Topeka with resources that help cultivate a sense of belonging for all Topeka educational partners.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

The feedback from all Topeka's educational partners have impacted how resources were budgeted based on last year's budget allocation. As teachers and parents communicated needing to support students experiencing academic challenges was a priority, their response has helped the administrative team set aside funds for teachers to provide intervention after school. In addition, parents asked if any enrichment programs can be provided throughout the school day or after school to help with the allocation of programs that would enhance student learning throughout the day or after school.

In addition, teachers discussed programs that would supplement their instruction as they requested specific programs they wanted to incorporate into their daily schedule especially for our GATE students. This provided the administrative team guidance with how to allocate funds that would be able to purchase programs that our teachers can use with the students to supplement instruction throughout the school year.

Goals and Actions

Goal 1

Goal #	Description	Type of Goal
1	**Academic Excellence**	Broad Goal

State Priorities addressed by this goal.

State Priority 2: State Standards (Conditions of Learning)
State Priority 4: Pupil Achievement (Pupil Outcomes)
State Priority 7: Course Access (Conditions of Learning)
State Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

Topeka Charter School for Advanced Studies continues to provide individualized educational experiences to support student needs and goals. This begins with High Quality Instruction as stated in LAUSD's Strategic Plan. For our Targeted Student Populations, students with disabilities, our foster students, and our identified English Language Learners are inspired to reach their maximum potential every day that they are in school. High-quality instruction is aligned with communicating clear expectations from our teachers and conveyed to our students. This is supported by providing visual arts, music, dance, technological classes and garden enrichment that enhance student learning at Topeka.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	**DIBELS (DFS) Met in English Language Arts - Grades 3-5**	**2022-2023** **All Students:** 39.8 **African American/Black:** 9.3 **Hispanic/Latino:** 19.5 **RFEP:** 71.5 **English Learner:** -113.4 **Standard English Learners:** 21.9 **Students with Disabilities:** -55.9 **Low Income:** 8 *Source: Open Data Dashboard*	**2023-2024** **All Students:** 41.3 **African American/Black:** 0.5 **Hispanic/Latino:** 22.6 **RFEP:** 22 **English Learner:** -72.1 **Standard English Learners:** 22.9 **Students with Disabilities:** -44.4 **Low Income:** 16.4 *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 42.1 **African American/Black:** 5.5 **Hispanic/Latino:** 24.2 **RFEP:** 26 **English Learner:** **–68.1** **Standard English Learners:** 23.4 **Students with Disabilities:** –41.1 **Low Income:** 19.2	**All Students:** +1.50 **African American/Black:** -8.80 **Hispanic/Latino:** +3.10 **RFEP:** -49.50 **English Learner:** +1.00 **Standard English Learner:** +1.00 **Students with Disabilities:** +11.50 **Low Income:** +8.40

2	**Edulastic from Standard (DFS) Met in Math - Grades 3-5**	**2022-2023** **All Students:** 30.6 **African American/Black:** -17.2 **Hispanic/Latino:** 18.2 **English Learner:** -82.1 **RFEP:** 40.9 **Standard English Learner:** 18 **Students with Disabilities:** -47.1 **Low Income:** -6.8 *Source: Open Data Dashboard*	**2023-2024** **All Students:** 30.5 **African American/Black:** -12.6 **Hispanic/Latino:** 10.5 **English Learner:** -26.4 **RFEP:** 8.6 **Standard English Learner:** 6.4 **Students with Disabilities:** -50.5 **Low Income:** 7.7 *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 31.6 **African American/Black:** -10.1 **Hispanic/Latino:** 12.1 **RFEP:** -24.3 **English Learner:** 10 **Standard English Learners:** 8.1 **Students with Disabilities:** -47.2 **Low Income:** 9.1	**All Students:** -0.10 **African American/Black:** +4.60 **Hispanic/Latino:** -7.70 **English Learner:** +55.70 **RFEP:** -32.30 **Standard English Learner:** -11.60 **Students with Disabilities:** -3.40 **Low Income:** +14.50
3	**Percent Met/Exceed Standard on California Science Test - Grade 5**	**2022-2023** **All Students:** 47.1% **Hispanic/Latino:** 41.2% **Standard English Learner:** 41% **Students with Disability:** 26.7% **Low Income:** 26.7% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 41.8% **Hispanic/Latino:** 38.9% **Standard English Learner:** 43.2% **Students with Disability:** 12.5% **Low Income:** 25% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 43.4% **Hispanic/Latino:** 40.2% **Standard English Learner:** 45.1% **Students with Disability:** 14.5% **Low Income:** 27.2%	**All Students:** -5.30% **Hispanic/Latino:** -2.30% **Standard English Learner:** +2.20% **Students with Disabilities:** -14.20% **Low Income:** -1.70%

4	**Percent of Students Meeting Early Literacy Benchmarks in Kindergarten**	**2022-2023** **All Students:** 85.4% **Hispanic/Latino:** 82.4% **Standard English Learner:** 87.9% **Students with Disability:** 50% **Low Income:** 72.7% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 81.5% **Hispanic/Latino:** 71.8% **Standard English Learner:** 77.1% **Students with Disability:** 43.8% **Low Income:** 72.7% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 83.8% **Hispanic/Latino:** 73.4% **Standard English Learner:** 79.7% **Students with Disability:** 45.1% **Low Income:** 73.4%	**All Students:** -3.90% **Hispanic/Latino:** -10.60% **Standard English Learner:** -10.80% **Students with Disabilities:** -6.20% **Low Income:** 0.00%
5	**Percent of Students Meeting Early Literacy Benchmarks in Grade 1**	**2022-2023** **All Students:** 84.1% **Hispanic/Latino:** 81.1% **Standard English Learner:** 82.1% **Students with Disability:** 64.7% **Low Income:** 78.6% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 85.7% **Hispanic/Latino:** 82.9% **Standard English Learner:** 85.3% **Students with Disability:** 56.3% **Low Income:** 76.7% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 86.3% **Hispanic/Latino:** 83.5% **Standard English Learner:** 87.2% **Low Income:** 79.5% **Students with Disability:** 59.1%	**All Students:** +1.60% **Hispanic/Latino:** +1.80% **Standard English Learner:** +3.20% **Students with Disabilities:** -8.40% **Low Income:** -1.90%

6	**Percent of Students Meeting Early Literacy Benchmarks in Grade 2**	**2022-2023** **All Students:** 77.6% **Hispanic/Latino:** 72% **Standard English Learner:** 70% **Students with Disability:** 47.1% **Low Income:** 66.7% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 83.9% **Hispanic/Latino:** 83.3% **Standard English Learner:** 86.5% **Students with Disability:** 62.5% **Low Income:** 81.5% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 85.2% **Hispanic/Latino:** 85.2% **Standard English Learner:** 87.1% **Students with Disability:** 63.2% **Low Income:** 82.2%	**All Students:** +6.30% **Hispanic/Latino:** +11.30% **Standard English Learner:** +16.50% **Students with Disabilities:** +15.40% **Low Income:** +14.80%
7	**English Learner Reclassification Rate**	**2022-2023** **All Students:** 32.6% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 33.3% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 33.1%	**All Students:** +0.70%
8	**Percent of English Learners Who Progress in English Proficiency (as measured by ELPI Levels)**	**2022-2023** **All Students:** 66.7% *Source: Open Data Dashboard*	**2023-2024** **All Students:** No Data *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 69.8%	**All Students:** ±0%
9	**Percent of English Learners Meeting ELPAC Performance Level 4**	**2022-2023** **All Students:** 34.1% **Hispanic/Latino:** 25% **Low Income:** 28% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 25.5% **Hispanic/Latino:** 13.3% **Low Income:** 27.6% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 35.2% **Hispanic/Latino:** 23.3% **Low Income:** 37.6%	**All Students:** -8.60% **Hispanic/Latino:** -11.70% **Low Income:** -0.40%

10	**Percent of Students with Disabilities Who Are in the General Education Program at Least 80% of the School Day**	**2022-2023** **All Students:** 77.9% **Hispanic/Latino:** 86.7% **Standard English Learners:** 80.4% **Low Income:** 71.8% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 82.2% **Hispanic/Latino:** 93.9% **Standard English Learners:** 91.1% **Low Income:** 86% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 83.5% **Hispanic/Latino:** 95.1% **Standard English Learner:** 92.5% **Low Income:** 88%	**All Students:** +4.30% **Hispanic/Latino:** +7.20% **Standard English Learner:** +10.70% **Low Income:** +14.20%
11	**Percent of Students Whose Eligibility for Special Education Services Were Determined Within 60 Days of Guidelines**	**2022-2023** **All Students:** 77.8% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 77.8% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 79%	**All Students:** -0.90%
12	**Percent of Students with Disabilities Who Receive Services Specified in Their Individualized Education Programs (IEPs)**	**2022-2023** **All Students:** 72.3% **Hispanic/Latino:** 81.6% **Standard English Learners:** 84.6% **Low Income:** 79.4% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 77.8% **Hispanic/Latino:** 77.5% **Standard English Learners:** 73% **Low Income:** 80.4% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 78.3% **Hispanic/Latino:** 78.1% **Standard English Learner:** 74.1% **Low Income:** 81.2%	**All Students:** 5.50% **Hispanic/Latino:** -4.10% **Standard English Learner:** -11.60% **Low Income:** +1.00%

Goal Analysis for [2024-2025]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Topeka is able to provide quality first instruction for all students to reach Academic Excellence using the categorical block grant and general funds. Through these budget allocations, the school receives the support of a CSR Teacher, a TSP Coordinator and acquires general supplies. The school continues to have the support of the TSP coordinator to maintain a compliant, strong and instructionally effective, and EL program to accelerate the academic achievement of English Learners and low-income students, especially towards reclassification.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

No material differences.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Daily and periodic assessments through iREADY, DIBELS, and other teacher assessments of student performance are measuring the effectiveness of teachers providing quality first instruction and small group instruction toward student achievement. The ILT team and the TSP Coordinator has identified student needs and is partnering with families and teachers to set goals and support student's academic growth. Data collected from Progress Monitoring and MyPATH all have provided teachers data to guide their instruction daily.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

For 2025-2026, Topeka Charter will implement Supplemental Afterschool Programs as LCAP actions to support Academic Excellence for English Learners, students in foster care, and low income students at our school.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
1	Base Instructional Supports, including General Fund School Program	Topeka Charter School for Advanced Studies will provide quality first instruction to all students to reach Academic Excellence.	District Cost: $3,863,401 **School Discretionary Fund Cost: $433,486**	N
2	Special Education Supports	Los Angeles Unified School District will continue to provide centralized funding to support Special Education programs at Affiliated Charter Schools like Topeka Charter School to provide quality first instruction to all students to reach Academic Excellence.	District Cost: $3,996,828	N
3	Charter School Categorical Block Grant	Topeka Charter School will fund create 1 Teacher Assistant position, 1 Supervision Aide and allocate the rest of the budget to purchase non cap equipment at Topeka.	**School Discretionary Fund Cost: $327,240**	N
4	Class Size Reduction	Los Angeles Unified will continue to support smaller class sizes and supports for English Learners, students in foster care, and low income students at Topeka Charter School.	District Cost: $541,300	Y
5	Supplemental Arts Education	Topeka Charter School will continue to implement Arts Education to support Academic Excellence for different learners in our school.	District Cost: $92,777	Y
6	Supplemental Afterschool Programs	Topeka Charter School will implement Supplemental Afterschool Programs to support Academic Excellence for English Learners, students in foster care, and low income students at our school.	District Cost: $13,142	Y
7	Supplemental Early Education	Topeka Charter will continue to implement early education programs to close equity gaps for English Learners, students in foster care, and low income students.	District Cost: $611,036	Y
8	Charter Supplemental/Concentration Funds in Lieu of EIA	Topeka Charter will purchase two 3-hour supervision aides and to also purchase a computer program to meet the technological needs of our students in TK-5.	**School Discretionary Fund Cost: $51,751**	Y

9	SENI Investments towards Academic Excellence	Topeka Charter will purchase a full time TSP coordinator, one 3-hour Teacher Assistant, a 3-hour Parent Center Director, 1 day of Pupil Services Attendance Counselor, and 2 days of funding support in a school psychologist.	**School Discretionary Fund Cost: $239,977**	Y

Goal 2

Goal #	Description	Type of Goal
2	**Joy and Wellness**	Broad Goal

State Priorities addressed by this goal.

State Priority 5: Pupil Engagement (Engagement)
State Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

Students at Topeka must continue to feel joy and wellness everyday there at school. If they are not feeling these emotions and thoughts, it will hinder their learning in all aspects. It is crucial that students continue to develop strong social emotional skills for them to regulate themselves when they encounter difficulty.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	**Percent of All Students with Excellent Attendance (96% or Higher)**	**2022-2023** **All Students:** 42.5% **African American/Black:** 54.8% **Hispanic/Latino:** 33.3% **English Learner:** 47.4% **RFEP:** 55.8% **Standard English Learner:** 35% **Students with Disabilities:** 38.5% **Low Income:** 34.6% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 55.3% **African American/Black:** 70.8% **Hispanic/Latino:** 47.9% **English Learner:** 43.8% **RFEP:** 74.5% **Standard English Learner:** 49.6% **Students with Disabilities:** 49.2% **Low Income:** 50% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 56% **African American/Black:** 72% **Hispanic/Latino:** 49% **English Learner:** 44% **RFEP:** 76% **Standard English Learner:** 51% **Students with Disabilities:** 51% **Low Income:** 51%	**All Students:** +12.80% **African American/Black:** +16.00% **Hispanic/Latino:** +14.60% **English Learners:** -3.60% **RFEP:** +18.70% **Standard English Learner:** +14.60% **Students with Disabilities:** +10.70% **Low Income:** +15.40%

2	**State Chronic Absenteeism Rate (90% or Lower) - Grades K-8**	**2022-2023** **All Students:** 22.5% **African American/Black:** 17.2% **Hispanic/Latino:** 31% **English Learner:** 27% **RFEP:** 20.9% **Standard English Learner:** 28.2% **Students with Disabilities:** 26% **Low Income:** 34.9% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 14% **African American/Black:** 13% **Hispanic/Latino:** 19% **English Learner:** 13% **RFEP:** 6% **Standard English Learner:** 20% **Students with Disabilities:** 26% **Low Income:** 19% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 12% **African American/Black:** 11% **Hispanic/Latino:** 17% **English Learner:** 11% **RFEP:** 4% **Standard English Learner:** 18**%** **Students with Disabilities:** 24% **Low Income:** 17%	**All Students:** -8.50% **African American/Black:** -4.20% **Hispanic/Latino:** -12.00% **English Learner:** -14.00% **RFEP:** -14.90% **Standard English Learners:** -8.20% **Students with Disabilities:** 0.00% **Low Income:** -15.90%

3	**Percent of All Students Chronically Absent (91% or Lower) - Grades K-5** **(District Calculation)**	**2022-2023** **All Students:** 25.3% **African American/Black:** 19.4% **Hispanic/Latino:** 34.7% **English Learners:** 28.9% **RFEP:** 20.9% **Standard English Learners:** 32.7% **Students with Disabilities:** 31.7% **Low Income:** 38.3% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 20.2% **African American/Black:** 12.5% **Hispanic/Latino:** 26.9% **English Learners:** 22.9% **RFEP:** 6.4% **Standard English Learners:** 26.7% **Students with Disabilities:** 31.7% **Low Income:** 24.6% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 19.1% **African American/Black:** 11.4% **Hispanic/Latino:** 25.3% **English Learner:** 21.6% **RFEP:** 5.2% **Standard English Learner:** 25.4% **Students with Disabilities:** 30.1% **Low Income:** 23.3%	**All Students:** -5.10% **African American/Black:** -6.90% **Hispanic/Latino:** -7.80% **English Learner:** -6.00% **RFEP:** -14.50% **Standard English Learners:** -6.00% **Students with Disabilities:** 0.00% **Low Income:** -13.70%
4	**Percent of Staff with Excellent Attendance (96% or Higher)**	**2022-2023** **All Staff:** 43.3% *Source: Open Data Dashboard*	**2023-2024** **All Staff:** 72.7% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Staff:** 74.5%	**All Staff:** +29.40%
5	**Single Student Suspension Rate**	**2022-2023** **All Students:** 0% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 0.32% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 0%	**All Students:** +0.32%
6	**Instructional Days Lost to Suspension**	**2022-2023** **All Students:** 0 *Source: Open Data Dashboard*	**2023-2024** **All Students:** 0 *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 0	**All Students:** 0

7	**Expulsion Rate**	**2022-2023** **All Students:** 0.02% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 0.02% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 0.01%	**All Students:** 0%
8	**Percent of Students Who Feel Safe at School (per School Experience Survey)**	**2022-2023** **All Students:** 81.1% **Hispanic/Latino:** 78.8% **RFEP:** 93.8% **Standard English Learners:** 76.4% **Students with Disabilities:** 57.1% **Low Income:** 80.4% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 89.1% **Hispanic/Latino:** 86.8% **RFEP:** 77.8% **Standard English Learners:** 88.2% **Students with Disabilities:** 84.8% **Low Income:** 91% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 90.5% **Hispanic/Latino:** 87.8% **RFEP:** 78.8% **Standard English Learners:** 89.2% **Students with Disabilities:** 85.8% **Low Income:** 92%	**All Students:** +8.00% **Hispanic/Latino:** +8.00% **RFEP:** -16.00% **Standard English Learners:** +11.80% **Students with Disability:** +27.70% **Low Income:** +10.60%
9	**Percent of Parents who Feel Their Child is Safe on School Grounds (per School Experience Survey)**	**2022-2023** **All Parents:** 89.3% *Source: Open Data Dashboard*	**2023-2024** **All Parents:** 90.4% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Parents:** 91.1**%**	**All Parents:** 1.10**%**
10	**Percent of Staff who Feel Safe at School (per School Experience Survey)**	**2022-2023** **All Staff:** 100% *Source: Open Data Dashboard*	**2023-2024** **All Staff:** 95.9% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Staff:** 100%	**All Staff:** -4.10%

11	**Percent of Students Who Feel They are a Part of their School (per School Experience Survey)**	**2022-2023** **All Students:** 73.8% **Hispanic/Latino:** 71% **RFEP:** 66.7% **Standard English Learners:** 69.6% **Students with Disabilities:** 66.7% **Low Income:** 77.8% *Source: Open Data Dashboard*	**2023-2024** **All Students:** 80.2% **Hispanic/Latino:** 76.1% **RFEP:** 77.8% **Standard English Learners:** 73.1% **Students with Disabilities:** 71% **Low Income:** 82.1% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Students:** 81.5% **Hispanic/Latino:** 77.1% **RFEP:** 78.8% **Standard English Learners:** 74.1% **Students with Disabilities:** 72% **Low Income:** 83.1%	**All Students:** +6.40% **Hispanic/Latino:** +5.10% **RFEP:** +11.10% **Standard English Learners:** +3.50% **Students with Disability:** +4.30% **Low Income:** +4.30%
12	**Percent of Parents who Feel Welcome to Participate at their Child's School (per School Experience Survey)**	**2022-2023** **All Parents:** 90% *Source: Open Data Dashboard*	**2023-2024** **All Parents:** 91.4% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Parents:** 92.3**%**	**All Parents:** +1.40%
13	**Percent of Staff who Feel Their School is a Supportive and Inviting Place to Work (per School Experience Survey)**	**2022-2023** **All Staff:** 91.5% *Source: Open Data Dashboard*	**2023-2024** **All Staff:** 86.5% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Staff:** 88%	**All Staff:** -5.0%

Goal Analysis for [2024-2025]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

To reach the Joy and Wellness goal, funding a full-time school psychologist was needed as the school population has grown this school year. In addition, Topeka has a full time PSW at our school site. The school psychologist works in conjunction with the PSW to meet with students individually and in groups for counseling and social skills lessons to students. In addition, the PSW has provided intensive and specific classroom SEL lessons, and school-wide resources that help all students. To also support the Joy and Wellness goal at Topeka, Topeka also budgeted for Campus and Supervision Aides to support a safe environment for all students.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

No material differences.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Parents and Faculty have reported that connecting and referring their students and children to PSW and the school psychologist has been a huge support for the Topeka community. Students have found a safe space to go when they experience social emotional difficulties. They feel safe at school with the PSW and school psychologist as trusted adults that support them to help navigate difficult situations. The campus and supervision aides are also seen as trusted adults when issues arise around the campus.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No planned significant changes.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
1	Base-Funded Student Health Services	In order to ensure health access and equity for all students, students, Topeka Charter School will continue to receive additional nursing support.	District Cost: $176,014	N
2	Base-Funded School Climate Support Staff	Topeka Charter School will provide base-funded school climate support staffing to ensure all students feel safe and welcome at school.	District Cost: $23,802	N
3	Supplemental School Climate Support Staff	To provide additional supports so that our English Learners, students in foster care, and low-income students feel safe and welcome on campus, Topeka Charter School will also provide supplemental school climate support staffing.	District Cost: $172,135	Y
4	SENI Investments towards Joy and Wellness	Purchasing days from the District for a school psychologist and a Pupil Services Attendance Counselor for a day has helped support Topeka's goals in Joy and Wellness.	**School Discretionary Fund Cost: $34,351**	Y

Goal 3

Goal #	Description	Type of Goal
3	**Engagement and Collaboration**	Broad Goal

State Priorities addressed by this goal.

State Priority 3: Parental Involvement (Engagement)
State Priority 5: Pupil Engagement (Engagement)
State Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

Topeka's success as a school is a direct result of the collaboration and engagement that Topeka has with its parents, community partners and other educational partners. From volunteering in classrooms to support all various classroom activities to supporting the needs of funding various educational programs at Topeka, Topeka will continue to build on increasing engagement and collaboration throughout the school year.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	**Percent of Parents Reporting on the School Experience Survey: "This school includes me in important decisions about my child's education."**	**2022-2023** **All Parents:** 84.3% *Source: Open Data Dashboard*	**2023-2024** **All Parents:** 85.2% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Parents:** 86.1**%**	**All Parents:** +0.90%
2	**Percent of parents reporting on the School Experience Survey: "I can easily find information about parent workshops or other programs offered at this school**	**2022-2023** **All Parents:** 88.1% *Source: Open Data Dashboard*	**2023-2024** **All Parents:** 87.4% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Parents:** 88.2**%**	**All Parents:** -0.70%
3	**Percent of parents reporting on the School Experience Survey: "This school provides instructional resources to help me support my child's education."**	**2022-2023** **All Parents:** 81.3% *Source: Open Data Dashboard*	**2023-2024** **All Parents:** 82.8% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Parents:** 83.3**%**	**All Parents:** +1.50%

4	**Percent of Parents Reporting on the School Experience Survey: "This school provides me with information (verbal and written) I can understand."**	**2022-2023** **All Parents:** 97% *Source: Open Data Dashboard*	**2023-2024** **All Parents:** 94.3% *Source: Open Data Dashboard*	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** **All Parents:** 95.5**%**	**All Parents:** -2.70%

Goal Analysis for [2024-2025]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Topeka continues to maintain and have strong parental community involvement with their Governance Council, ELAC and parent volunteer opportunities. Parent volunteers at Topeka are involved in volunteering in all grade level classrooms, governance committees, beautification of the school site, school activities during recess and lunch, field trips, and school community events, including new family ice cream socials, PTA Family Dance, Movie Night, Dine Outs and Fall Festival.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

No material differences.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Since the beginning of the school year, Topeka has over 160 parent/community members who are approved volunteers who support our teachers and students in various activities and academics throughout the school day. We also have partnerships with CSUN, YMCA, Enrich LA, and Releve Dance Studios which support our students in the classroom and volunteer to assist with campus projects throughout the school day.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No planned significant changes.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
1	SENI Investments towards Engagement and Collaboration	Topeka Elementary will engage and promote a strong home and community connection by providing effective communication, training, and resources to parents and guardians.	**School Discretionary Fund Cost: $56,431**	Y

Goal 4

Goal #	Description	Type of Goal
4	**Operational Effectiveness and Investing in Staff**	Broad Goal

State Priorities addressed by this goal.

State Priority 1: Basic (Conditions of Learning)
State Priority 2: State Standards (Conditions of Learning)
State Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

We continue to use this goal as it is our mission to ensure that Topeka is safely maintained and has clean facilities for students and staff as well ensuring we have the materials ready to support operational effectiveness at all times.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	**Percent of Facilities in Good Repair**	**2022-2023** 100%	**2023-2024** 100%	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** 100%	0
2	**Percent of Teachers Are Appropriately Credentialed for the Students They Are Assigned to Teach**	**2022-2023** 100%	**2023-2024** 100%	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** 100%	0
3	**Percent of Schools Providing Students with Standards-Based Instructional Materials by Meeting Williams Act Requirements**	**2022-2023** 100%	**2023-2024** 100%	**2024-2025** *This information will be provided in future LCAP cycles, in compliance with the LCAP template.*	**2025-2026** 100%	0

Goal Analysis for [2024-2025]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Topeka continues to have qualified, credentialed teachers in every classroom as required by the District. To support student achievement, Topeka teachers attend monthly professional development offered by Central and Region North. Teachers have also attended UFLI, iReady, CKLA, and Creative Curriculum training to build their skills and meet the needs of their students.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

No material differences.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Topeka has 1 to 2 days a week to allow teachers grade-level planning time. Teachers plan and align instruction, review data, and update the principal with what is happening in their respective grade levels. This enables teachers to discuss, support each other, and determine professional development needs. In addition, the ILT discusses grade level concerns and what is needed to help them deliver effective first instruction. The ILT also provides support and suggestions to address any issues that affect student learning school wide as well make recommendations to what the staff needs for professional development.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No planned significant changes.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
1	LAUSD Support for Affiliated Charter Operations	As an Affiliated Charter School in Los Angeles Unified, Topeka Charter will continue to receive centralized supports for the operation of our school and its facilities.	District Cost: $3,099,142	N

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students for [2025-26]

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
$382,510.00 (School Discretionary Funds - new S/C revenues) $1,812,900.20 (Total District and School S/C funds, including carryover)	$0

Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
50.28%	0%	$0; All Affiliated Charter Schools carryover is reflected in the 2025-26 District LCAP. Please refer to the District LCAP.	50.28%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

Required Descriptions

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #(s)	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness

Goal 1 Action 4	**Action:** Class Size Reduction and School Level Supports for Personalized Learning Interventions **Need:** Los Angeles Unified will continue to support smaller class sizes and support for English Learners, students in foster care, and low income students at Topeka Charter. **Scope:** School-wide	Los Angeles Unified School District, including Topeka Charter, continues to serve over 550,000 students, each with individual strengths and learning needs. These learning needs have only been heightened following the unprecedented challenges of the immediate transition to distance learning necessitated by the COVID-19 pandemic. In order to deliver increased individualized support for our students, especially our low-income students, students in foster care, and English Learners, the District will reduce class sizes and provide additional site-level staffing above and beyond the base-funded instructional staffing. Throughout the stakeholder engagement process in 2020-21, one of the highest priorities that emerged was the need for reduced class sizes to enable teachers to engage individually with students and address their needs. This was further supported in District-level engagement of English Learners and students in foster care: when asked what staff and supports have been helpful in reaching academic success and college/career readiness, these students emphasized the importance of the support they received from their classroom teachers.	• Smarter Balanced Distance from Standard (DFS) Met in English Language Arts - Grades 3-5 • Smarter Balanced Distance from Standard (DFS) Met in Math - Grades 3-5 • Percent of Students Meeting Early Literacy Benchmarks in Kindergarten • Percent of Students Meeting Early Literacy Benchmarks in Grade 1 • Percent of Students Meeting Early Literacy Benchmarks in Grade 2

Goal 1 Action 5	**Action:** Supplemental Arts Education **Need:** Districtwide needs assessment including school site level surveys indicated English Learners, students from low income families, and students in foster care have less access to enriched arts education programs beyond the minimum state requirements. In addition, student engagement with the arts supports increased student attendance and reduces chronic absenteeism as well as increased academic achievement as evidenced by recent research data from Rice University on the causal effects of arts education. Within educational partner feedback, a stated desire is for high-needs students (English Learners, students from low income families, and students in foster care) to receive equitable arts instruction and additional enrichment opportunities on par with all schools throughout the District, including Topeka Charter. **Scope**: School-wide	Los Angeles Unified School District, including Topeka Charter, receive a funding allocation to purchase supplemental arts supplies and equipment and to support arts community partnerships. In addition, all elementary schools will continue to be assigned highly qualified certificated arts itinerant teachers to teach students at least one art discipline (music, dance, theater, and visual arts). The arts teachers provide students with arts instruction that goes beyond the minimum state requirements. Low-income students, students in foster care, and English Learners will experience greater benefits to their academic proficiency as measured by state assessments due to their previous lack of access. The effort will continue to bring parity throughout the District, including Topeka Charter, while enhancing access to the arts that have historically not had access to a broad offering of arts curriculum and programs.	• Smarter Balanced Assessment: ELA-Grades 3-5 • Smarter Balanced Assessment: Math-Grades 3-5 • Student Attendance: Percent of All Students with Excellent Attendance (96% or higher) • Chronic Absenteeism Rate (District Calculation: 91% or higher) K-5

Goal 1 Action 6	**Action:** Supplemental Afterschool Programs **Need:** Students from low income families, English Learners, and students in foster care face limited access to high-quality after school programming that can provide academic support and enrichment as well as learning experiences in the arts and physical fitness. Within educational partner feedback, particularly parents and families, a stated desire is for District elementary and middle schools to provide opportunities for a safe and structured learning environment for students after school as many of our families of high-needs students work or have other responsibilities where an afterschool program is beneficial for their child(ren). **Scope:** School-wide	Low-income students often face limited access to high-quality after school programming. In order to address this need, Beyond the Bell (BTB) will expand accessibility of these programs so that these students will have the opportunity to sample and engage in an array of diverse after school activities throughout their experience in BTB programming. These funds will support schools serving English learners, low-income students, and students in foster care with more staffing and resources for their afterschool programs. These programs will be designed with an intention to connect students to interest based pathways that can support their learning experiences in elementary and middle school and beyond. Trained coaches will utilize the supplies and equipment provided to design and implement high quality learning experiences for students within the realms of arts, physical fitness, team sports, dance, and academic enrichment. Site staff will also be trained, coached, and assisted throughout the course of programming. Research demonstrates that afterschool and summer school programs have positive impacts on academics, social and emotional skills and competencies, and overall well-being to help students re-engage in learning and become strong, resilient, and hopeful. Low-income students will experience the greatest benefits to their attendance and engagement based on their existing needs and limited access to high quality afterschool programming.	• Smarter Balanced Assessment: ELA- Grades 3-5 • Smarter Balanced Assessment: Math- Grades 3-5 • Met/Exceed Standard on CST- Grades 5

		In addition, we recognize that all students will benefit from supplemental afterschool programs and therefore these supports are provided Districtwide, including Topeka Charter.	
Goal 1 Action 7	**Action:** Supplemental Early Education **Need:** Increase the opportunity for students from low income families to have access to early education. Many low-income students are exposed to adverse childhood experiences that impact their ability to reach proficiency. The Journal of Epidemiology and Community Health explored the cause of adverse early childhood experiences and their effects into adolescents. The lack of access to early care and education is relevant because children in these vulnerable populations need equitable access to high quality early education programs. Within educational partner feedback, a stated desire is to increase the academic success of low income students by implementing Universal Transitional Kindergarten (UTK) earlier than the state mandate of 2025-26. **Scope:** School-wide	To address the needs of students from low income families, the District continues to implement the following support, at Affiliated Charter Schools such as Topeka Charter: ● Full implementation of Universal Transitional Kindergarten (UTK) classes at elementary schools for students who turn five between September 2, 2023 and September 1, 2024 ● For 2025-26, Los Angeles Unified continues to operate a full-day UTK program over 180 days to support students and families. The state does not require school districts to provide a full-day UTK program; however the District supports a full-day UTK program to ensure students are at grade-level as they matriculate through elementary and secondary school.	● DIBELS- % Meeting Early Literacy Benchmarks in Grades K-2

Goal 1 Action 8	**Action:** Charter Supplemental/Concentration Funds in Lieu of EIA **Need:** Topeka Charter will continue to support English Learners, low-income students and students in foster care. **Scope:** School-wide	Utilizing the funds from the Charter Supplemental/Concentration Funds in Lieu of EIA in hiring a Teacher Assistant will help with providing a high-impact instructional strategies for all students, while targeting and providing increased learning opportunities for students who are not meeting grade level criteria. Topeka will provide underserved students with a system of multi-tiered support integrating academics, wellness, and personalized learning so that all students may succeed. -Intervention to support students not making adequate progress toward meeting grade-level standards and or English Language Development Standards will be scheduled during the school day targeted by data-driven lessons. These interventions will focus on skills determined by most current curricular assessments and district interim assessments.	• Smarter Balanced Distance from Standard (DFS) Met in English Language Arts - Grades 3-5 • Smarter Balanced Distance from Standard (DFS) Met in Math - Grades 3-5 • Percent of Students Meeting Early Literacy Benchmarks in Kindergarten • Percent of Students Meeting Early Literacy Benchmarks in Grade 1 • Percent of Students Meeting Early Literacy Benchmarks in Grade 2 • Percent Met/Exceed Standard on California Science Test - Grade 5 • English Learner Reclassification Rate

Goal 1 Action 9	**Action:** SENI Investments towards Academic Excellence **Need:** English Learners, students from low income families, and students in foster care scored lower than the all student group in state summative assessments such as the Smarter Balanced Assessment. Educational partner feedback ranked the need for increased student achievement as the number one priority for all students, particularly the high-need student groups of English Learners, students from low income families, and students in foster care. Topeka Charter will continue to support English Learners, low-income students and students in foster care. **Scope:** School-wide	A TSP advisor is needed to assist in the analysis of school-wide data ensuring that all students who are eligible for intervention receive services. The TSP advisor also participates in curriculum development and teacher professional development, facilitates SSPTs and assists in writing and following up on SSPT plans, supports the Master Plan program implementation for ELs, collaborates with school staff to ensure that the PD plan and intervention services are aligned with LCAP goals, as well as the tracking of state and federal compliance pieces. The TSP will assist with small group intervention through reading fluency/phonemic awareness, observing teachers' in-class implementation of strategies, and serving as a mentor by providing constructive feedback to teachers. This position also serves as the EL Designee.	• Percent of Students Meeting Early Literacy Benchmarks in Kindergarten • Percent of Students Meeting Early Literacy Benchmarks in Grade 1 • Percent of Students Meeting Early Literacy Benchmarks in Grade 2 • Smarter Balanced Distance from Standard (DFS) Met in English Language Arts Grades 3-5 • Smarter Balanced Distance from Standard (DFS) Met in Math - Grades 3-5

		or English Learners, an additional goal besides meeting grade level benchmark will be working toward meeting reclassification criteria. Under the supervision of a highly qualified teacher, paraprofessionals and instructional aides will support small-group instruction in the classroom targeting students at risk of not meeting grade-level standards. After-school intervention classes will include all students while targeting ELs, low-income, and foster students. Students will be assessed using a pre/post-test and end with a culminating report on their individual progress. This added tier of intervention support will allow the closure of the achievement gap in our targeted student populations. Teachers and paraprofessionals usage of research-based programs such as Heggerty Phonics, UFLI Foundations, the Orton-Gillingham approach and the 95% chip kits will be utilized to provide supplemental instruction. -Provide teachers time to conduct meetings for lesson study and sharing of best practices among grade levels and in vertical teams. These meetings focus on the analysis of data and the building and sharing of instructional best practices. Teachers of English Learners will be invited to attend professional development outside of their regular assignments and schedule follow-up PDs to develop activities on the proper implementation of instructional strategies. -Deepen understanding of the essential foundational knowledge that students need to understand to access the content and/or topic	

Goal 2 Action 3	**Action:** Supplemental School Climate Support Staff **Need:** To provide additional support so that our English Learners, students in foster care, and low-income students feel safe and welcome on campus, Topeka Charter will also provide supplemental school climate support staffing. **Scope:** School-wide	In order to address these needs, and to expand the supports provided by the base-funded School Climate Support staffing, Los Angeles Unified will provide supplemental funding for Affiliated Charter Schools such as Topeka Charter for additional staffing to address the school climate needs of English Learners, students in foster care, and students designated as low-income. In addition, we recognize that this additional staffing for school climate would also benefit all students, and therefore these supports are implemented Districtwide.	• Percent of Students Who Feel Safe at School (per School Experience Survey) • Percent of Students Who Feel They are a Part of their School (per School Experience Survey)

Goal 2 Action 4	**Action:** SENI Investments to Increase Access to Programs and Supports for Joy and Wellness **Need:** Increase attendance rate for English Learners, students from low income families, and students in foster care. Within educational partner feedback, a stated desire is to ensure all students, particularly English Learners, students from low income families, and students in foster care, have a high rate of attendance. **Scope:** School-wide	Topeka will purchase an additional two days for a psychologist to assist in providing services such as crisis preparedness, threat assessment, suicide prevention, bullying prevention, assist with the development of the PBIS and schoolwide discipline policy. Topeka's psychologist will continue to offer both individual, group, and school-wide positive behavior support groups while also focusing on at-risk students identified by the Topeka team. Having a school psychologist helps a school value and promote and model positive individual wellness and behaviors that help close the achievement gap by producing students who can regulate their emotions and are able to succeed in all academic areas, as well as becoming productive citizens of the school community. The psychologist enables a school to identify and support students with learning differences and is able to provide early academic and behavioral interventions, resulting in student success. Supporting students and their families dealing with trauma will prepare students with coping skills to attend to learning. Office referrals will decrease in response to the increased use of trauma-informed strategies provided by the psychologist.	• Percent of All Students with Excellent Attendance (96% or Higher) • State Chronic Absenteeism Rate (90% or Lower) - Grades K-8 • Single Student Suspension Rate • Percent of Students Who Feel Safe at School (per School Experience Survey) • Percent of Students Who Feel They are a Part of their School (per School Experience Survey)

Goal 3 Action 1	**Action:** SENI Investments towards Engagement and Collaboration **Need:** Build families' capacity to engage in and support student learning by registering parents of students in grades K-5 on the parent portal through informational and hands-on workshops, access to technology devices, and providing opportunities for supporting school instructional goals. Within educational partner feedback, a stated desire is to ensure parents and families at high-need schools are engaged in their child's education and are welcome to participate at their child's school. **Scope:** School-wide	Topeka Elementary will engage and promote a strong home and community connection by respecting diverse family structures and providing effective communication, training, and resources to parents and guardians. This will help foster a welcoming environment where parents feel valued and can contribute meaningfully to their child's education. -We will offer volunteering opportunities and workshops to families on a variety of topics, with family input, ensuring that some topics align with the instructional goals of the school. -Workshops would be provided during times families identify as being most convenient to engage. -Survey families to identify assets and needs and to identify topics of interest for workshops. As well as present district approved topics of interest. -We will provide open communication channels by use of Schoology, class dojo, school website and marquee, blackboard connect, and weekly e-backpack flyers. This school-to-home outreach and family communication is essential to helping families play a central role in preparing students for the world. These open channels of communication will also foster open dialogue with teachers and staff. -We will have systems in place to proactively ask families to share concerns, needs, and suggestions, and respond in a timely manner. Community Representative-Parent Center Director The community representative will connect with parents by sending emails, posting information on the school website, creating flyers of events and workshops, and making phone calls to invite parents to school events.	• Percent of Parents Reporting on the School Experience Survey: "This school includes me in important decisions about my child's education." • Percent of parents reporting on the School Experience Survey: "I can easily find information about parent workshops or other programs offered at this school" • Percent of parents reporting on the School Experience Survey: "This school provides instructional resources to help me support my child's education." • Percent of Parents Reporting on the School Experience Survey: "This school provides me with information (verbal and written) I can understand."

		-Attend off-campus professional development opportunities that will support strategies to increase and maintain parent involvement. -Process and vet all parent volunteer applications -Create resources and activities that promote parent engagement that includes creating forms, flyers, and brochures. -Lead and participate in activities that engage parents and families. -Organize volunteer activities and hours served -Support councils and committees -Organize, coordinate, and schedule parent education classes and workshops. -Assist in arranging for volunteers, speakers, subject matter experts, or discussion leaders. -The TSP and the Community Representative will work collaboratively to ensure that parents feel welcomed, informed and part of the community where their voices are heard. -The Community Representative, TSP, and school leaders will ensure that all families can access information, assist with translation of documents and serve as interpreters at meets, school events and activities whenever possible. -Over fifty years of research from researchers including Dr. Karen Mapp, Joyce Epstein, and Anne Henderson have demonstrated that it is essential to implement family engagement workshops as a strategy to accelerate student learning. The research demonstrates that workshops, establishing a welcoming environment, and linking families to learn how they can partner with schools accelerates school improvement efforts overall for the highest opportunity communities.	

		-A family engagement point of contact is essential, both for maintaining a Parent and Family Center and to ensure family engagement strategies are integrated into instructional programs within a school campus. Students whose parents stay involved in school have better attendance and behavior, get better grades, demonstrate better social skills and adapt better to school. Having a Community Parent Representative fosters parental involvement which set students up to develop a deeper sense of belonging to a school community and a lifelong love of learning. -With a Community Parent Representative in our Parent Center it encourages parent peer support that can help parents navigate systems more effectively, learn from the experiences of other families, feel less alone, and gain hope, ideas, and information. This support can help parents meet their children's needs more efficiently, and with greater confidence.	

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
	Not Applicable	Not Applicable	Not Applicable

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

Not Applicable

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

Topeka Charter is not eligible for these funds.

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	23.85 LCFF-funded full-time equivalent classified staff (filled and vacant positions) serving 600 students (As of May 02, 2025) **Note that these figures are also included in the LAUSD LCAP.*	*Not applicable*
Staff-to-student ratio of certificated staff providing direct services to students	43.06 LCFF-funded full-time equivalent certificated staff (filled and vacant positions) serving 600 students (As of May 02, 2025) **Note that these figures are also included in the LAUSD LCAP.*	*Not applicable*

Topeka Charter School for Advanced Studies 2025-2026 Annual Update Table

Totals:	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Actual Expenditures (Total Funds)
Totals:	$ 1,217,452.00	$ 271,687.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1	Base Instructional Supports, including General Fund School Program	No	$ 560,538	$ 121,921
1	3	Charter School Categorical Block Grant	No	$ 289,683	$ 67,132
1	7	Charter Supplemental/Concentration Funds in Lieu of EIA	Yes	$ 53,801	$ 5,498
1	8	SENI Investments towards Academic Excellence	Yes	$ 231,386	$ 58,592
2	4	SENI Investments towards Joy and Wellness	Yes	$ 67,220	$ 17,628
3	1	SENI Investments towards Engagement and Collaboration	Yes	$ 14,824	$ 916

Topeka Charter School for Advanced Studies 2025-2026 Contributing Actions Annual Update Table

6. Estimated Actual LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Actual Percentage of Improved Services (%)	Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)
$ 367,231	$ 1,217,452	$ 271,687	$ 945,765	0.000%	0.000%	0.000% - No Difference

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1	Base Instructional Supports, including General Fund School Program	No	$ 560,538	$ 121,921	0.000%	0.000%
1	3	Charter School Categorical Block Grant	No	$ 289,683	$ 67,132	0.000%	0.000%
1	7	Charter Supplemental/Concentration Funds in Lieu of EIA	Yes	$ 53,801	$ 5,498	0.000%	0.000%
1	8	SENI Investments towards Academic Excellence	Yes	$ 231,386	$ 58,592	0.000%	0.000%
2	4	SENI Investments towards Joy and Wellness	Yes	$ 67,220	$ 17,628	0.000%	0.000%
3	1	SENI Investments towards Engagement and Collaboration	Yes	$ 14,824	$ 916	0.000%	0.000%

Topeka Charter School for Advanced Studies 2025-2026 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
$ 850,221	$ 367,231	0.000%	43.192%	$ 271,687	0.000%	31.955%	$0.00 - No Carryover	0.00% - No Carryover

Topeka Charter School for Advanced Studies 2025-2026 Total Planned Expenditures Table

LCAP Year (Input)	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
Topeka Charter School for Advanced Studies 2025-2026	$ 760,726	$ 382,510	50.282%	0.000%	50.282%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	$ 1,143,236	$ -	$ -	$ -	$ 1,143,236.00	$ 943,185	$ 200,051

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1	Base Instructional Supports, including General Fund School Program	All Students	No	Schoolwide	All Students	Schoolwide	Ongoing	$ 406,151	$ 27,335	$ 433,486	$ -	$ -	$ -	$ 433,486	0.000%
1	3	Charter School Categorical Block Grant	All Students	No	Schoolwide	All Students	Schoolwide	Ongoing	$ 196,323	$ 130,917	$ 327,240	$ -	$ -	$ -	$ 327,240	0.000%
1	8	Charter Supplemental/Concentration Funds in Lieu of EIA	Low Income, Foster Youth, English Learners	Yes	Schoolwide	Low Income, Foster Youth, English Learners	Schoolwide	Ongoing	$ 29,500	$ 22,251	$ 51,751	$ -	$ -	$ -	$ 51,751	0.000%
1	9	SENI Investments towards Academic Excellence	Low Income, Foster Youth, English Learners	Yes	Schoolwide	Low Income, Foster Youth, English Learners	Schoolwide	Ongoing	$ 220,429	$ 19,548	$ 239,977	$ -	$ -	$ -	$ 239,977	0.000%
2	4	SENI Investments towards Joy and Wellness	Low Income, Foster Youth, English Learners	Yes	Schoolwide	Low Income, Foster Youth, English Learners	Schoolwide	Ongoing	$ 34,351	$ -	$ 34,351	$ -	$ -	$ -	$ 34,351	0.000%
3	1	SENI Investments towards Engagement and Collaboration	Low Income, Foster Youth, English Learners	Yes	Schoolwide	Low Income, Foster Youth, English Learners	Schoolwide	Ongoing	$ 56,431	$ -	$ 56,431	$ -	$ -	$ -	$ 56,431	0.000%

Topeka Charter School for Advanced Studies 2025-2026 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
$ 760,726	$ 382,510	50.282%	0.000%	50.282%	$ 382,510	0.000%	50.282%	**Total:**	$ 382,510
								LEA-wide Total:	$ -
								Limited Total:	$ -
								Schoolwide Total:	$ 382,510

Goal #	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1	Base Instructional Supports, including Ger	No	Schoolwide		Schoolwide	$ -	0.000%
1	3	Charter School Categorical Block Grant	No	Schoolwide		Schoolwide	$ -	0.000%
1	8	Charter Supplemental/Concentration Func	Yes	Schoolwide	Low Income, Foster Youth, English Learners	Schoolwide	$ 51,751	0.000%
1	9	SENI Investments towards Academic Exce	Yes	Schoolwide	Low Income, Foster Youth, English Learners	Schoolwide	$ 239,977	0.000%
2	4	SENI Investments towards Joy and Wellne	Yes	Schoolwide	Low Income, Foster Youth, English Learners	Schoolwide	$ 34,351	0.000%
3	1	SENI Investments towards Engagement a	Yes	Schoolwide	Low Income, Foster Youth, English Learners	Schoolwide	$ 56,431	0.000%

Local Control and Accountability Plan Instructions

Plan Summary

Engaging Educational Partners

Goals and Actions

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at LCFF@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California *Education Code* [*EC*] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.

- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (*EC* Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.

- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:

    - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (*EC* Section 52064[b][4-6]).

- Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (*EC* sections 52064[b][1] and [2]).
    - **NOTE:** As specified in *EC* Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to *EC* Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, *EC* Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.
- Annually reviewing and updating the LCAP to reflect progress toward the goals (*EC* Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (*EC* sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

> Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

Plan Summary

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

Requirements and Instructions

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or

- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as "Not Applicable."

Comprehensive Support and Improvement

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Engaging Educational Partners

Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Requirements

School districts and COEs: *EC* sections 52060(g) (California Legislative Information) and 52066(g) (California Legislative Information) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Charter schools: *EC* Section 47606.5(d) (California Legislative Information) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,

- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the CDE's LCAP webpage.

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see Education Code Section 52062 (California Legislative Information);
    - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).
- For COEs, see Education Code Section 52068 (California Legislative Information); and
- For charter schools, see Education Code Section 47606.5 (California Legislative Information).
- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

Instructions

Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Complete the table as follows:

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.
- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.

- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.
- For the purposes of this prompt, this may also include, but is not necessarily limited to:
    - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
    - Inclusion of metrics other than the statutorily required metrics
    - Determination of the target outcome on one or more metrics
    - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
    - Inclusion of action(s) or a group of actions
    - Elimination of action(s) or group of actions
    - Changes to the level of proposed expenditures for one or more actions
    - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
    - Analysis of effectiveness of the specific actions to achieve the goal
    - Analysis of material differences in expenditures
    - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
    - Analysis of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
    - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

Requirement to Address the LCFF State Priorities

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The *LCFF State Priorities Summary* provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

Focus Goal(s)

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

(A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and

(B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school's educators, if applicable.

- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.

- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school's educators.
    - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
    - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school's educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
    - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

Note: *EC* Section 42238.024(b)(1) (California Legislative Information) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

Broad Goal

Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.
- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Type of Goal

Identify the type of goal being implemented as a Broad Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.
- The metrics may be quantitative or qualitative; but at minimum, an LEA's LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.
- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.
- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
    - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.
- **Required metrics for Equity Multiplier goals**: For each Equity Multiplier goal, the LEA must identify:
    - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or
    - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

Complete the table as follows:

Metric #

- Enter the metric number.

Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

Baseline

- Enter the baseline when completing the LCAP for 2024–25.
    - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
    - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
    - Indicate the school year to which the baseline data applies.
    - The baseline data must remain unchanged throughout the three-year LCAP.
        - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.
        - If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
    - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.
    - Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the "**Measuring and Reporting Results**" part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric.	Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric.	Enter information in this box when completing the LCAP for **2025–26**. Leave blank until then.	Enter information in this box when completing the LCAP for **2026–27**. Leave blank until then.	Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric.	Enter information in this box when completing the LCAP for **2025–26** and **2026–27**. Leave blank until then.

Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. “Effective” means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

Note: When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as “Not Applicable.”

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
    - Include a discussion of relevant challenges and successes experienced with the implementation process.
    - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
    - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
    - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
    - *o* Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
    - *o* As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
        - The reasons for the ineffectiveness, and
        - How changes to the action will result in a new or strengthened approach.

Actions:

Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.
    - o For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
    - o As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
    - o These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a "Y" for Yes or an "N" for No.
    - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 *CCR*] Section 15496 in the Increased or Improved Services section of the LCAP.

***Actions for Foster Youth*:** School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

Required Actions

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
    - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
    - Professional development for teachers.
    - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.
- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.
- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
    - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
    - These required actions will be effective for the three-year LCAP cycle.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA's description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC* Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the "minimum proportionality percentage" or "MPP." The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

LEA-wide and Schoolwide Actions

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.

- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

For School Districts Only

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Requirements and Instructions

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero ($0).

Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 *CCR* Section 15496(a)(7).

Required Descriptions:

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.

- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

Note for COEs and Charter Schools: In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA's needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s)

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.

- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost $165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of $165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.

- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
    - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
    - The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
    - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
    - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year**: Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant**: Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 *CCR* Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

  See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 *CCR* Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover — Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***
- **Goal #**: Enter the LCAP Goal number for the action.
- **Action #**: Enter the action's number as indicated in the LCAP Goal.
- **Action Title**: Provide a title of the action.
- **Student Group(s)**: Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.

- **Contributing to Increased or Improved Services?:** Type “Yes” if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type “No” if the action is **not** included as contributing to meeting the increased or improved services requirement.

- If “Yes” is entered into the Contributing column, then complete the following columns:

    - **Scope**: The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.

    - **Unduplicated Student Group(s)**: Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.

    - **Location**: Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools.” If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans.” Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.

- **Time Span**: Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year,” or “2 Years,” or “6 Months.”

- **Total Personnel**: Enter the total amount of personnel expenditures utilized to implement this action.

- **Total Non-Personnel**: This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds**: Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).

    - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.

- **Other State Funds**: Enter the total amount of Other State Funds utilized to implement this action, if any.

    - **Note:** Equity Multiplier funds must be included in the “Other State Funds” category, not in the “LCFF Funds” category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to

replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA's LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

- **Local Funds**: Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds**: Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds**: This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services**: For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
    - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

      For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost $165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of $165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the 'Contributing to Increased or Improved Services?' column will need to be checked to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses.

Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures**: Enter the total estimated actual expenditures to implement this action, if any.

Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the 'Contributing to Increased or Improved Services?' column to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions**: Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
    - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been $169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of $169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant**: Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 *CCR* Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 *CCR* Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
    - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
    - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**
    - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**
    - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- **4. Total Planned Contributing Expenditures (LCFF Funds)**
    - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
    - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**

- This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).

- **5. Total Planned Percentage of Improved Services (%)**
  - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
  - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

LCFF Carryover Table

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**
  - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**
  - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

    The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.
- **13. LCFF Carryover — Percentage (12 divided by 9)**
  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).