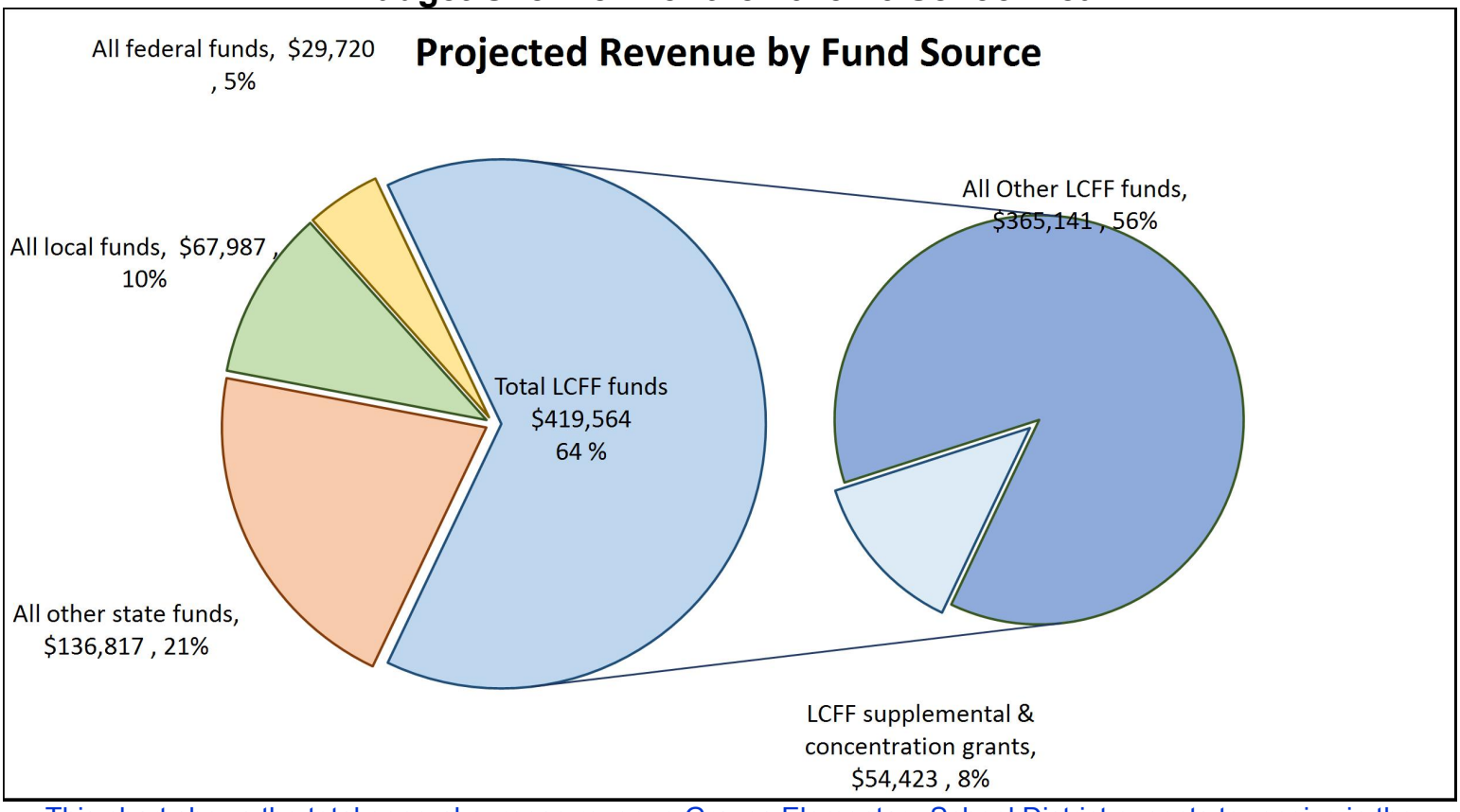
LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Graves Elementary School District
CDS Code: 27-66027-000000
School Year: 2025-26
LEA contact information:
David Smith
Superintendent/Principal
DSmith@gravesschool.net
831-422-6392

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2025-26 School Year

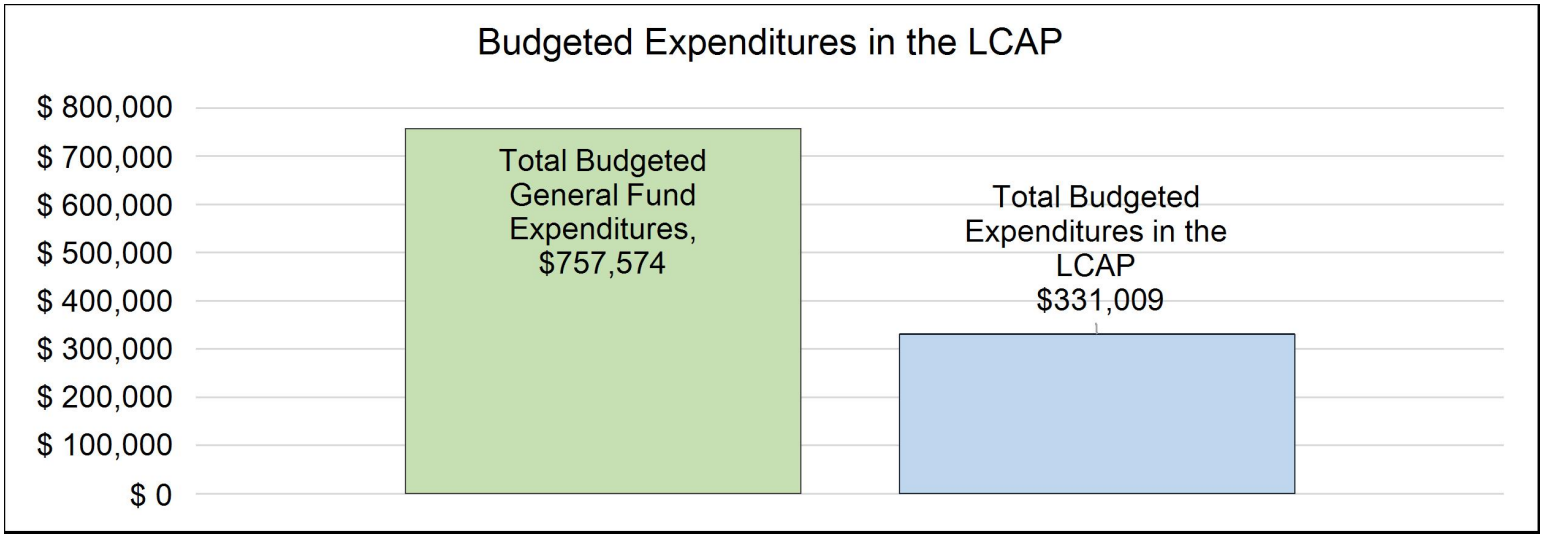


This chart shows the total general purpose revenue Graves Elementary School District expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Graves Elementary School District is $654,088, of which $$419,564.00 is Local Control Funding Formula (LCFF), $$136,817.00 is other state funds, $$67,987.00 is local funds, and $$29,720.00 is federal funds. Of the $$419,564.00 in LCFF Funds, $$54,423.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Graves Elementary School District plans to spend for 2025-26. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Graves Elementary School District plans to spend $757,574 for the 2025-26 school year. Of that amount, $331,009 is tied to actions/services in the LCAP and $426,565 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

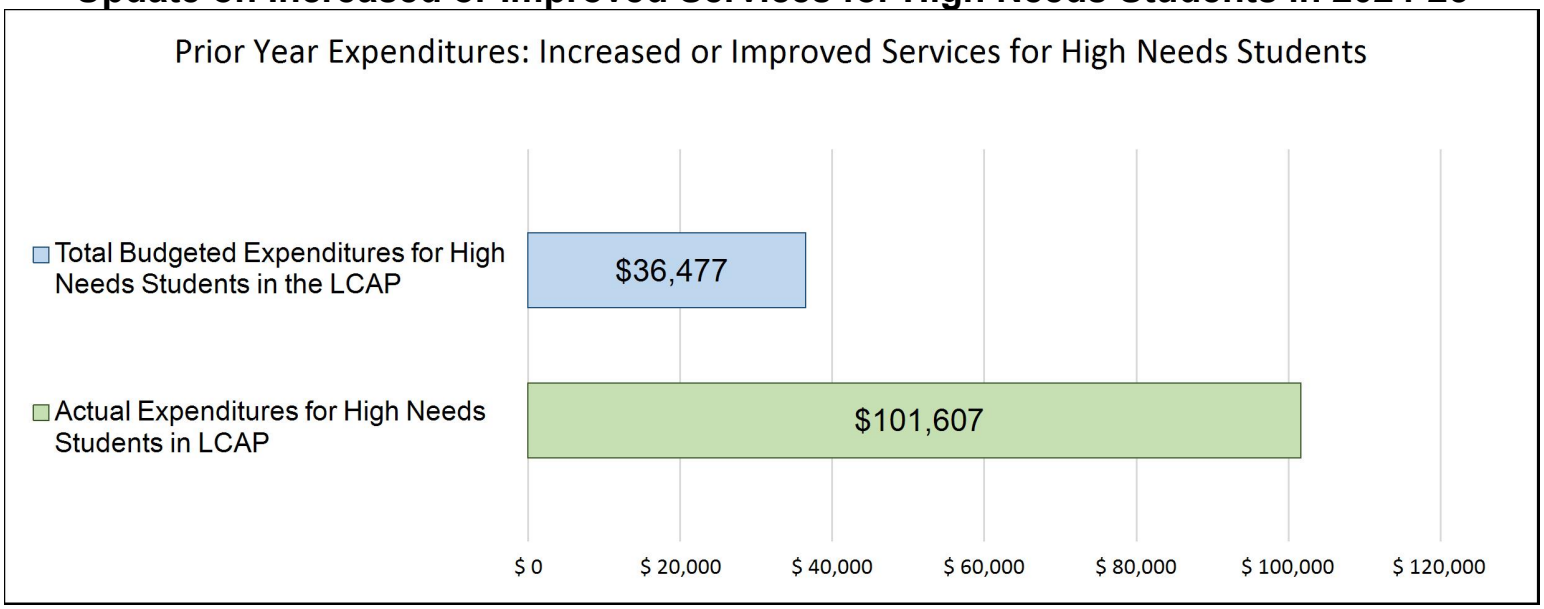
Other state funding, base LCFF funding, is not included in this plan.

Increased or Improved Services for High Needs Students in the LCAP for the 2025-26 School Year

In 2025-26, Graves Elementary School District is projecting it will receive $$54,423.00 based on the enrollment of foster youth, English learner, and low-income students. Graves Elementary School District must describe how it intends to increase or improve services for high needs students in the LCAP. Graves Elementary School District plans to spend $$54,423.00 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2024-25



This chart compares what Graves Elementary School District budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Graves Elementary School District estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2024-25, Graves Elementary School District's LCAP budgeted $36,477 for planned actions to increase or improve services for high needs students. Graves Elementary School District actually spent $101,607 for actions to increase or improve services for high needs students in 2024-25.

The difference between the budgeted and actual expenditures of $0 had the following impact on Graves Elementary School District’s ability to increase or improve services for high needs students:

No impact.

Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Graves Elementary School District	David Smith Superintendent/Principal	DSmith@gravesschool.net 831-422-6392

Plan Summary [2025-26]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

The Graves Elementary School District has been a cornerstone for students from kindergarten through 8th grade since its inception in 1879. This makes it a significant part of our community's history. Despite its age, the district continues to focus on fostering a love for learning and intellectual growth among its students. One notable feature is its one-room schoolhouse, a testament to its enduring presence.
This district stands out for its commitment to developing well-rounded individuals. It emphasizes the importance of confidence, independence,
resilience, respect for others, and critical thinking. These values encourage students to engage deeply with the world around them and become inquisitive learners. Graves Elementary extends beyond educational boundaries to serve as a hub for community engagement. Since
its establishment in 1879, it has played a pivotal role in spreading knowledge and contributing to the local culture. This is evident in the historical class photos displayed in the school office, capturing the legacy of countless students who have walked its halls.
The school prioritizes creating an environment that nurtures enthusiasm and a positive outlook towards education. It implements various programs like Harmony at Home to combat bullying, FEMA's initiative for emergency preparedness, and Kimball and Associates' safety program. These initiatives reflect the school's dedication to ensuring a holistic educational experience that goes beyond academics.
Furthermore, the district believes strongly in parental involvement as a means to enhance educational quality and adapt to contemporary learning needs while honoring its rich history. This approach ensures that students are not only prepared for academic success but are also equipped with lifelong learning skills. This commitment underscores the district's dedication to preparing students for the future.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Over the past school year, Graves Elementary School District has continued its journey of improvement and reflection, grounded in a deep commitment to meeting the needs of every student. Guided by the 2024 California School Dashboard, CAASPP results, and local diagnostic tools, the district took a close look at its areas of strength and persistent gaps. One of the most notable achievements this year has been the significant improvement in chronic absenteeism for our Hispanic students. In the 2023 Dashboard, this group—as well as all students—were marked Red for chronic absenteeism. In 2024, they shifted to Orange, a result that reflects sustained, targeted outreach, bilingual communication efforts, and relationship-building between school staff and families. The district's All Students group improved to Orange accordingly. (Metric 1.7)

Student engagement continues to be a strong point. For the third year in a row, suspension and expulsion rates were zero across all student groups. The Dashboard confirmed a Blue performance level, validating the district's focus on social-emotional learning, early behavioral supports, and trauma-informed practices. (Metric 1.9) In tandem, the monthly attendance rate rose to 94%. (Metric 1.10)
Local assessment data offered additional insight. i-Ready diagnostics revealed growth: 29% of K–8 students were on or above grade level in ELA, down from 42% last year; 19% in Math, compared to 22% the previous year. (Metric 1.16)
Progress for English Learners remains a district priority. The reclassification is 14.29%. Designated and Integrated ELD supports continue, and the district is exploring enhanced instructional materials to accelerate language development and increase long-term reclassification rates. (Metric 1.5)

Student access to appropriate learning conditions remained consistent. Standards-aligned instructional materials were provided to 100% of students, and all students had access to a broad course of study, including visual and performing arts and PE, often supported through external partnerships. (Metrics 1.6, 1.15)

Despite limited resources, the district upheld services for unduplicated pupils. No foster youth were enrolled in 2024-25, but low-income students and English Learners benefited from continued support via instructional aides, bilingual outreach, and targeted academic services. Educational partners have expressed a desire to maintain these investments, particularly in response to persistent achievement and engagement gaps.

On the facilities front, the district completed a state-funded water remediation project, but ongoing issues – such as aging plumbing and building infrastructure – remain unresolved and may require future capital investment.

Finally, the 2024-25 school year marked the full implementation and expenditure of the district's Learning Recovery Emergency Block Grant (LREBG). These funds supported:
Instructional aide staffing to reduce student-to-adult ratios in intervention blocks
Purchase and use of instructional technology tools to support readiness for assessment and digital learning
Expansion of Tier 2 academic interventions during the school day
There are no unspent LREBG funds for the 25-26 school year.

Each of these actions was grounded in evidence-based practices and selected based on partner input and analysis of student need. These supports were monitored using metrics such as i-Ready growth (Metric 1.16) and CAASPP outcomes (Metrics 1.3 and 1.4). With LREBG now
fully expended, the district will identify alternative funding sources to preserve these essential services moving forward, as required by Education Code Section 52064.4.

As we look ahead to 2025-26, Graves Elementary School District remains committed to raising achievement in Math and ELA, increasing reclassification rates for English Learners, and continuing the reduction of chronic absenteeism.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Technical assistance is not being provided at this time.

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

There are no schools within the LEA eligible for comprehensive support and improvement.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

N/A

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

N/A

Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Educational Partner(s)	Process for Engagement
Students	Arranged a focus group with the students to create continuous conversation and engagement [Continuous]
Principals and Administrators	Principal engages with all other stakeholders to both determine and implement the actions discussed in the LCAP [Continuous]
Other School Personnel	District collaborates with our contracted RSP teacher, custodian, and speech language pathologist, ensuring our LCAP meets the evolving needs of our entire school community [Continuous]
Local Collective Bargaining Units	Graves does not have classified or certificated bargaining units at the district
Special Education Local Plan Area Administrator	Consult with the county SELPA office on an as needed basis to refine plans for our district [Continuous]
Parents and Parent Advisory Committee	Conducted parent surveys to gather feedback on student needs and areas for improvement. [January]

Educational Partner(s)	Process for Engagement
	Held monthly board meetings to discuss survey results and incorporate parental input into decision-making processes. [February-November] Scheduled Parent-Teacher Committee (PTC) meetings to foster direct engagement and address specific concerns raised by parents. [Monthly] Organized parent conferences to facilitate one-on-one interactions and obtain qualitative feedback for refining educational strategies. [October and March (if requested/needed)] Reviewed and analyzed collected feedback from multiple sources to ensure comprehensive understanding of parental perspectives on school policies and initiatives. [April, August, December]
Teachers	Conducted monthly staff meetings to discuss and gather feedback from teachers, facilitating continuous engagement and addressing concerns [Monthly] Produced surveys for teachers to provide input on student needs, teaching methods, and potential improvements to educational programs [January] Organized professional development sessions for teachers based on their feedback to ensure alignment with district goals and educational standards [October, January, and April]

Educational Partner(s)	Process for Engagement
	Held follow-up meetings to review the impact of implemented changes and gather additional feedback for further refinement of educational practices [April]
Classified Staff	Conducted monthly meetings with classified staff to discuss ongoing initiatives and gather feedback to ensure alignment with district goals. [Ongoing] Organized dedicated sessions to address specific concerns raised by classified staff, encouraging open dialogue and collaborative problem-solving. [January, April] Produced surveys targeting classified staff to solicit input on student needs, potential actions, and updates to the Local Control and Accountability Plan (LCAP) [March] Scheduled follow-up meetings to review survey results and discuss actionable insights derived from the feedback provided by classified staff [November, April] Facilitated workshops and training sessions to equip classified staff with necessary skills and knowledge for effectively executing their roles in line with district objectives [February, June]

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Graves Elementary School District’s 2025-26 LCAP reflects continuity and alignment with feedback provided by educational partners during previous engagement cycles.

One area where partner input is clearly reflected is in the continued funding of instructional aide support. The district's Goal 1 analysis confirmed that small-group instruction remains critical to effective intervention delivery. Educational partners had also expressed support for maintaining access to social-emotional learning (SEL) programs and visual and performing arts. The 2025-26 LCAP reflects this input through the district's commitment to continuing these services through external partnerships, a priority that aligns with stakeholder interest in whole-child
development. These inputs influenced not only the continuation of programs, but also shaped the LCAP's goals, actions, and metrics. Instructional aides and small-group supports were maintained through Action 1.1, while stakeholder support for whole-child development informed continued funding for visual and performing arts through Action 1.6.

Budget decisions were also shaped by the expiration of Learning Recovery Emergency Block Grant (LREBG) funds. These funds previously supported instructional aides, intervention programs, and instructional technology. In response to feedback that emphasized the effectiveness of these resources, the district is exploring ways to continue funding them through alternate LCFF allocations.

In summary, the goals, actions, and budgeted expenditures in the 2025-26 LCAP reflect a sustained and consistent response to educational partners. These priorities include preserving academic interventions, supporting English Learners, sustaining arts and SEL programs, and identifying funding strategies to continue services beyond LREBG.

Goals and Actions

Goal

Goal #	Description	Type of Goal
1	Engage all students in learning facilitated by highly qualified staff, using aligned instruction and a rigorous curriculum. This includes professional development, curriculum reviews, and facility maintenance audits to enhance student outcomes.	Broad Goal

State Priorities addressed by this goal.

Priority 2: State Standards (Conditions of Learning)
Priority 4: Pupil Achievement (Pupil Outcomes)
Priority 5: Pupil Engagement (Engagement)

An explanation of why the LEA has developed this goal.

The development of the goal to maintain 100% qualified, credentialed teachers and standards-aligned instructional materials addresses various state priorities. For Priority 2: State Standards, the goal ensures that all instructional materials and teaching strategies are aligned with
state standards, fostering equity, curriculum integration, and improved instruction. Regarding Priority 4: Pupil Achievement, the implementation of effective teaching strategies in ELA and Math aims to enhance student performance on standardized tests and other assessments, thereby increasing overall pupil achievement. Lastly, for Priority 5: Pupil Engagement, the emphasis on enhancing school safety
measures and maintaining a positive school climate directly contributes to higher attendance rates and greater student engagement, building a secure and motivating learning environment.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.1	Teachers appropriately assigned and fully credentialed per CALPADS	2023-24 Data 100% Source: Teaching Assignment Monitoring	2024-25 Data 100% Source: Teaching Assignment Monitoring		2026-27 Data 100%	+0.00%, Maintained

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		Outcomes at https://www.cde.ca.gov/ds/ad/tamo.asp	Outcomes at https://www.cde.ca.gov/ds/ad/tamo.asp			
1.2	Implementation of state academic standards	2024-25 Data 100% implementation of state academic standards.	2024-25 Data 100% implementation of state academic standards.		2026-27 Data 100% implementation of state academic standards.	+0.00%, Maintained
1.3	Pupil Achievement ELA Assessment CAASPP	2023-24 Data Percentage of students meeting or exceeding standards: • All: 64% • Low Income: N/A* • Students w/ Disability: N/A* • English Learners: N/A* * Not enough students to include	2023-24 Data Percentage of students meeting or exceeding standards: • All: 64% • Low Income: N/A* • Students w/ Disability: N/A* • English Learners: N/A* * Not enough students to include		69% of students will meet or exceed standards	% Meeting or Exceeding Standards: ALL: -18.55% LI: N/A* SWD: N/A* EL: N/A* * Not enough students to include
1.4	Pupil	2023-24 Data	2024-25 Data		41% of students	% Meeting or

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	Achievement Math Assessment CAASPP	Percentage of students meeting or exceeding standards: All: 36% Low Income: N/A* Students w/ Disability: N/A* English Learners: N/A* * Not enough students to include	Percentage of students meeting or exceeding standards: All: 36.36% Low Income: 30.77% Students w/ Disability: N/A* English Learners: N/A* * Not enough students to include		will meet or exceed by of students.	Exceeding Standards: ALL: +0.36% LI: N/A* SWD: N/A* EL: N/A* * Not enough students to include, or not included in baseline
1.5	English Learner students making progress towards English Language proficiencies as measured by ELPAC and the reclassification rate	2023-24 Data 33% of English learners achieve progress 33% reclassification rate 5 EL students in 2023-24	2024-25 Data 1.29% of English learners achieve progress 14.29% reclassification rate 7 EL students in 2024-25		33% of English learners achieve progress 33% reclassification rate 5 EL students in 2026-27	Learners achieve progress: -31.71% Reclassification Rate: -18.71% EL students in 2024-25: +2
1.6	Standards-aligned instructional materials for	2023-24 Data 100% of students have standards	2024-25 Data 100% of students have standards		2026-27 Data 100% of students have standards	+0.00%, Maintained

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	every student as measured by Williams reporting and SARC	aligned instructional materials.	aligned instructional materials.		aligned instructional materials.	
1.7	Chronic absenteeism rate as measured by California Dashboard	2023 CA Dashboard • All: 34.3% • Hispanic: 36.7% (Red) • Low Income: N/A* • Students w/ Disability: N/A* • English Learners: N/A* * Not enough students to include	2024 CA Dashboard • All: 23.7% • Hispanic: 20.6% (Orange) • Low Income: 16.7% • Students w/ Disability: N/A* English Learners: N/A* * Not enough students to include		25% will be chronically absent	ALL: -10.6% HI: -16.1% (Orange) LI: N/A* SWD: N/A* English Learners: N/A* * Not enough students to include
1.8	School Climate as measured by the CDE School Climate Survey for Parents and Guardians	2023-24 Data • 98% Strongly Agreed/Agreed that Graves ESD provides an inviting, respectful, safe, and	2024-25 Data • 96% Strongly Agreed/Agreed that Graves ESD provides an		2026-27 Data 98% will Strongly Agree/Agree that Graves ESD provides an inviting,	ALL: -2.0%

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		supportive learning environment that promotes academic success for all students	inviting, respectful, safe, and supportive learning environment that promotes academic success for all students		respectful, safe, and supportive learning environment that promotes academic success for all students.	
1.9	Student suspension/expulsion rate rate as measured by the California Dashboard	2023-24 Data 0% of students were suspended. 0% of students were expelled.	2024-25 Data 0% of students were suspended. 0% of students were expelled.		2026-27 Data 0% of students were suspended. 0% of students were expelled.	Q1: +0.00%, Maintained Q2: +0.00%, Maintained
1.10	School monthly attendance rates	2023-24 Data 93% attendance rate for the academic year	2024-2025 Data 94% attendance rate for the academic year		2026-27 Data 96% attendance rate for the academic year	ALL: +1.0%
1.11	Parent Involvement inclusive of unduplicated groups, specifically attendance of parents of ELs, parents of students with disabilities, and identified lower SES families at	2023-24 Data 100% of families participated in IEP/504 meetings 100% of families participated in parent conferences 95% of families participated in parent community	2024-25 Data 100% of families participated in IEP/504 meetings 100% of families participated in parent conferences 94% of families participated in		2026-27 Data 100% of families will participate in IEP/504 meetings 100% of families will participate in parent conferences 97% of families will participate in	IEP: Maintained, +0.00% Parent Conf: Maintained, +0.00% Community Mt: Maintained, -1.00%

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	IEP/504 meetings, Parent conferences, and Parent community meetings/ events.	meetings/events	parent community meetings/events		parent community meetings/ events	
1.12	School Facilities as measured by the CDE's Facility Inspection Report (FIT).	2023-24 Data Good Repair" per CDE's Facility Inspection Tool (FIT)	2024-25 Data Good Repair" per CDE's Facility Inspection Tool (FIT)		2026-27 Data Good Repair" per CDE's Facility Inspection Tool (FIT)	Maintained
1.13	The degree to which the programs/services will enable ELs to access the CCSS and the ELD standards.	2023-24 Data 100% Access	2024-25 Data 100% Access		2026-27 Data 100% Access	+0.00%, Maintained
1.14	Middle school dropout rates	2023-24 Data 0% rate	2024-25 Data 0% rate		2026-27 Data 0% rate	+0.00%, Maintained
1.15	A broad course of study 7-B. Programs and services developed and provided to unduplicated pupils 7- C. Programs and	2023-24 Data 100% access to broad coarse of study, for all students, unduplicated students, and students with	2024-25 Data 100% access to broad coarse of study, for all students, unduplicated students, and students with		2026-27 Data 100% access to broad coarse of study, for all students, und uplicated students, and students with	+0.00%, Maintained

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	services developed and provided to individuals with exceptional needs	exceptional needs.	exceptional needs.		exceptional needs.	
1.16	i-Ready diagnostic testing	2023-24 Data Percentage of K-8 students placed within the "Met or Exceeded Grade Level Standards" range for ELA: • All: 42% • Low Income: N/A* • Students w/ Disability: N/A* • English Learners: N/A* Percentage of K-8 students placed within the "Met or Exceeded Grade Level Standards" range for Math: • All: 22%	2024-25 Data Percentage of K-8 students placed within the "Met or Exceeded Grade Level Standards" range for ELA: • All: 39% • Low Income: N/A* • Students w/ Disability: N/A* • English Learners: N/A* Percentage of K-8 students placed within the "Met or Exceeded Grade Level Standards" range for Math: • All: 19%		49% of K-8 students will place within the "Met or Exceeded Grade Level Standards" range for ELA 27% of K-8 students will place within the "Met or Exceeded Grade Level Standards" range for Math	% K-8 ELA: ALL: -3.0% LI: N/A* SWD: N/A* EL: N/A* % K-8 Math: ALL: -3.0% LI: N/A* SWD: N/A* EL: N/A* * Not enough students to include

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		• Low Income: N/A* • Students w/ Disability: N/A* • English Learners: N/A* * Not enough students to include	• Low Income: N/A* • Students w/ Disability: N/A* • English Learners: N/A* * Not enough students to include			

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Implementation of Goal 1 progressed through a combination of planned actions and responsive adjustments to operational challenges. While initial documentation for several actions under this goal was limited, all eight actions identified were implemented during the year. These included instructional supports (Action 1.1), standards-based curriculum (Action 1.2), English Language Development services (Action 1.3), technology enhancements (Action 1.4), facilities maintenance (Action 1.6), arts programming (Action 1.7), and wellness and social-emotional programs (1.8). 1.5 Staffing was also fully implemented, no challenges and carried out with fidelity.

Staffing adjustments affected the budget for credentialed roles and instructional aides, leading to shifts in salary allocations and creating some
planning uncertainty. Adoption of a new language arts program also introduced additional curriculum costs. The district continued to face challenges with English Learner reclassification, with implementation efforts resulting in 14.29% of English Learners making progress toward English proficiency and 14.29% being reclassified (Metric 1.5). In terms of infrastructure, a key facility upgrade – the completion of a state-funded well – was accomplished, while other maintenance issues, particularly related to plumbing, remain unresolved due to limited funding. The Harmony at Home social-emotional learning program operated this year through donated services, which contributed positively to student
relationships and emotional regulation, although its future availability is not guaranteed.

Successes included the use of REAP funds to purchase updated computers, software, and online intervention programs. These tools supported academic diagnostics and instruction, contributing to 39% of K–8 students meeting or exceeding grade level in ELA and 19% in Math, as measured by i-Ready diagnostic assessments (Metric 1.16). Arts programming, provided at no cost by the Arts Council of Monterey, positively impacted student engagement and participation. Suspension and expulsion rates remained at 0% (Metric 1.9), and updated technology ensured readiness for state testing. Implementation also supported equitable access for unduplicated students through instructional and social-emotional supports tailored to student needs.

Overall, the district successfully implemented all core actions associated with Goal 1, despite ongoing facility and staffing constraints. The year's experience highlighted the importance of continued support for English Learners, strategic budgeting for curriculum, and leveraging external partnerships to sustain program quality. These findings will inform refinements to action implementation in the next LCAP cycle.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

A review of implementation under Goal 1 revealed several material and potential financial variances between budgeted and estimated actual expenditures. While the district remained on track for the majority of planned actions, several shifts in implementation influenced actual spending levels and underscored areas of financial vulnerability.

For Actions 1 (Instructional Aide Salaries and Credentialed Staff), the district remained aligned with planned budgets; however, anticipated staffing changes could require salary adjustments in future cycles. These changes are not expected to materially affect the current year's expenditures but may impact projections.

For Action 2 (Standards-Based Curriculum), the potential adoption of a new language arts program only cost half of what was budgeted. More curriclum to be purchased in year to come.

Action 4 (Instructional Supplies and Technology) remained on track, with support from the REAP grant providing updated technology and academic software. Since this funding source is supplemental and does not draw from the general fund, no material difference occurred in general fund expenditures.

Action 5: There was a budget of $0 but estimated actual expenses of $217,435. This difference was due to incorrectly listing $0, rather than the full amount needed.

For Action 6 (Facilities and Maintenance), expenditures may exceed original projections due to persistent plumbing issues associated with outdated infrastructure. While one facility project was successfully completed with state hardship funding, other maintenance needs may require unplanned budget allocations, which could exceed original estimates.

Actions 7 and 8 (Arts and Social-Emotional Learning Programs) were delivered through donations from external partners, allowing the district to maintain implementation without drawing on budgeted allocations. These actions reflect an estimated actual expenditure of zero or significantly less than projected, due to the in-kind support received.

Action 3 (English Language Development Supports), The Annual Update reflects a budget of $5,000 and estimated actual expenditures of only $433. This was due to the fact that the supports were not purchased, as the teachers and instructional aides were able to meet the language development needs of all students (3).

In summary, while most actions remained consistent with budgeted projections, potential material differences were noted in the areas of curriculum costs, staffing adjustments, and facilities. External donations reduced expenditures in some program areas, contributing to overall budget flexibility. The district continues to monitor these factors to ensure that fiscal decisions support equitable access and effective implementation.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Action 1.1: Instructional Supplies and Computer Software and Licenses

This action was effective. The district used REAP funding to acquire updated Chromebooks, academic software, and the iReady intervention system. According to Metric 1.16, 39% of K–8 students met or exceeded grade level standards in ELA and 19% in Math on the i-Ready diagnostic assessment. While this represents a 3 percentage point decline from the prior year, it still supports ongoing student access to essential tools for instruction. Metric 1.3 showed 45% of students meeting or exceeding ELA standards, and Metric 1.4 showed 36% in Math based on CAASPP. Metric 1.5 showed 14.29% of English Learners made progress and 14.29% were reclassified. Metric 1.1 showed all teachers were appropriately assigned, Metric 1.15 confirmed all students had access to a broad course of study, and Metric 1.15 (again) further supports the district's ability to ensure instructional access through academic technology. However, due to the need to protect student information, we cannot directly comment on the effectiveness of the action for low-income and English learner student groups based on Metrics 1.3, 1.4, and 1.16. However, the continued provision of academic technology and intervention tools under this action remains critical to ensuring access for all students, including those in targeted groups.

Action 1.2: Arts and Dance

This action was effective. The district partnered with the Arts Council of Monterey to deliver six weeks of dance and music programming. Student engagement increased as a result of this enrichment, contributing to an average monthly attendance rate of 94% (Metric 1.10). Additionally, surveys indicated that 96% of families felt connected and welcomed at school, reinforcing the program’s positive impact on school climate and student belonging (Metric 1.8). Academic performance also benefited, as participation in arts activities correlated with improved motivation and learning behaviors.

Action 1.3: English Language Development Supports

This action was effective. Metric 1.5 shows that 14.29% of English Learners made progress toward English proficiency and 14.29% were reclassified during the year. Additionally, Metric 1.13 indicates that 100% of English Learners had access to grade-level standards. The program also supported an average monthly attendance rate of 94% (Metric 1.10), reinforcing its positive impact on engagement. Qualitative feedback from staff noted improvements in student relationships and emotional regulation.

Action 1.4: Harmony at Home Social-Emotional Learning and Attendance Support

This action was effective. According to Metric 1.5, 14.29% of English Learners demonstrated progress toward proficiency and 14.29% were reclassified. In addition, Metric 1.13 showed that 100% of English Learners had access to grade-level standards. These outcomes were bolstered by qualitative feedback on the program's role in improving student relationships and emotional regulation.

Action 1.5: Credentialed Staff

This action was effective. The district ensured that all teachers were appropriately assigned and fully credentialed per CALPADS reporting (Metric 1.1). This contributed to consistent instructional quality and supported implementation of the state academic standards (Metric 1.2). No vacancies or misassignments were reported during the year, indicating that the recruitment and retention strategies in place are meeting staffing needs. Maintaining credentialed staff continues to be foundational in advancing the goal of equitable access to instruction aligned with California state standards.

Action 1.6: Facilities and Maintenance

This action was effective. The district successfully completed a state-funded well project, improving site infrastructure and operations. However, ongoing plumbing issues remain unresolved due to outdated systems and limited funding. According to Metric 1.12, facilities were rated "Good" or better using the FIT (Facilities Inspection Tool). Metric 1.8 data shows that 96% of parents reported feeling safe and connected to school. These results indicate basic facility quality is being met, but continued investment is required to resolve persistent infrastructure concerns.

Action 1.7: Visual and Performing Arts

This action was effective. Through a partnership with the Arts Council of Monterey County, the district provided six weeks of visual and performing arts instruction at no cost. Student engagement increased as a result of this arts access. According to Metric 1.8, 96% of parents reported feeling safe and connected to school, reflecting a positive climate that supports participation in enrichment programs. The provision of this program without cost to the district also allowed for resource flexibility.

Action 1.8: Harmony at Home SEL Support and Attendance Program

This action was effective. Harmony at Home, a nonprofit partner, provided social-emotional learning and mental health services to students at no cost to the district. The program included individual counseling and emotional regulation support for students most in need. According to Metric 1.7, the district's chronic absenteeism rate was 23.7%, reflecting ongoing attendance challenges. Chronic absenteeism for Hispanic students improved significantly, decreasing by 16.1 percentage points from the prior year—indicating a strong impact of this program on attendance outcomes for this group. Due to the need to protect student privacy, we cannot directly comment on chronic absenteeism data for English learners and socioeconomically disadvantaged students. Metric 1.8 indicated that 96% of parents reported feeling safe and connected to school, suggesting the program supported school climate. Additionally, Metric 1.9 showed a 0% suspension rate and a 0% expulsion rate, while Metric 1.10 indicated a 94% attendance rate for the academic year, both of which reinforce positive behavioral

outcomes. Metric 1.14 also showed a 0% middle school dropout rate. These results demonstrate that this action contributed meaningfully to school safety, student well-being, and behavior.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Goal, metrics, target outcomes will remain the same for 2025-26.

Action 1.1 [Staffing and Resource Allocation]:
No modifications are planned for this action. Staffing levels are effectively maintained, as evidenced by stable student-to-teacher ratios and positive feedback from staff surveys.

Action 1.2 [Curriculum Development]:
No modifications are planned for this action. The current curriculum effectively meets educational standards, as reflected in consistent student
performance metrics.

Action 1.3 [English Language Development]:
No modifications are planned for this action. Current strategies will remain in place, with further analysis needed to determine the most effective interventions. Deleted action. This action will be included into action 1.4; technology, and be funded by REAP.

Action 1.4 [Technology and Software Enhancement]:
No modifications are planned for this action. The use of REAP funding effectively supports state testing and the I Ready intervention program,
improving technological resources and increasing student engagement.

Action 1.5: [Credentialed Staff]:
No changes were made to this action for the coming year. The current strategy of recruiting and retaining credentialed teachers has proven effective, as evidenced by full staffing and appropriate assignments throughout the year.

Action 1.6: Facilties and maintanence. No changes were made to this action for the coming year

Action 1.7 [Arts and Dance Program]:
No modifications are planned for this action. The program's success, evidenced by increased student participation and achievement, supports
its continuation.

Action 1.8 [Social-Emotional Learning - Harmony at Home Program]:
No modifications are planned for this action. The program positively impacts student relationships and social-emotional capacity, as

demonstrated by improved student surveys and behavioral metrics.--deleted due to not having a need.

Because actions 1.3 and 1.8 have been eliminated (1.8) or incorporated into another action (1.3), the numbering of actions has now been adjusted for 2025-26.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Instructional Aide salaries & benefits	Maintain staffing of instructional aides to support classroom instruction and provide targeted assistance for low-income students, foster youth, special education students, and English learners. Support for special education will be conducted in accordance with the student's Individualized Education Program (IEP). Instructional aide salaries and benefits will be allocated to ensure effective service delivery. Spending Items: 1. Instructional Aides Corresponding Metrics: – Metric 1: Teachers appropriately assigned and fully credentialed per CALPADS – Metric 3: Pupil Achievement ELA Assessment CAASPP – Metric 4: Pupil Achievement Math Assessment CAASPP – Metric 5: English Learner students making progress towards English Language proficiencies as measured by ELPAC and the reclassification rate – Metric 15: A broad course of study 7-B/C – Metric 16: i-Ready diagnostic testing	$54,423.00	Yes

Action #	Title	Description	Total Funds	Contributing
1.2	State Standards Based Curriculum	Maintain the adoption of state-approved Common Core State Standards-based curricula and materials to support rigorous and relevant standards-based instruction. Improve academic achievement and provide support for low-income students, foster youth, and English learners to serve all students for the 24-25 academic year. Spending Items: 1. Purchase of state-approved Common Core State Standards-based curricula and materials Corresponding Metrics: – Metric 2: Implementation of state academic standards – Metric 3: Pupil Achievement ELA Assessment CAASPP – Metric 4: Pupil Achievement Math Assessment CAASPP	$1,000.00	No
1.3	Instructional Supplies and computer software/licenses	Increase curriculum and instructional materials to support the site with classroom materials, supplies, and learning tools to support the academic needs of all students, specifically low-income students, foster youth, and English learners. Spending Items: 1. Purchase of Instructional Supplies and computers 2. Purchase of computer software and licenses (REAP) Corresponding Metrics: – Metric 3: Pupil Achievement ELA Assessment CAASPP – Metric 4: Pupil Achievement Math Assessment	$23,599.00	No

Action #	Title	Description	Total Funds	Contributing
		CAASPP – Metric 6: Standards- aligned instructional materials for every student as measured by Williams reporting and SARC		
1.4	Credential staff	Ensure highly qualified teachers with appropriate teaching placements are maintained and recruited as needed. Corresponding Metrics: – Metric 1: Teachers appropriately assigned and fully credentialed per CALPADS – Metric 2: Implementation of state academic standards	$229,216.00	No
1.5	Facilities and Maintenance	Engaging Students Through Quality Education and Facility Excellence. Maintain facility maintenance and repair as an ongoing effort identified through a long-term maintenance plan and needs assessment utilizing the Facilities Inspection Tool. Enhance school safety through improved campus safety measures, community training programs, and implementation of student safety curriculum. Spending Items: 1. Maintenance staff to maintain facilities 2. Contracts with outside contractors to help assist with maintenance of facilities 3. Purchase of maintenance supplies Corresponding Metrics: – Metric 8: School Climate as measured by the CDE School Climate Survey for Parents and Guardians – Metric 12: School Facilities as measured by the	$15,271.00	No

Action #	Title	Description	Total Funds	Contributing
		CDE's Facility Inspection Report (FIT).		
1.6	Arts and Dance	Provide Visual and Performing Art experiences for all students, Kindergarten through 8th Grade, in collaboration with the Art Council of Monterey. Spending Items: 1. Art and Music instructional materials Corresponding Metrics: – Metric 8: School Climate as measured by the CDE School Climate Survey for Parents and Guardians	$7,500.00	No

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2025-26]

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
$54,423	$2,748

Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
15.411%	0.000%	$0.00	15.411%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

Required Descriptions

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
1.1	**Action:** Instructional Aide salaries & benefits **Need:** Needs: The school community has identified several pressing needs which prompted the creation of the "Instructional Aide salaries benefits" action. The key	Explanation: The operational scope of the initiative labeled "Instructional Aide salaries benefits" is intended to be schoolwide. This broad scope has been specifically chosen to address the needs of English Learners, Foster Youth, and Low-Income students within our single site district. These particular groups of students often grapple with challenges such as language barriers, unstable home environments and limited	Metric 1: Teachers appropriately assigned and fully credentialed per CALPADS Metric 3: Pupil Achievement ELA Assessment CAASPP Metric 4:

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	concerns primarily arise from the distinct difficulties confronted by English Learners, Foster Youth, and Low-Income students. As a group, English Learners grapple with language barriers that can impede their academic development. Foster Youth, on the other hand, are often dealing with unstable home environments that can distract from their educational focus. Lastly, Low-Income students can face unique struggles tied to a limited availability of resources, which can create a gap in their academic progress. Assessment: The proposed action is designed to tackle these issues by ensuring the continued employment of instructional aides who can provide specialized assistance where it is most needed. Specifically, for English Learners, this aid may include support for language development to bolster comprehension and communication abilities. Foster Youth could benefit from emotional support and stability provided by the aides, encouraging their focus on schoolwork. Meanwhile, Low-Income students could receive additional academic assistance to help overcome educational hurdles resulting from a scarcity of resources at home. The breadth of this action also reaches special education students, with aid tailored to meet the requirements outlined in each student's Individualized Education Program (IEP). This inclusive strategy	resources, which invariably affect their academic progress. Our approach is to ensure that every classroom maintains instructional aides who can deliver targeted support to these students. This would empower them to overcome their unique challenges and improve their academic outcomes. Rationale: Maintaining instructional aides across all classrooms enables us to provide efficient, targeted assistance to every student who might need it. For English Learners, these aides can offer tailored support for language development. Foster Youth who might otherwise struggle with emotional stability in the wake of unstable home environments can find additional support. Similarly, Low-Income students will have access to extra academic help, leveling the playing field for them. The schoolwide implementation of this action is a reflective commitment to offering specialized support to our most vulnerable students. The idea is to ensure not just their academic survival, but also their success.	Pupil Achievement Math Assessment CAASPP Metric 5: English Learner students making progress towards English Language proficiencies as measured by ELPAC and the reclassification rate Metric 15: A broad course of study 7-B. Programs and services developed and provided to unduplicated pupils 7- C. Programs and services developed and provided to individuals with exceptional needs

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	ensures that all students, despite diverse circumstances, are offered the necessary support to thrive. **Scope:** LEA-wide		

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

N/A

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

Action 1.1, under Goal 1, is used to increase instructional aide support for English Learners and low-income students by maintaining small-group instruction and intervention services. While the district is receiving an additional $2,748 in concentration add-on funds for 2025–26, this amount is not sufficient to fund the hiring of additional staff. However, the district will use these funds to increase the total hours for existing instructional aides, allowing for more consistent support.

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	None	17.50
Staff-to-student ratio of certificated staff providing direct services to students	None	17.50

2025-26 Total Planned Expenditures Table

LCAP Year	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
Totals	$353,135.00	54,423	15.411%	0.000%	15.411%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	$54,423.00	$252,987.00	$0.00	$23,599.00	$331,009.00	$283,639.00	$47,370.00

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.1	Instructional Aide salaries & benefits	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	Ongoing	$54,423.00	$0.00	$54,423.00				$54,423.00	
1	1.2	State Standards Based Curriculum	All	No			All Schools	Ongoing	$0.00	$1,000.00		$1,000.00			$1,000.00	
1	1.3	Instructional Supplies and computer software/licenses	All	No			All Schools	Ongoing	$0.00	$23,599.00				$23,599.00	$23,599.00	
1	1.4	Credential staff	All	No			All Schools	Ongoing	$229,216.00	$0.00		$229,216.00			$229,216.00	
1	1.5	Facilities and Maintenance	All	No			All Schools	Ongoing	$0.00	$15,271.00		$15,271.00			$15,271.00	
1	1.6	Arts and Dance	All	No			All Schools	Ongoing	$0.00	$7,500.00		$7,500.00			$7,500.00	

2025-26 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
$353,135.00	54,423	15.411%	0.000%	15.411%	$54,423.00	0.000%	15.411 %	**Total:**	$54,423.00
								LEA-wide Total:	$54,423.00
								Limited Total:	$0.00
								Schoolwide Total:	$0.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	**1.1**	Instructional Aide salaries & benefits	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$54,423.00	

2024-25 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
Totals	$150,276.00	$370,172.15

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	**1.1**	Instructional Aide salaries benefits	Yes	$89,824.00	$100,728.00
1	**1.2**	State Standards Based Curriculum	No	$2,000.00	$631.01
1	**1.3**	English Language Development Supports	Yes	$5,000.00	$433.06
1	**1.4**	Instructional Supplies and computer software and licenses	No	$23,599.00	$23,599.00
1	**1.5**	Credential staff	No	$0.00	$217,435.00
1	**1.6**	Facilities and Maintenance	No	$25,300.00	$26,900.00
1	**1.7**	** New ** Arts and Dance	No	$4,053.00	$0.00
1	**1.8**	** New ** Monterey County Behavioral Heath SEL Support	Yes	$500.00	$446.08

2024-25 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
35,303	$36,477.00	$101,607.14	($65,130.14)	0.000%	0.000%	0.000%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.1	Instructional Aide salaries benefits	Yes	$30,977.00	$100,728.00	0.00%	0.00%
1	1.3	English Language Development Supports	Yes	$5,000.00	$433.06	0.00%	0.00%
1	1.8	** New ** Monterey County Behavioral Heath SEL Support	Yes	$500.00	$446.08	0.00%	0.00%

2024-25 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
$356,664	35,303	0.00%	9.898%	$101,607.14	0.000%	28.488%	$0.00	0.000%

Local Control and Accountability Plan Instructions

Plan Summary

Engaging Educational Partners

Goals and Actions

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at LCFF@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California Education Code [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.

- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.

- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:

    - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).

    - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).

        - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC

Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.

- Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (EC sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in EC sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023 and Senate Bill 153, Chapter 38, Statues of 2024.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

> Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

Plan Summary

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

Requirements and Instructions

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- LEAs may also provide information about their strategic plan, vision, etc.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

EC Section 52064.4 requires that an LEA that has unexpended Learning Recovery Emergency Block Grant (LREBG) funds must include one or more actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs, as applicable to the LEA. To implement the requirements of *EC* Section 52064.4, all LEAs must do the following:

- For the 2025–26, 2026–27, and 2027–28 LCAP years, identify whether or not the LEA has unexpended LREBG funds for the applicable LCAP year.
    - If the LEA has unexpended LREBG funds the LEA must provide the following:
        - The goal and action number for each action that will be funded, either in whole or in part, with LREBG funds; and
        - An explanation of the rationale for selecting each action funded with LREBG funds. This explanation must include:
            - An explanation of how the action is aligned with the allowable uses of funds identified in *EC* Section 32526(c)(2); and
            - An explanation of how the action is expected to address the area(s) of need of students and schools identified in the needs assessment required by *EC* Section 32526(d).
                - For information related to the allowable uses of funds and the required needs assessment, please see the Program Information tab on the LREBG Program Information web page.
            - Actions may be grouped together for purposes of these explanations.
            - The LEA may provide these explanations as part of the action description rather than as part of the Reflections: Annual Performance.
    - If the LEA does not have unexpended LREBG funds, the LEA is not required to conduct the needs assessment required by *EC* Section 32526(d), to provide the information identified above or to include actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with EC sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

Comprehensive Support and Improvement
An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Engaging Educational Partners

Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (EC Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Requirements

Requirements

School districts and COEs: *EC* Section 52060(g) and *EC* Section 52066(g) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,

- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Charter schools: *EC* Section 47606.5(d) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the CDE's LCAP webpage.

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see *Education Code* Section 52062;
    - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).
- For COEs, see *Education Code* Section 52068; and
- For charter schools, see *Education Code* Section 47606.5.

- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

Instructions

Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Complete the table as follows:

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.

- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.

- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.

- For the purposes of this prompt, this may also include, but is not necessarily limited to:
    - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
    - Inclusion of metrics other than the statutorily required metrics
    - Determination of the target outcome on one or more metrics
    - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
    - Inclusion of action(s) or a group of actions
    - Elimination of action(s) or group of actions
    - Changes to the level of proposed expenditures for one or more actions
    - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
    - Analysis of effectiveness of the specific actions to achieve the goal
    - Analysis of material differences in expenditures
    - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
    - Analysis of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that

is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
    - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

Requirement to Address the LCFF State Priorities

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The *LCFF State Priorities Summary* provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

Focus Goal(s)

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

(A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and

(B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school's educators, if applicable.

- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school's educators.
    - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
    - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school's educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
    - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

Note: *EC* Section 42238.024(b)(1) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

Broad Goal

Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.

- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Type of Goal

Identify the type of goal being implemented as a Broad Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.

- The metrics may be quantitative or qualitative; but at minimum, an LEA's LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.

- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.

- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.

    - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

- **Required metrics for Equity Multiplier goals**: For each Equity Multiplier goal, the LEA must identify:

    - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or

    - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

- **Required metrics for actions supported by LREBG funds**: To implement the requirements of *EC* Section 52064.4, LEAs with unexpended LREBG funds must include at least one metric to monitor the impact of each action funded with LREBG funds included in the goal.

    - The metrics being used to monitor the impact of each action funded with LREBG funds are not required to be new metrics; they may be metrics that are already being used to measure progress towards goals and actions included in the LCAP.

Complete the table as follows:

Metric #

- Enter the metric number.

Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

Baseline

- Enter the baseline when completing the LCAP for 2024–25.
    - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
    - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
    - Indicate the school year to which the baseline data applies.
    - The baseline data must remain unchanged throughout the three-year LCAP.
        - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.
        - If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
    - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.

- Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the "**Measuring and Reporting Results**" part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric.	Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric.	Enter information in this box when completing the LCAP for **2025–26**. Leave blank until then.	Enter information in this box when completing the LCAP for **2026–27**. Leave blank until then.	Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric.	Enter information in this box when completing the LCAP for **2025–26** and **2026–27**. Leave blank until then.

Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. "Effective" means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

Note: When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as "Not Applicable."

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
    - Include a discussion of relevant challenges and successes experienced with the implementation process.
    - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
    - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
    - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
    - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
    - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:

- The reasons for the ineffectiveness, and
- How changes to the action will result in a new or strengthened approach.

Actions:

Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.
    - For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
    - As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
    - These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
    - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 *CCR*] Section 15496 in the Increased or Improved Services section of the LCAP.

***Actions for Foster Youth*:** School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

Required Actions

For English Learners and Long-Term English Learners

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
    - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
    - Professional development for teachers.
    - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.

For Technical Assistance

- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.

For Lowest Performing Dashboard Indicators

- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
    - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
    - These required actions will be effective for the three-year LCAP cycle.

For LEAs With Unexpended LREBG Funds

- To implement the requirements of *EC* Section 52064.4, LEAs with unexpended LREBG funds must include one or more actions supported with LREBG funds within the 2025–26, 2026–27, and 2027–28 LCAPs, as applicable to the LEA. Actions funded with LREBG funds must remain in the LCAP until the LEA has expended the remainder of its LREBG funds, after which time the actions may be removed from the LCAP.
    - Prior to identifying the actions included in the LCAP the LEA is required to conduct a needs assessment pursuant to *EC* Section 32526(d). For information related to the required needs assessment please see the Program Information tab on the LREBG

Program Information web page. Additional information about the needs assessment and evidence-based resources for the LREBG may be found on the California Statewide System of Support LREBG Resources web page. The required LREBG needs assessment may be part of the LEAs regular needs assessment for the LCAP if it meets the requirements of *EC* Section 32526(d).

- School districts receiving technical assistance and COEs providing technical assistance are encouraged to use the technical assistance process to support the school district in conducting the required needs assessment, the selection of actions funded by the LREBG and/or the evaluation of implementation of the actions required as part of the LCAP annual update process.
- As a reminder, LREBG funds must be used to implement one or more of the purposes articulated in *EC* Section 32526(c)(2).
- LEAs with unexpended LREBG funds must include one or more actions supported by LREBG funds within the LCAP. For each action supported by LREBG funding the action description must:
  - Identify the action as an LREBG action;
  - Include an explanation of how research supports the selected action;
  - Identify the metric(s) being used to monitor the impact of the action; and
  - Identify the amount of LREBG funds being used to support the action.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA's description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC*

Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the "minimum proportionality percentage" or "MPP." The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

LEA-wide and Schoolwide Actions

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.

- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

For School Districts Only

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Requirements and Instructions

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero ($0).

Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 *CCR* Section 15496(a)(7).

Required Descriptions:

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

Note for COEs and Charter Schools: In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA's needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s)

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.

- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost $165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of $165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.

- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
    - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
    - The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
    - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
    - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year**: Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant**: Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 *CCR* Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

  See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 *CCR* Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover —

Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***

- **Goal #**: Enter the LCAP Goal number for the action.
- **Action #**: Enter the action's number as indicated in the LCAP Goal.
- **Action Title**: Provide a title of the action.
- **Student Group(s)**: Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If "Yes" is entered into the Contributing column, then complete the following columns:
    - **Scope**: The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
    - **Unduplicated Student Group(s)**: Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
    - **Location**: Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate "All Schools." If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans." Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span**: Enter "ongoing" if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter "1 Year," or "2 Years," or "6 Months."
- **Total Personnel**: Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel**: This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds**: Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA's total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
    - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds**: Enter the total amount of Other State Funds utilized to implement this action, if any.
    - **Note:** Equity Multiplier funds must be included in the "Other State Funds" category, not in the "LCFF Funds" category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA's LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds**: Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds**: Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds**: This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services**: For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
    - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

      For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost $165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of $165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the 'Contributing to Increased or Improved Services?' column will need to be checked to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses.

Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures**: Enter the total estimated actual expenditures to implement this action, if any.

Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the 'Contributing to Increased or Improved Services?' column to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions**: Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
    - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been $169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of $169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant**: Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program,

the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 *CCR* Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 *CCR* Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
    - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
    - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**
    - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**

- This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on the number and concentration of unduplicated students in the current school year.

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
  - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
  - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

LCFF Carryover Table

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**
  - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**

- If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

  The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- **13. LCFF Carryover — Percentage (12 divided by 9)**

  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

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