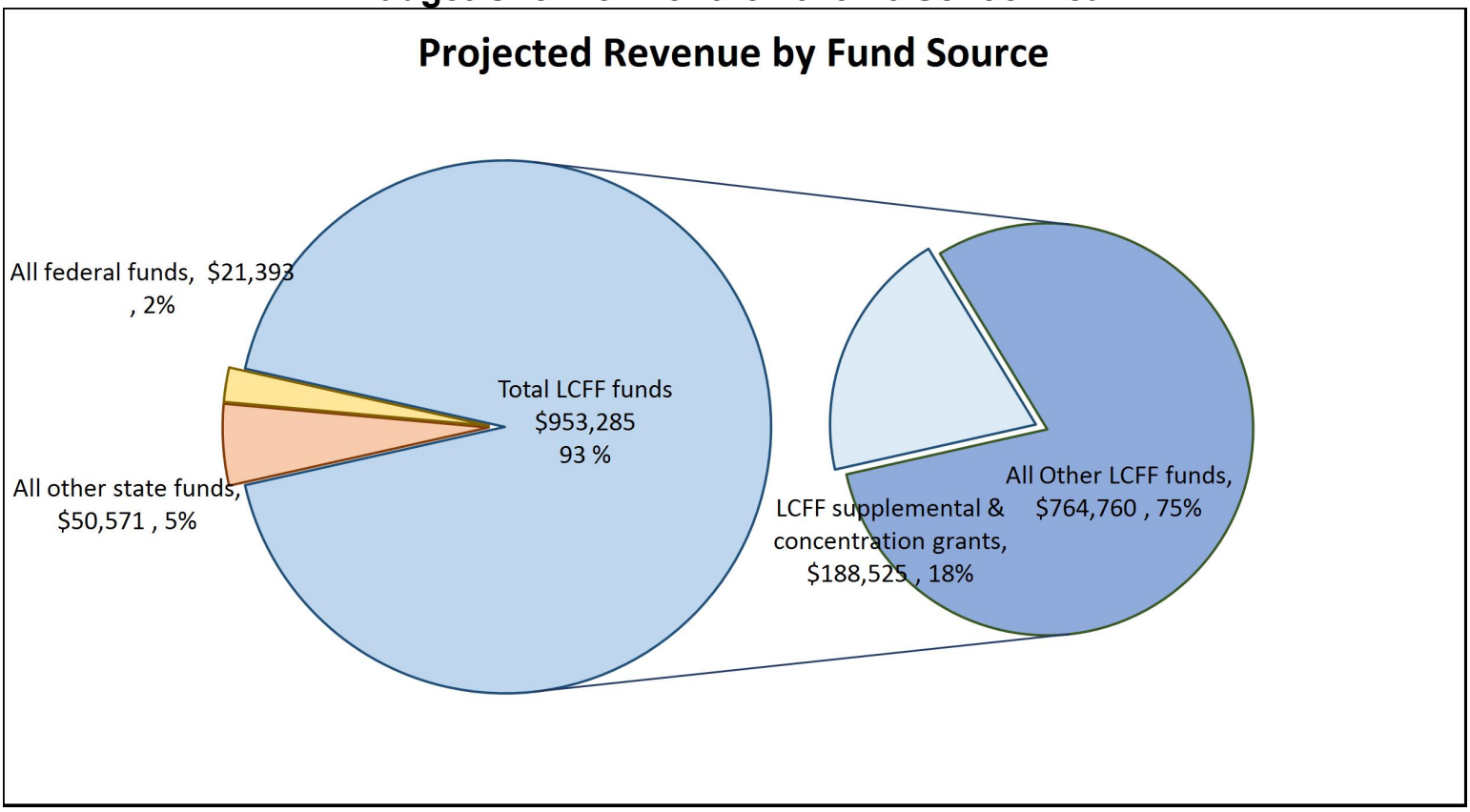
LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Clear Passage Educational Center
CDS Code: 19 64725 0131938
School Year: 2025-26
LEA contact information:
Vivianna Trujillo
Executive Director
vtrujillo@cpecschool.org
(562) 912-7480

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2025-26 School Year

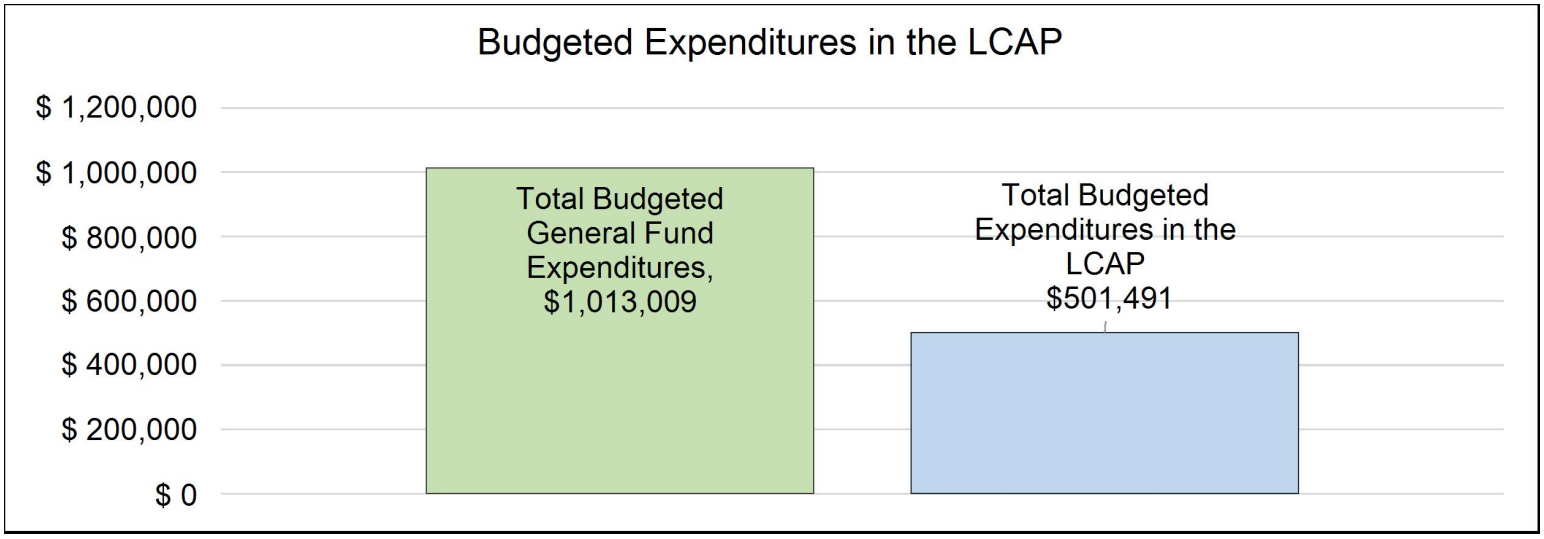


This chart shows the total general purpose revenue Clear Passage Educational Center expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Clear Passage Educational Center is $1,025,249, of which $953285 is Local Control Funding Formula (LCFF), $50571 is other state funds, $0 is local funds, and $21393 is federal funds. Of the $953285 in LCFF Funds, $188525 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Clear Passage Educational Center plans to spend for 2025-26. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Clear Passage Educational Center plans to spend $1013009 for the 2025-26 school year. Of that amount, $501491 is tied to actions/services in the LCAP and $511,518 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

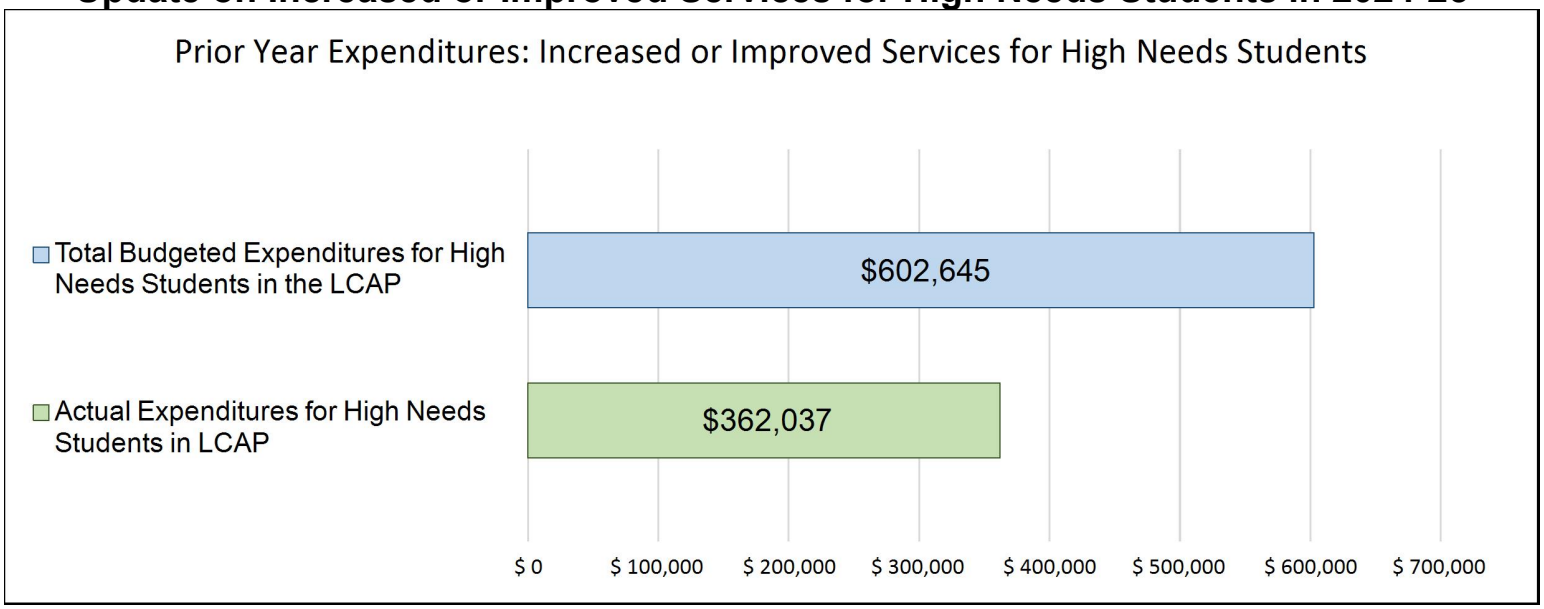
Some operational expenses that do not directly relate to instructional services and/or student welfare are not included in the LCAP. These include but are not limited to the following:
1. Facilities Lease
2. Insurance
3. Security

Increased or Improved Services for High Needs Students in the LCAP for the 2025-26 School Year

In 2025-26, Clear Passage Educational Center is projecting it will receive $188525 based on the enrollment of foster youth, English learner, and low-income students. Clear Passage Educational Center must describe how it intends to increase or improve services for high needs students in the LCAP. Clear Passage Educational Center plans to spend $440738 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2024-25



This chart compares what Clear Passage Educational Center budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Clear Passage Educational Center estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2024-25, Clear Passage Educational Center's LCAP budgeted $602645 for planned actions to increase or improve services for high needs students. Clear Passage Educational Center actually spent $362037 for actions to increase or improve services for high needs students in 2024-25.

The difference between the budgeted and actual expenditures of $240,608 had the following impact on Clear Passage Educational Center’s ability to increase or improve services for high needs students:

Given CPEC's adjustment to its instructional services delivery model fewer resources were required to achieve the school goal as reflected in the decrease in expenditures.

Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Clear Passage Educational Center	Vivianna Trujillo Executive Director	info@cpecschools.org (562) 912-7480

Plan Summary [2025-26]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

Clear Passage Educational Center is a tuition-free, WASC accredited, second chance, independent study, non-classroom-based charter, alternative, high school (serving grades 9-12). CPEC offers a nurturing yet challenging alternate learning environment for teens who have dropped out of school, are in jeopardy of doing so, or are in jeopardy of not graduating. Serving students throughout Southern California (including Long Beach, Los Angeles and Mid-Cities), we deliver an alternate learning environment and individualized learning approach that focuses on each student's strengths/needs, while affording them the opportunity to complete courses from home or onsite. Our blended instructional model supports flexible scheduling and credit recovery which assists students to accelerate pacing and earn their high school diploma. We also provide students access to resources such as career planning and college readiness support.

Clear Passage Educational Center (CPEC) received its most recent WASC accreditation in the Spring of 2023.

CPEC achieves its core program strategies through a school design that is hybrid in three ways:

1. School Values - commitment to both social-emotional and academic growth.
2. Curriculum - experiential learning on campus and online delivery of academic courses.
3. Staffing - student support from site-based and online, California-certified, and experienced subject matter specialists.

CPEC's core tenets are driven by the following Student Learner Outcomes:

SLO 1: Scholarly Achievers
Students will demonstrate progress towards mastery of state standards in core subject areas.

SLO 2: Engaged Stakeholders
Students will actively engage in the development and exploration of their personal, academic and career goals.

SLO 3: Effective Communicators
Students will employ technology in various mediums to communicate and demonstrate knowledge.

SLO 4: Independent Learners/Thinkers
Students will demonstrate behaviors that support self-direction, self-discipline, self-correction, and community.

CPEC delivers a personalized learning experience for each student. Individualized learning plans (based on each student's strengths and needs) are developed in collaboration with parents and students, and reviewed by the lead teacher and student each week. Flexible scheduling affords students greater access to instructors and resources to accomplish their academic goals. Student Success Team meetings, parent conferences and IEP meetings (for students with special needs) are forums that are used to review student progress and recommend adjustments. Our advisory and counseling programs provide a platform for managing student behavior and supporting the development of their social-emotional skills and connections to other students.

Driven by the guiding principles of purposeful learning, compassionate practices and meaningful collaboration, Clear Passage invites parents to participate in the education of their students while partnering with local area businesses, community agencies, Long Beach area schools and educational institutions that share our vision. CPEC also works collaboratively with Long Beach Unified School District to support the transition of students from Clear Passage Educational Center who have met their academic and/or behavioral goals and wish to return to their school of residence.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Background: In assessing the academic needs of CPEC's student population using performance data, the reliability of CPEC's data on the California School Dashboard is relatively low given CPEC's designation as a "small school" and its Dashboard Alternative School Status.

Approximately 90% of all new CPEC enrollees arrive significantly credit deficient and with a history of severe absenteeism at their previous school(s). However, given a second chance to advance their academic achievement, CPEC students are making steady progress. CPEC's staff is working diligently to provide an educational environment that supports the academic and social growth of our students. The following factors have been critical to our success:

Successes:

1. Increase in Graduates: CPEC has experienced sustained growth in the number of graduating students.
2. Increased Student Enrollment: CPEC has experienced steady growth from an original enrollment of 17 students to our current enrollment of 72 students for the 2024/25 school year.
3. Improved Attendance: Working closely with their course instructors, lead teacher and school staff, students have significantly improved their daily attendance.
4. Implementation of Progress Monitoring and Universal Screener Assessments: CPEC employs alternative assessments that monitor student progress and support differentiated instruction. With a focus on literacy, CPEC uses Renaissance's STAR 360 Reading.
5. Reduced Suspensions: Numerous studies have found that the increased likelihood of academic failure and dropping-out is partially due to the disruption in students' education during periods of disciplinary exclusion. In addition, students who have been suspended are significantly more likely to become involved in the juvenile justice system than their peers. CPEC's instructional, advisory and administrative staff work collaboratively to provide safety net services that support behavior modification and reduce the occurrence of student actions that may result in disciplinary action. In doing so, student suspensions have significantly decreased as compared to suspensions of current CPEC students at their prior schools over the prior 7 academic years.
6. Expanded Provision of Behavioral Health and Social Services: CPEC supports the emotional health and academic growth of all students through collaborative relationships that engage school, family and community. Over the last 9 years CPEC has significantly expanded its resource pool by establishing relationships with numerous community- based agencies and organizations.
7. Increased Access to College and Career Programs: CPEC is systemically building a higher education and career exploration culture by supporting students in developing the confidence to pursue their post-secondary aspirations and the resilience to overcome challenges along the way. Through our College Partnership Program, CPEC has successfully established relationships with educational institutions and businesses that include UCLA, California State University Long Beach, California State University Dominguez Hills, Long Beach City College, the Leadership Academy Mentoring Program (LAMP) and Wells Fargo.
8. Expanded Provision of Student Counseling Services: CPEC continues to expand its academic counseling services to support students in meeting the school's graduation requirements.
9. Continued Provision of Technology: CPEC continued student access to critical online learning resources by making free Internet services available to all students in need during the 2024/25 school year.

Challenges:
1. It is critical that student participation in CPEC's universal screener and progress monitoring initiatives continues to increase, in order to secure additional data. This will support the decision making of our teaching staff when delivering tiered intervention and differentiated instruction.

2. Increasing student participation in state test taking will generate critical data in mathematics and English Language Arts and will further support our effort in identifying and/or delivering resources that address academic performance gaps.

3. As approximately 70% of our student population qualify as adults, expanding our counseling services will position CPEC's team to strengthen the facilitation of its CTE pathways and college/career initiatives.

4. Given the high-risk profile of CPEC's students and the academic challenges that many students have experienced prior to enrolling in our school, and the increased number of students that are on track to graduate, CPEC will continue working toward improving its College and Career Readiness Indicator to ensure that students are either prepared or approaching preparedness for post-secondary options. CPEC will

also strengthen student awareness of its partnership with local community colleges and universities and their exposure to college campus learning environments. Lastly, CPEC will continue to increase its A-G offerings, as well as offer additional AP courses.

5. Reinforcing positive behaviors that reflect the school's mission and vision remains a priority. Expanding the use of our PBIS system and its "SEL Check" function will be critical for our counselor and instructional team to monitor and track our students' emotional status and make timely referrals to allied agencies. CPEC will also continue to focus on improving the schools absenteeism rate. By refining our college and career preparedness initiatives and strengthening our intervention support services, such as our student success team referral and follow-up processes, CPEC can further support students in demonstrating a renewed commitment to scholastic achievement and their personal (behavioral) development as we move toward achieving our target goal.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

N/A

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

N/A

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

N/A

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

N/A

Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Educational Partner(s)	Process for Engagement
Teachers Office Staff Executive Director	Allocated time during regular staff meetings to discuss LCAP progress and secure feedback from staff members. Facilitated professional development for CPEC staff. Secured feedback during LCAP review sessions. Facilitated touchpoints with CPEC’s leadership team.
Parents and Students	Conferenced with parents of academically at-risk students and English learners. Secured feedback during LCAP review sessions. Secured informal feedback and anecdotal information from parents and students during senior graduation ceremony/luncheon. Engaged in goal setting meetings. Engaged in student success team meetings with parents and students. Facilitated regular touch points with CPEC's parent advisory participants. Administered surveys to parents and students to secure feedback. Conducted orientation sessions for new students/families to learn about the mission and vision of the school, the educational approach, and expectations for parent participation.

Educational Partner(s)	Process for Engagement
Community-based Organizations	Facilitated in-person and virtual planning sessions with community agencies/partners who represent the needs of at-risk, probation and foster youth. Engaged in virtual community forums to discuss targeted needs and collaborative practices. Administered surveys to community-based organizations to secure feedback.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Feedback was secured via student surveys, parent surveys, community partner surveys and planning/meeting sessions, which included:

Students and parents expressed their appreciation of the following:
1. Access to free Internet services.
2. Access to instructional staff, support staff, mental health programs and other safety-net supports..
3. Access to lap tops, ease of access to the school's computer/learning lab and flexible hours.
4. Positive/encouraging attitude of school staff.
5. Targeted outreach to adult-age high school students in need of a second chance (ages 19-21).
6. A safe and clean school environment.
7. Increased access to academic counseling services.

Stakeholders provided suggestions on ways to further enhance/strengthen the school's systems as follows:
1.Continued expansion of services that address the social-emotional well being of all students.
2. Additional opportunities for students to access tutorial services that support course completion.
3. Increased opportunities for students, parents and school personnel to engage in discussions related to career and post-secondary options.
4. Additional opportunities for parents to become acclimated with the school's curriculum and required assessments.
5. Additional opportunities for field trips.
6. Inclusion of weekend dates (Saturdays) when scheduling parent-related meetings.

Goals and Actions

Goal

Goal #	Description	Type of Goal
1	All students, including English learners, have access to credentialed teachers and standards-aligned instructional materials at school and at home in Mathematics, Science, History-Social Science and English-language Arts.	Focus Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
Priority 2: State Standards (Conditions of Learning)
Priority 7: Course Access (Conditions of Learning)
Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

This goal was developed in alignment with CPEC's expectation of securing/employing an accredited curriculum and instructional materials that are aligned with state standards (including California Common Core Standards, California English Language Development Standards and Next Generation Science Standards).

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.1	Access to core curriculum.	100% student access to instructional materials.	In the 2024/25 school year 100% student had access to instructional materials.		Access to standards-aligned instructional materials provided to 100% of students receiving instruction.	
1.2	Informal and formal teacher observations.	100% (enrolled) students accessing web-based curriculum.	In the 2024/25 school year 100% (enrolled) students accessed the school's web-based curriculum.		100% (enrolled) students accessing web-based curriculum.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.3	Intermittent student and parent surveys.	Surveys returned by 90% stakeholders.	In the 2024/25 school year surveys were returned by 70% stakeholders.		Surveys returned by 90% stakeholders.	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

There were no substantive differences in planned actions and actual implementation of these actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Given CPEC's adjustment in the delivery of instructional services delivery, fewer resources were required to achieve the school goal as reflected in the decrease in expenditures.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Significant progress was made toward strengthening student access to credentialed teachers and standards-aligned instructional materials. Learning gaps are being addressed through the implementation, expansion, and enhancement of one on one and group tutoring services and increased access to academic counseling services. Increased professional development is being provided for both certificated and classified staff. Additional equipment (i.e., laptops and internet hotspots) is being acquired and distributed to further support CPEC’s blended learning options for students. Progress monitoring, benchmark assessments and additional academic services for students are being implemented. In addition, students continue to receive 24-hour access to the online curriculum, supplemental resources and course work.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Procure standards-based instructional materials.	Order standards-based instructional materials each school year at one per student, plus extras to allow for mid-year enrollments.	$28,125.00	Yes
1.2	Procure supplemental instructional materials.	Secure supplemental materials (including assessments) to fill gaps and provide access to students.	$750.00	Yes

Goals and Actions

Goal

Goal #	Description	Type of Goal
2	Achieve an attendance rate of 90% or higher.	Focus Goal

State Priorities addressed by this goal.

Priority 3: Parental Involvement (Engagement)
Priority 5: Pupil Engagement (Engagement)

An explanation of why the LEA has developed this goal.

Many of CPEC's students have experienced high truancy activity and absenteeism in their previous schools. Given a second chance at attaining their academic and post-secondary goals, this goal was developed to support our students in establishing and/or strengthening their renewed commitment to scholastic achievement.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
2.1	Attendance data.	School wide attendance rate of at least 87%.	In the 2024/25 school year a school wide attendance rate of 89% was achieved.		School wide attendance rate of 92%.	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Given CPEC's adjustment in the delivery of instructional services delivery, fewer resources were required to achieve the school goal as reflected in the decrease in expenditures.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Given CPEC's adjustment in the delivery of instructional services delivery, fewer resources were required to achieve the school goal as reflected in the decrease in expenditures.
CPEC will continue to facilitate initiatives that foster increased stakeholder engagement and awareness.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

CPEC is continuing to support its commitment toward increased scholastic achievement and attendance by facilitating stakeholder engagement opportunities and safety net intervention practices including:
1. Parent/student/teacher conferences, goal setting meetings and student success team meetings with parents of academically at-risk students, English learners, children with disabilities, homeless students, probation and foster youth, and other underrepresented students.
2. Increased access to the school's academic counselor.
3.Regular meetings with community partners to secure input on areas of need of at-risk students, English learners, children with disabilities, homeless students, probation and foster youth, and other underrepresented students.
4. Discussions with probation department partners to secure input on areas of need of probation youth and children who are incarcerated.
5. Staff meetings and virtual professional development for CPEC's teachers, instructional staff, administrative staff and office staff.
6. Surveys to students, parents and guardians to receive feedback on positive incentives for students that encourage the maintenance of high attendance.

CPEC will continue to facilitate initiatives that foster increased stakeholder engagement and awareness.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
2.1	Facilitate parent communication plan.	Communicate to parents the impact of regular/consistent student attendance on increased student achievement and school funding. Parents	$21,012.00	Yes

Action #	Title	Description	Total Funds	Contributing
		may be informed via parent/teacher conferences, Student Success Team meetings, ongoing progress monitoring reports, phone, text and email.		
2.2	Implement targeted intervention programs.	Provide targeted intervention for students with lower than average attendance.	$24,833.00	Yes
2.3	Facilitate incentive plan for students.	Provide positive incentives for students that encourage the maintenance of high attendance.	$21,000.00	Yes

Goals and Actions

Goal

Goal #	Description	Type of Goal
3	Provide programs and support for students (e.g., instruction, activities) and parents (e.g., distribution of information, workshops) to increase awareness of UC/CSU a-g/career readiness and community college pathways.	Broad Goal

State Priorities addressed by this goal.

Priority 4: Pupil Achievement (Pupil Outcomes)
Priority 7: Course Access (Conditions of Learning)
Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

Critical to their post-secondary success are opportunities for early and ongoing exposure to experiences and information necessary to make informed decisions when selecting a college or career that connects to their academic preparation and future aspirations. This goal was developed to support students in developing the confidence to pursue their post-secondary aspirations and the resilience to overcome challenges along the way.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.1	School Accountability Report Card (SARC), student transcripts.	Records and transcripts of 100% targeted students will be monitored and college/career guidance will be provided ongoing (as required).	In the 2024/25 school year records and transcripts of 100% targeted students were monitored and college/career guidance was provided ongoing (as required).		Records and transcripts of 100% targeted students will be monitored and college/career guidance will be provided ongoing (as required).	
3.2	College admission records, vocational	Monitoring of admissions progress for	In the 2024/25 school year		Monitoring of admissions	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	school admission records.	100% of targeted students will be facilitated.	admissions progress for 100% of targeted students was monitored.		progress for 100% of targeted students will be facilitated.	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

There were no substantive differences in planned actions and actual implementation of these actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Given CPEC's adjustment in the delivery of instructional services delivery, fewer resources were required to achieve the school goal as reflected in the decrease in expenditures.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

CPEC is continuing to make progress in strengthening UC/CSU a-g/career readiness and community college pathways by:
1. Expanding the services of the school's academic counselor to support college/career readiness.
2. Expanding its A-G approved course offerings and affording students the opportunity to retake courses necessary to meet the A-G requirements upon graduation.
3. Strengthening the school's web-based/social media options to disseminate information to students and parents that support college and career readiness.
4. Expanding formative assessment offerings to monitor student progress and differentiate instruction - both individually and by subgroup.
5. Facilitating increased college visits.
6. Expanding professional development for all staff in response to the analysis of student performance data.
7. Expanding supplemental material offerings to assist in filling learning gaps.
8. Extending tutoring services for students that provide added instructional support and guidance.
9. Increasing services to pupils and their families regarding college admission requirements and financial aid.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
3.1	Provide programmatic support.	Implement and/or strengthen programming for students and parents to increase their awareness of UC/CSU a-g/career readiness and community college pathways.	$37,323.00	Yes
3.2	Web-based Support	Strengthen the school's web-based/virtual options to disseminate information to students and parents that support college and career readiness.	$23,360.00	Yes

Goals and Actions

Goal

Goal #	Description	Type of Goal
4	Sustain student progress toward college and career preparedness.	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
Priority 2: State Standards (Conditions of Learning)
Priority 4: Pupil Achievement (Pupil Outcomes)
Priority 5: Pupil Engagement (Engagement)
Priority 7: Course Access (Conditions of Learning)

An explanation of why the LEA has developed this goal.

This goal was developed to support students in developing a strong foundation of expected skills, the confidence to pursue their post-secondary aspirations, and the resilience to overcome challenges along the way.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
4.1	Student Accountability Report Card, student transcripts.	Transcripts of 100% of targeted students will be monitored and guidance will be provided ongoing (as required).	In the 2024/25 school year, the transcripts of 100% of targeted students were monitored and guidance was provided ongoing.		100% of graduating seniors will receive ongoing guidance regarding post-secondary options, and college, vocational and training program admissions support.	
4.2	College admissions records and vocational/training	Monitoring of admissions progress for 100% of graduating	In the 2024/25 school year, monitoring of admissions		The college, vocational and training program admissions rate	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	program admissions records.	seniors will be facilitated.	progress for 100% of graduating seniors was facilitated.		amongst Clear Passage graduating seniors will be maintained at 100% or higher.	
4.3	Professional development.	All staff will be provided 100% access to professional development.	In the 2024/25 school year, all staff were provided 100% access to professional development.		100% of graduating seniors will receive ongoing guidance regarding post-secondary options, and college, vocational and training program (admissions) support.	
4.4	Participation in Star 360 testing.	75% participation of all students in Star 360 testing.	In the 2024/25 school year 80% of students participated in STAR 360 testing.		90% participation of all students in Star 360 testing.	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

There were no substantive differences in planned actions and actual implementation of these actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Given CPEC's adjustment in the delivery of instructional services delivery, fewer resources were required to achieve the school goal as reflected in the decrease in expenditures.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

CPEC is continuing to make progress in strengthening student progress toward college and career preparedness by:
1. Expanding the services of the school's academic counselor to support college/career readiness.
2. Strengthening the school's web-based/social media options to disseminate information to students and parents that support college and career readiness.
3. Expanding formative assessment offerings to monitor student progress and differentiate instruction - both individually and by subgroup.
4. Facilitating increased college visits.
5. Expanding professional development for all staff in response to the analysis of student performance data.
6. Expanding supplemental material offerings to assist in filling learning gaps.
7. Extending tutoring services for students that provide added instructional support and guidance.
8. Increasing services to pupils and their families regarding college admission requirements and financial aid.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
4.1	Student Progress Monitoring	Support the implementation of formative and summative assessments to monitor student progress and differentiate instruction– both individually and by subgroup.	$255,945.00	Yes
4.2	Professional Development	Provide professional development for all staff in response to analysis of student performance data and social emotional development/needs.	$3,206.00	Yes

Goals and Actions

Goal

Goal #	Description	Type of Goal
5	Increase the high school graduation rate by 3% annually.	Broad Goal

State Priorities addressed by this goal.

Priority 3: Parental Involvement (Engagement)
Priority 5: Pupil Engagement (Engagement)
Priority 6: School Climate (Engagement)
Priority 7: Course Access (Conditions of Learning)

An explanation of why the LEA has developed this goal.

This goal was developed to address the ongoing need for intervention services that support student performance/growth and student completion of coursework/assessments (required for graduation and post-secondary success).

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
5.1	Attendance data.	Annual targets (increased attendance rate).	In the 2024/25 school year an attendance rate of 89% was established.		Achieve an attendance rate of 94% or higher.	
5.2	Graduation data.	Increased graduation rate.	In the 2024/25 school year, the number of seniors that are on track to graduate are 12 out of a senior class of 13 students.		3% increase in annual graduation rate.	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

There were no substantive differences in planned actions and actual implementation of these actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Given adjustments to CPEC's instructional/academic services plan, its resource allocation was expanded to achieve the school goal(s).

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

CPEC is continuing to address its high school graduation rate by:

1. Expanding the services of the school's academic counselor to support college/career readiness.
2. Providing 24-hour access to the online curriculum, supplemental resources and course work.
3. Providing access to laptops and hot spots for completing their coursework.
4. Expanding A-G approved course offerings and affording students the opportunity to retake courses necessary to meet the A-G requirements upon graduation.
5. Expanding supplemental material offerings to assist in filling learning gaps.
6. Expanding formative assessment offerings to monitor student progress and differentiate instruction - both individually and by subgroup.
7. Expanding professional development for all staff in response to analysis of student performance data.
8. Extending tutoring services for students that will provide added instructional support and guidance.
9. Engaging in quarterly meetings with partners representing foster youth and homeless services to secure input on the areas of need of foster youth and homeless students.
10. Strengthening the school's web-based/social media options to disseminate information to students and parents that support college and career readiness.
11. Facilitating increased college visits for students and families.
12. Increasing services to pupils and their families regarding college admission requirements and financial aid.
13. Facilitating virtual community forums to secure input on areas of need of at-risk students, English learners, children with disabilities, homeless students, probation and foster youth, and other underrepresented students.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
5.1	Facilitate targeted interventions.	Expand and/or strengthen the delivery of targeted interventions for students with behaviors indicating a high likelihood of not graduating.	$36,625.00	Yes
5.2	Community Partnerships	Expand and/or strengthen community partnerships that support students and families in establishing practices that assist in determining life choices.	$6,880.00	Yes
5.3	Tutoring Services	Continue tutoring services for student that will provide added instructional support and guidance regarding post-secondary and career choices/opportunities.	$18,513.00	Yes

Goals and Actions

Goal

Goal #	Description	Type of Goal
6	Secure parent input and feedback related to school activities and initiatives.	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
Priority 3: Parental Involvement (Engagement)
Priority 4: Pupil Achievement (Pupil Outcomes)
Priority 5: Pupil Engagement (Engagement)
Priority 6: School Climate (Engagement)
Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

This goal was developed to secure parent/stakeholder input/support in the planning of school activities, provide parents access to information related to school initiatives, and keep parents abreast of student progress.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
6.1	Parent engagement in school related activities.	100% parent solicitation/outreach to support their engagement in school site planning activities.	In the 2024/25 school year, CPEC facilitated outreach to 100% of its parents to support their engagement in school site planning activities.		Maintain 100% parent solicitation/outreach to support their engagement in school site planning activities.	
6.2	Parent Survey	100% parent solicitation/outreach to support their engagement in school site planning activities.	In the 2042/25 school year, CPEC facilitated outreach to 100% of its parents to support their engagement		Maintain 100% parent solicitation/outreach to support their engagement in	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
			in school site planning activities.		school site planning activities.	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

There were no substantive differences in planned actions and actual implementation of these actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Given adjustments to CPEC's instructional/academic services plan, its resource allocation was expanded to achieve the school goal(s).

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

CPEC is continuing to support its commitment toward increased scholastic achievement and attendance by facilitating stakeholder engagement opportunities and safety net intervention practices including:
1. Parent/student/teacher conferences, goal setting meetings and student success team meetings with parents of academically at-risk students, English learners, children with disabilities, homeless students, probation and foster youth, and other underrepresented students.
2. Regular meetings with community partners to secure input on areas of need of at-risk students, English learners, children with disabilities, homeless students, probation and foster youth, and other underrepresented students.
3. Discussions with probation department partners to secure input on areas of need of probation youth and children who are incarcerated.
4. Staff meetings and virtual professional development for CPEC's teachers, instructional staff, administrative staff and office staff.
5. Surveys to students, parents and guardians to receive feedback on positive incentives for students that encourage the maintenance of high attendance.
6. Facilitating professional development for parents and other stakeholders that focused on developing the LCAP plan.
7. Engaging parents and other stakeholders in discussions focused on the development of the school's WASC Self-Study report.

Additional input/feedback was secured from parents via goal setting meetings, IEP team meetings, community agency forums (that included foster youth and homeless services partners, and probation department partners) and school board meetings.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
6.1	Parent Engagement Touchpoints	Schedule/facilitate touchpoints that provide opportunities to engage parents/stakeholders.	$13,344.00	Yes
6.2	Parent Surveys	Conduct annual stakeholder surveys to gather parent/stakeholder input on the educational program, including programs for all students.	$7,276.00	Yes

Goals and Actions

Goal

Goal #	Description	Type of Goal
7	Increase the number of students that participate in the California Assessment of Student Performance and Progress (CAASPP) in the areas of English Language Arts/Literacy and Mathematics by 10% annually.	Broad Goal

State Priorities addressed by this goal.

Priority 4: Pupil Achievement (Pupil Outcomes)
Priority 5: Pupil Engagement (Engagement)
Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

This goal was developed to strengthen the monitoring of student performance/growth and their participation and completion of state mandated assessments.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
7.1	Student participation in CAASPP (Math/ELA).	Annual targets (increased participation).	In the 2024/25 school year an increasing number of students participated in CAASP (Math/ELA).		10% increase in annual participation rate.	
7.2	Student participation in Star 360 testing.	75% participation of all students in Star 360 testing.	In the 2024/25 school year 80% of students participated in STAR 360 testing.		90% participation of all students in Star 360 testing.	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

There were no substantive differences in planned actions and actual implementation of these actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Given adjustments to CPEC's instructional/academic services plan, its resource allocation was expanded to achieve the school goal(s).

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

CPEC is continuing to make progress in strengthening student progress toward college and career preparedness by:
1. Expanding the services of the school's academic counselor to support increased student engagement.
2. Strengthening the school's outreach effort to disseminate information to students and parents that support increased awareness of the school's assessment initiative.
3. Expanding formative assessment offerings to monitor student progress and differentiate instruction - both individually and by subgroup.
5. Expanding professional development for all staff in response to the analysis of student performance data.
6. Expanding supplemental material offerings to assist in filling learning gaps.
7. Extending tutoring services for students that provide added instructional support and guidance.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
7.1	Professional Development	Implement CAASPP testing.	$1,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		Provide professional development in response to analysis of student performance data, school wide and by subgroup.		
7.2	Professional Development	Implement formative and summative assessments to monitor student progress – both individually and by subgroup. Provide professional development in response to analysis of student performance data, school wide and by subgroup.	$2,299.00	Yes

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2025-26]

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
$188,525	$7002

Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
24.652%	0.000%	$0.00	24.652%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

Required Descriptions

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
1.1	**Action:** Procure standards-based instructional materials. **Need:** Instructional materials that align to the Common Core and State Standards will be provided to ensure equity and access and support increased academic achievement amongst unduplicated students.	Instructional materials will focus on courses covering core knowledge and A-G requirements to ensure that students receive a strong foundation of expected skills.	High school graduation rate. School attendance rate.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	Scope: LEA-wide		
1.2	**Action:** Procure supplemental instructional materials. **Need:** Instructional materials that align to the Common Core and State Standards will be provided to ensure equity and access and support increased academic achievement and intervention support amongst unduplicated students. **Scope:** LEA-wide	Instructional materials will focus on ensuring that students receive a strong foundation of expected skills and intervention support.	High school graduation rate. School attendance rate.
2.1	**Action:** Facilitate parent communication plan. **Need:** Facilitation of parent engagement tactics via parent/student/teacher conferences, parent advisory process, goal setting meetings, and student success team meetings. **Scope:** LEA-wide	Touchpoints with parents will reinforce the impact of regular/consistent parental support on student attendance, increased student achievement and school funding.	Parent Surveys Informal feedback and anecdotal information from parents and students during senior graduation ceremony/luncheon. Conferences with parents of academically at-risk students and English learners. In-person and virtual planning sessions with community partners.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
2.2	**Action:** Implement targeted intervention programs. **Need:** Implementation of intervention programs that support the needs of academically at-risk students. **Scope:** LEA-wide	Intervention programs will align with CPEC'S student learner outcomes that encourage students to be self-directed, self-disciplined and embrace self-correction.	High school graduation rate. School attendance rate. Student surveys.
2.3	**Action:** Facilitate incentive plan for students. **Need:** Facilitation of student engagement opportunities to recognize and celebrate academic achievement. **Scope:** LEA-wide	Utilizing the PBIS (Positive Behavioral Interventions & Supports) platform will support CPEC's effort in monitoring and tracking the emotional status of our students and make referrals to allied agencies.	High school graduation rate. School attendance rate. Student surveys.
3.1	**Action:** Provide programmatic support. **Need:** Implementation of programming for students and parents to increase their awareness of UC/CSU a-g/career readiness and community college pathways.	Student data will be used to strengthen the delivery of individualized support to students, review and/or augment student intervention practices when needed, ensure that all students are receiving appropriate educational resources and to strengthen CPEC’s college and career readiness resources.	High school graduation rate. School attendance rate. Student surveys.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	Scope: LEA-wide		
3.2	**Action:** Web-based Support **Need:** Provision of web-based instructional resources that allow students to learn at their own pace when engaged in CPEC's online courses at home or onsite. **Scope:** LEA-wide	A key component of CPEC's web-based support is the utilization of Fuel Education, an accredited curriculum, which is aligned with state standards including California Common Core Standards, California English Language Development (ELD) Standards and Next Generation Science Standards.	High school graduation rate. School attendance rate. Student surveys.
4.1	**Action:** Student Progress Monitoring **Need:** Facilitation of alternative assessments that monitor student progress and support differentiated instruction. **Scope:** LEA-wide	With a focus on literacy and mathematics, CPEC will use Renaissance's STAR 360 to deliver pre, mid and post summative diagnostic assessments to all students.	High school graduation rate. School attendance rate. Student surveys.
4.2	**Action:** Professional Development **Need:** Facilitation of professional development that focuses on the delivery of academic support/advisement, including the analysis of data derived from summative diagnostic assessments.	CPEC will extend opportunities to staff for professional development in response to the analysis of student performance data	High school graduation rate. School attendance rate. Student retention rate.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	Scope: LEA-wide		
5.1	**Action:** Facilitate targeted interventions. **Need:** Implementation of intervention programs that support the needs of academically at-risk students. **Scope:** LEA-wide	Intervention programs will align with CPEC'S student learner outcomes that encourage students to be self-directed, self-disciplined and embrace self-correction.	High school graduation rate. School attendance rate. Student surveys.
5.2	**Action:** Community Partnerships **Need:** Expansion of community partnerships that support an increased student awareness of UC/CSU a-g/career readiness, community college pathways and career exploration. **Scope:** LEA-wide	CPEC will expand its community partnerships with a focus on local colleges, community-based organizations, and allied agencies.	High school graduation rate. School attendance rate. Student retention rate. Student surveys.
5.3	**Action:** Tutoring Services **Need:** Targeted academic intervention services for high-risk students performing below grade level or struggling with course assignments.	Tutoring will be offered in a manner flexible enough to take advantage of the unique structure of CPEC's curriculum, and to provide additional support to students as they advance through their learning plan.	High school graduation rate. School attendance rate. Student surveys.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	Scope: LEA-wide		
6.1	**Action:** Parent Engagement Touchpoints **Need:** Provision of parent engagement tactics via parent/student/teacher conferences, parent advisory process, goal setting meetings, and student success team meetings. **Scope:** LEA-wide	Touchpoints with parents will reinforce the impact of regular/consistent parental support on student attendance, increased student achievement and school funding.	Parent Surveys Informal feedback and anecdotal information from parents and students during senior graduation ceremony/luncheon. Conferences with parents of academically at-risk students and English learners. In-person and virtual planning sessions with community partners.
6.2	**Action:** Parent Surveys **Need:** Strengthen parent engagement and secure parent input/feedback. **Scope:** LEA-wide	Surveys will be distributed intermittently that encourage home/school connections.	Survey data.
7.1	**Action:** Professional Development **Need:**	Star 360 and CAASP testing supports the monitoring of student performance/growth and strengthens CPEC's efforts in differentiating	Student participation in CAASPP (Math/ELA). Student participation in Star 360 testing.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	Student participation on Star 360 and CAASP Reading and Math), teacher feedback, student surveys. **Scope:** LEA-wide	instructional support services and student course assignment.	Student surveys.
7.2	**Action:** Professional Development **Need:** Delivery of differentiated instructional services that increase student engagement in CASSP and Star 360 testing. **Scope:** LEA-wide	Professional development affords staff opportunities to increase their ability to analyze student performance data, and provide timely instructional support.	Student participation in CAASPP (Math/ELA). Student participation in Star 360 testing. Student surveys.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

Clear Passage Educational Center services high-risk pupils who are in jeopardy of not graduating and in need of a second chance learning environment. Given the high-risk needs and historical challenges experienced by the targeted populations, expended funds are being

allocated toward the expansion of counseling support and mental health services, early intervention services, extended learning opportunities for promising students and challenged learners, college and career readiness outreach and reading literacy support for English learners.

The proportionality percentage that CPEC will improve/increase services for foster youth, English learners, and low-income students as compared to the services provided to all pupils is 24.65%.

90%+ of CPEC's student population is comprised of unduplicated students, foster youth, English learners and low-income students. Therefore, allocated funding will be used on a school/LEA-wide basis.

The following actions will be continued/strengthened:

1. Certificated and classified staff will be provided targeted professional development to support and strengthen their interaction with unduplicated students.
2. Teachers will receive ongoing professional development that supports differentiated instruction.
3. Students will receive increased access to the school's counselor whose services are being expanded to further address their academic needs.
4. Teachers and instructional staff will monitor unduplicated student performance and introduce timely intervention support services.
5. Instructional materials that align to the Common Core and State Standards will be provided to ensure equity and access.
6. The school’s PBIS (Positive Behavioral Interventions & Supports) platform is being expanded as a Tier I intervention resource.
7. The “SEL Check” function in CPEC’s PBIS (Positive Behavioral Interventions & Supports) platform is being strengthened to monitor and track the student’s emotional status and make referrals to allied agencies.

In facilitating CPEC's goals, all actions will be implemented with fidelity.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

In addition to ensuring that all students receive instruction from highly qualified instructors CPEC is investing heavily in wraparound services for foster youth, English Learners, and low-income students. School district and community partners include mental health clinicians, special education staff, behavioral interventionist and student support assistants. Key intervention and instructional support services being provided include the expansion of academic tutorial support for struggling students and provision of additional credit recovery course licenses/instructors.

CPEC's planning and implementation is being guided via feedback from educational partners via stakeholder engagement activities that include:

1. Parent/student/teacher conferences with parents of academically at-risk students, English learners, children with disabilities, homeless students, probation and foster youth, and other underrepresented students to secure input on areas of need.
2. Community partner meetings to secure input on areas of need of at-risk students, English learners, children with disabilities, homeless students, probation and foster youth, and other underrepresented students.
3. Discussions with probation department partners to secure input on areas of need of probation youth and children who are incarcerated.
4. Quarterly meetings with partners representing foster youth and homeless services to secure input on the areas of need of foster youth and homeless students.
5. Staff meetings and virtual professional development for CPEC's teachers, instructional staff, administrative staff and office staff.
6. Presentations to the school's Board, parents, community partners and the public at large at the school's Board meeting.
7. Surveys to students, parents, guardians and authorized care givers.

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students		1:17
Staff-to-student ratio of certificated staff providing direct services to students		1:10

2025-26 Total Planned Expenditures Table

LCAP Year	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
Totals	$764760	188,525	24.652%	0.000%	24.652%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	$440,738.00	$39,359.00	$0.00	$21,394.00	$501,491.00	$332,660.00	$168,831.00

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.1	Procure standards-based instructional materials.	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$0.00	$28,125.00	$23,385.00	$4,740.00			$28,125.00	
1	1.2	Procure supplemental instructional materials.	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$0.00	$750.00	$750.00				$750.00	
2	2.1	Facilitate parent communication plan.	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$19,227.00	$1,785.00	$19,814.00	$1,198.00			$21,012.00	
2	2.2	Implement targeted intervention programs.	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$23,829.00	$1,004.00	$21,251.00	$1,197.00		$2,385.00	$24,833.00	
2	2.3	Facilitate incentive plan for students.	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$0.00	$21,000.00	$21,000.00				$21,000.00	
3	3.1	Provide programmatic support.	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$25,526.00	$11,797.00	$27,212.00	$5,620.00		$4,491.00	$37,323.00	
3	3.2	Web-based Support	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$13,760.00	$9,600.00	$23,360.00				$23,360.00	
4	4.1	Student Progress Monitoring	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$168,492.00	$87,453.00	$229,739.00	$19,990.00		$6,216.00	$255,945.00	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
4	4.2	Professional Development	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$0.00	$3,206.00	$1,000.00			$2,206.00	$3,206.00	
5	5.1	Facilitate targeted interventions.	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$36,625.00	$0.00	$30,011.00	$6,614.00			$36,625.00	
5	5.2	Community Partnerships	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$6,880.00	$0.00	$6,880.00				$6,880.00	
5	5.3	Tutoring Services	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$18,513.00	$0.00	$14,716.00			$3,797.00	$18,513.00	
6	6.1	Parent Engagement Touchpoints	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$13,344.00	$0.00	$13,344.00				$13,344.00	
6	6.2	Parent Surveys	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		$6,464.00	$812.00	$7,276.00				$7,276.00	
7	7.1	Professional Development	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income			$0.00	$1,000.00	$1,000.00				$1,000.00	
7	7.2	Professional Development	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income			$0.00	$2,299.00				$2,299.00	$2,299.00	

2025-26 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
$764760	188,525	24.652%	0.000%	24.652%	$440,738.00	0.000%	57.631 %	**Total:**	$440,738.00
								LEA-wide Total:	$440,738.00
								Limited Total:	$0.00
								Schoolwide Total:	$0.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.1	Procure standards-based instructional materials.	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$23,385.00	
1	1.2	Procure supplemental instructional materials.	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$750.00	
2	2.1	Facilitate parent communication plan.	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$19,814.00	
2	2.2	Implement targeted intervention programs.	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$21,251.00	
2	2.3	Facilitate incentive plan for students.	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$21,000.00	
3	3.1	Provide programmatic support.	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$27,212.00	
3	3.2	Web-based Support	Yes	LEA-wide	English Learners Foster Youth	All Schools	$23,360.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
					Low Income			
4	4.1	Student Progress Monitoring	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$229,739.00	
4	4.2	Professional Development	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$1,000.00	
5	5.1	Facilitate targeted interventions.	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$30,011.00	
5	5.2	Community Partnerships	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$6,880.00	
5	5.3	Tutoring Services	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$14,716.00	
6	6.1	Parent Engagement Touchpoints	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$13,344.00	
6	6.2	Parent Surveys	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	$7,276.00	
7	7.1	Professional Development	Yes	LEA-wide	English Learners Foster Youth Low Income		$1,000.00	
7	7.2	Professional Development	Yes	LEA-wide	English Learners Foster Youth Low Income			

2024-25 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
Totals	$618,079.00	$472,894.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	**1.1**	Procure standards-based instructional materials.	Yes	$22,320.00	$10188
1	**1.2**	Procure supplemental instructional materials.	Yes	$1,875.00	$0
2	**2.1**	Facilitate parent communication plan.	Yes	$21,903.00	$21902
2	**2.2**	Implement targeted intervention programs.	Yes	$31,126.00	$29863
2	**2.3**	Facilitate incentive plan for students.	Yes	$23,500.00	$12829
3	**3.1**	Provide programmatic support.	Yes	$36,447.00	$34944
3	**3.2**	Web-based Support	Yes	$23,360.00	$21982
4	**4.1**	Student Progress Monitoring	Yes	$360,664.00	$241637
4	**4.2**	Professional Development	Yes	$2,800.00	$2206
5	**5.1**	Facilitate targeted interventions.	Yes	$34,327.00	$38547
5	**5.2**	Community Partnerships	Yes	$9,380.00	$6880

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
5	**5.3**	Tutoring Services	Yes	$26,308.00	$29149
6	**6.1**	Parent Engagement Touchpoints	Yes	$13,344.00	$13344
6	**6.2**	Parent Surveys	Yes	$7,426.00	$7124
7	**7.1**	Professional Development	Yes	$1,000.00	$0
7	**7.2**	Professional Development	Yes	$2,299.00	$2299

2024-25 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
$169873	$602,645.00	$362,037.00	$240,608.00	0.000%	0.000%	0.000%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.1	Procure standards-based instructional materials.	Yes	$9,469.00	$4663		
1	1.2	Procure supplemental instructional materials.	Yes	$1,875.00	$0		
2	2.1	Facilitate parent communication plan.	Yes	$21,903.00	$19744		
2	2.2	Implement targeted intervention programs.	Yes	$31,126.00	$21251		
2	2.3	Facilitate incentive plan for students.	Yes	$23,500.00	$12824		
3	3.1	Provide programmatic support.	Yes	$34,447.00	$23131		
3	3.2	Web-based Support	Yes	$23,360.00	$21982		
4	4.1	Student Progress Monitoring	Yes	$360,664.00	$187054		
4	4.2	Professional Development	Yes	$2,217.00	$0		
5	5.1	Facilitate targeted interventions.	Yes	$34,327.00	$30011		
5	5.2	Community Partnerships	Yes	$9,380.00	$6880		
5	5.3	Tutoring Services	Yes	$26,308.00	$14029		
6	6.1	Parent Engagement Touchpoints	Yes	$13,344.00	$13344		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
6	**6.2**	Parent Surveys	Yes	$7,426.00	$7124		
7	**7.1**	Professional Development	Yes	$1,000.00	0		
7	**7.2**	Professional Development	Yes	$2,299.00	0		

2024-25 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
$689661	$169873	0	24.631%	$362,037.00	0.000%	52.495%	$0.00	0.000%

Local Control and Accountability Plan Instructions

Plan Summary

Engaging Educational Partners

Goals and Actions

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at LCFF@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California Education Code [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.

- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.

- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:

    - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).

    - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).

        - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC

Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.

- Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (EC sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in EC sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023 and Senate Bill 153, Chapter 38, Statues of 2024.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

> Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

Plan Summary

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

Requirements and Instructions

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- LEAs may also provide information about their strategic plan, vision, etc.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

EC Section 52064.4 requires that an LEA that has unexpended Learning Recovery Emergency Block Grant (LREBG) funds must include one or more actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs, as applicable to the LEA. To implement the requirements of *EC* Section 52064.4, all LEAs must do the following:

- For the 2025–26, 2026–27, and 2027–28 LCAP years, identify whether or not the LEA has unexpended LREBG funds for the applicable LCAP year.
    - If the LEA has unexpended LREBG funds the LEA must provide the following:
        - The goal and action number for each action that will be funded, either in whole or in part, with LREBG funds; and
        - An explanation of the rationale for selecting each action funded with LREBG funds. This explanation must include:
            - An explanation of how the action is aligned with the allowable uses of funds identified in *EC* Section 32526(c)(2); and
            - An explanation of how the action is expected to address the area(s) of need of students and schools identified in the needs assessment required by *EC* Section 32526(d).
                - For information related to the allowable uses of funds and the required needs assessment, please see the Program Information tab on the LREBG Program Information web page.
            - Actions may be grouped together for purposes of these explanations.
            - The LEA may provide these explanations as part of the action description rather than as part of the Reflections: Annual Performance.
    - If the LEA does not have unexpended LREBG funds, the LEA is not required to conduct the needs assessment required by *EC* Section 32526(d), to provide the information identified above or to include actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with EC sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

Comprehensive Support and Improvement
An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Engaging Educational Partners

Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (EC Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Requirements

Requirements

School districts and COEs: *EC* Section 52060(g) and *EC* Section 52066(g) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,

- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Charter schools: *EC* Section 47606.5(d) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the CDE's LCAP webpage.

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see *Education Code* Section 52062;
    - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).
- For COEs, see *Education Code* Section 52068; and
- For charter schools, see *Education Code* Section 47606.5.

- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

Instructions

Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Complete the table as follows:

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.

- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.

- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.

- For the purposes of this prompt, this may also include, but is not necessarily limited to:
    - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
    - Inclusion of metrics other than the statutorily required metrics
    - Determination of the target outcome on one or more metrics
    - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
    - Inclusion of action(s) or a group of actions
    - Elimination of action(s) or group of actions
    - Changes to the level of proposed expenditures for one or more actions
    - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
    - Analysis of effectiveness of the specific actions to achieve the goal
    - Analysis of material differences in expenditures
    - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
    - Analysis of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that

is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
    - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

Requirement to Address the LCFF State Priorities

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The *LCFF State Priorities Summary* provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

Focus Goal(s)

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

(A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and

(B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school's educators, if applicable.

- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school's educators.
    - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
    - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school's educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
    - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

Note: *EC* Section 42238.024(b)(1) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

Broad Goal

Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.

- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Type of Goal

Identify the type of goal being implemented as a Broad Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.

- The metrics may be quantitative or qualitative; but at minimum, an LEA's LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.

- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.

- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.

    - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

- **Required metrics for Equity Multiplier goals**: For each Equity Multiplier goal, the LEA must identify:

    - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or

    - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

- **Required metrics for actions supported by LREBG funds**: To implement the requirements of *EC* Section 52064.4, LEAs with unexpended LREBG funds must include at least one metric to monitor the impact of each action funded with LREBG funds included in the goal.

    - The metrics being used to monitor the impact of each action funded with LREBG funds are not required to be new metrics; they may be metrics that are already being used to measure progress towards goals and actions included in the LCAP.

Complete the table as follows:

Metric #

- Enter the metric number.

Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

Baseline

- Enter the baseline when completing the LCAP for 2024–25.
    - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
    - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
    - Indicate the school year to which the baseline data applies.
    - The baseline data must remain unchanged throughout the three-year LCAP.
        - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.
        - If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
    - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.

- Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
    - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the "**Measuring and Reporting Results**" part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric.	Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric.	Enter information in this box when completing the LCAP for **2025–26**. Leave blank until then.	Enter information in this box when completing the LCAP for **2026–27**. Leave blank until then.	Enter information in this box when completing the LCAP for **2024–25** or when adding a new metric.	Enter information in this box when completing the LCAP for **2025–26** and **2026–27**. Leave blank until then.

Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. "Effective" means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

Note: When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as "Not Applicable."

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
    - Include a discussion of relevant challenges and successes experienced with the implementation process.
    - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
    - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
    - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
    - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
    - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:

- The reasons for the ineffectiveness, and
- How changes to the action will result in a new or strengthened approach.

Actions:

Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.
    - For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
    - As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
    - These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
    - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 *CCR*] Section 15496 in the Increased or Improved Services section of the LCAP.

***Actions for Foster Youth*:** School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

Required Actions

For English Learners and Long-Term English Learners

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
    - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
    - Professional development for teachers.
    - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.

For Technical Assistance

- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.

For Lowest Performing Dashboard Indicators

- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
    - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
    - These required actions will be effective for the three-year LCAP cycle.

For LEAs With Unexpended LREBG Funds

- To implement the requirements of *EC* Section 52064.4, LEAs with unexpended LREBG funds must include one or more actions supported with LREBG funds within the 2025–26, 2026–27, and 2027–28 LCAPs, as applicable to the LEA. Actions funded with LREBG funds must remain in the LCAP until the LEA has expended the remainder of its LREBG funds, after which time the actions may be removed from the LCAP.
    - Prior to identifying the actions included in the LCAP the LEA is required to conduct a needs assessment pursuant to *EC* Section 32526(d). For information related to the required needs assessment please see the Program Information tab on the LREBG

Program Information web page. Additional information about the needs assessment and evidence-based resources for the LREBG may be found on the California Statewide System of Support LREBG Resources web page. The required LREBG needs assessment may be part of the LEAs regular needs assessment for the LCAP if it meets the requirements of *EC* Section 32526(d).

- School districts receiving technical assistance and COEs providing technical assistance are encouraged to use the technical assistance process to support the school district in conducting the required needs assessment, the selection of actions funded by the LREBG and/or the evaluation of implementation of the actions required as part of the LCAP annual update process.
- As a reminder, LREBG funds must be used to implement one or more of the purposes articulated in *EC* Section 32526(c)(2).
- LEAs with unexpended LREBG funds must include one or more actions supported by LREBG funds within the LCAP. For each action supported by LREBG funding the action description must:
  - Identify the action as an LREBG action;
  - Include an explanation of how research supports the selected action;
  - Identify the metric(s) being used to monitor the impact of the action; and
  - Identify the amount of LREBG funds being used to support the action.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA's description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC*

Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the "minimum proportionality percentage" or "MPP." The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

LEA-wide and Schoolwide Actions

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.

- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

For School Districts Only

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Requirements and Instructions

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero ($0).

Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 *CCR* Section 15496(a)(7).

Required Descriptions:

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

Note for COEs and Charter Schools: In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA's needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s)

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.

- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost $165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of $165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.

- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.

    - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.

    - The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.

- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.

    - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.

    - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year**: Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant**: Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 *CCR* Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

  See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 *CCR* Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover —

Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***

- **Goal #**: Enter the LCAP Goal number for the action.
- **Action #**: Enter the action's number as indicated in the LCAP Goal.
- **Action Title**: Provide a title of the action.
- **Student Group(s)**: Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If "Yes" is entered into the Contributing column, then complete the following columns:
    - **Scope**: The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
    - **Unduplicated Student Group(s)**: Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
    - **Location**: Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate "All Schools." If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans." Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span**: Enter "ongoing" if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter "1 Year," or "2 Years," or "6 Months."
- **Total Personnel**: Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel**: This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds**: Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA's total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
    - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds**: Enter the total amount of Other State Funds utilized to implement this action, if any.
    - **Note:** Equity Multiplier funds must be included in the "Other State Funds" category, not in the "LCFF Funds" category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA's LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds**: Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds**: Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds**: This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services**: For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
    - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

      For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost $165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of $165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the 'Contributing to Increased or Improved Services?' column will need to be checked to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses.

Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures**: Enter the total estimated actual expenditures to implement this action, if any.

Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the 'Contributing to Increased or Improved Services?' column to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions**: Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
    - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been $169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of $169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant**: Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program,

the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 *CCR* Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 *CCR* Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
    - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
    - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**
    - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**

- This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on the number and concentration of unduplicated students in the current school year.

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
  - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
  - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
  - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

LCFF Carryover Table

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**
  - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**

- If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

  The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- **13. LCFF Carryover — Percentage (12 divided by 9)**

  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

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